



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 18 November 2019
at the Fernwood Village Hall, Rubys Avenue, Fernwood

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale
 Clerk: Marion Fox Goddard

302. Public Forum

Two residents attended the meeting.

303. Apologies for absence

None.

304. Declarations of Interest

None.

305. Approval of the minutes of the Parish Council meeting on 21st October 2019

The Parish Council minutes were approved as accurate record and were signed by the Chairman.
 Proposer: J. Weale, Seconder: R. Cullen, RESOLVED unanimously.

306. Councillors & Clerk Reports

Councillor J. Weale – Had attended the Newark and Sherwood Parish and Town Conference with Councillor M. Weale. The focus was mainly on environmental issues. Councillor Weale suggested new builds need to be more environmentally friendly.

Councillor Micah – Mentioned that he had seen some people smoking cannabis in the village on 2 occasions. *Clerk to contact the PCSO regarding this.*

Councillor Harrison – Had attended the Remembrance Service in Balderton with Councillors Cullen, Smith, M. Weale and J. Weale. Also attended the service at the Air Museum. Reported that the poppies on lampposts which the Parish Council put up had been well received. *Clerk to see if wreath boxes required.*

Enquired if there had been any change in NCC policy regarding flashing signs with speed warnings. *Cllr Harrison to enquire at the NALC AGM. Clerk to raise with NCC should Cllr Harrison not get a response.*

NOVEMBER Clerk's report	Agenda Item
Removal of the 2 trees on Dale Crescent - awaiting date from contractor on when this will be done.	246d
Bus services – Awaiting response from NCC.	288g
Barratt David Wilson Homes have agreed to put a sign on the verge next to Spring Drive to show this is a no through road/children are playing (current sign is too far back) – still awaiting installation	215
New Play Park – Clerk has asked Matt Lamb of NSDC to discuss bringing the park provision in Fernwood North forward with Barratt David Wilson Homes. <i>Clerk to contact Strawsons to arrange a meeting.</i>	249a
Unclear house numbering layouts – Awaiting details from the person who alerted us to this issue. An enquiry has been sent to NSDC to see how we can tackle this but no feedback to date.	254
A request for double yellow lines on Ruby's Avenue has been sent to NCC, See item 314k.	276a
Letter has been sent to Newark and Sherwood District Council regarding Viridor recycling	281
Grit Bins – Order placed for new bin next to the pedestrian entrance of Chuter Ede Fernwood School.	288d
Clerk has written to Saint-Gobain Formula/British Gypsum to pursue the idea of extending Cross Lane toward the Southern Relief Road.	294
Following the advertisement of the casual vacancy for a Parish Councillor the Returning Officer did not receive a request from ten electors in writing to claim a poll. Therefore, we able to fill this vacancy by co-option. <i>Clerk to advertise for a new councillor with interviews before the January Parish Council meeting.</i>	290
Printer contract – Clerk will bring details to the January meeting for this.	297 d
Fernwood North – Awaiting draft agreement from NSDC. We have a solicitor ready to do our legal work.	297e
Barratt David Wilson Homes Construction complaints – We have received some complaints about construction work starting too early on Saturdays and about the occasional lorry entering the village rather than using Hollowdyke Lane. The developer has agreed to put stop to the early working on Saturdays and to erect another sign (the problem has arisen as Phoenix Lane is open to let show home visitors through).	
Dog waste bin audit has been done. 5 need new lids, 9 need minor repairs and they need to be cleaned.	
Since the agenda for this meeting was published, we have found out NCC missed Fernwood Parish Council when consulting on proposed double yellow lines for the industrial estate. They have now given Fernwood Parish Council 21 days (from 14/11/19) to feedback. <i>Clerk to arrange a Planning and Strategy Meeting and publish the agenda with required notice in order for the Parish Council to discuss this – 28/11/19, 6.30pm</i>	

307. County Councillor and District Councillors
None

308. Planning and Strategy Committee

- a. Planning and Strategy meeting minutes from November 13th were noted.

309. Finance

a. Bank reconciliations for October circulated to members previously – noted.

b. **Income** (year to date) - noted **£**

Regular Hire	11313.13
Other Hall Hire	5740.75
Commission	844.76
Entertainment night takings	22.00
Feed in tariff	637.53
Precept	69507.00
VAT Rebate	4539.07
Interest	403.35
Total	930007.59

c. **Expenditure since last meeting under delegated powers/previously agreed expenditure**
noted

Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (November)			3600.99	SO/BACS
Parish Council					
Canva	Design Software			10.72	BACS
M. Fox Goddard	Mileage			46.35	BACS
NSDC	Trade waste – dog poo bin emptying	1086.80	217.36	1304.16	BACS
Glasdon	Trade waste – dog poo bin lid replacement	167.80	33.56	201.36	BACS
Royal British Legion	Individual Items – Wreath			66.00	BACS
Village Hall					
RB Wholesale	Cleaning supplies	70.52	14.11	84.63	BACS
Ames	Legionella Control	116.34	23.26	139.60	BACS
Brighter Bills	Mobile phones	27.98	5.60	33.58	BACS
1&1	Email provider & domain	14.97	2.99	17.96	BACS
Waterplus	Water			55.21	BACS
BT	Phone & Broadband	235.63	47.13	282.76	CARD
Blue Castle	Waste	122.40	24.48	146.88	BACS
Panel Systems	Individual items - Stage Parts	22.00	4.40	26.40	CARD
NSDC	Premises Licence			70.00	BACS
Dr Martens	Staff workwear	51.75	10.35	62.10	CARD
Lemonfresh Cleaning	Relief Cleaner			50.00	BACS

d. Items of Expenditure to be considered

Expenditure	Budget Area	Net £	VAT £	Total £	
Personnel course	Staff Training	25.00	5.00	30.00	Unanimously agreed Prop.: R. Cullen Sec.: D. Harrison
Laptop repairs	Hardware				Decision deferred

Trade Waste – Move to NSDC from Blue Castle				Est. £1533 per annum inc. VAT	Unanimously agreed Prop.: D. Harrison Sec.: Weale
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Clerk to book Personnel training and make arrangement for trade waste collection provider to be changed. Councillor Smith to look into whether a new hard drive would be sufficient rather than a new laptop.

e. Budget review

The Clerk outlined the areas where we have gone over budget; namely the enhancements to the village hall: new boiler, new LED light to give energy savings and new projectors/sound system to increase the hall's offer to businesses. This needs to be marketed. Also, NSDC have changed their dog waste collections from annual retrospective charges to 6 monthly retrospective charges. This led to 18 months' worth of charges falling into this financial year rather than 12 months. Spend on electricity and gas is significantly reduced with the new boiler. *Clerk to work on a 5/10 year income/expenditure projection. Clerk to arrange a budgeting meeting in January for 2020/21 and precept calculations.*

310. Section 137 Applications

- a. Chuter Ede Fernwood – The Council unanimously agreed to award £530 to Chuter Ede Fernwood for DARE training. *Clerk to arrange payment.*
- b. My Fernwood – Fernwood Residents Association - The Council unanimously agreed to award £600 to My Fernwood for the 2019 Christmas fireworks, subject to confirmation that this event will be proceeding. *Clerk to arrange payment.*

311. Policy Review

- a. [Safeguarding Policy](#) - The Council unanimously agreed that no changes are required.
- b. [Health and Safety Policy](#) - The Council unanimously agreed that no changes are required.
- c. [Prohibition of Sky Lanterns and Helium Balloons](#) - The Council unanimously agreed that no changes are required.
- d. [Planning and Strategy Committee Terms of Reference](#) - The Council unanimously agreed that no changes are required.
- e. [Complaints Procedure](#) - The Council unanimously agreed that no changes are required.
- f. [Code of Conduct for Members](#) - The Council unanimously agreed that no changes are required.

312. Dale Crescent – Play Equipment Assessment – review of report and action required

The Councillors noted the report. *Clerk to arrange paintwork maintenance and get a quote for a dropped kerb. Clerk to enquire if similar checks are being done on the exercise equipment at the side of the playing field.*

313. Village Hall Management

- a. Update on devolvement of the ownership of Fernwood Village Hall from NSDC to Fernwood Parish Council.

The Councillors noted that we are waiting for NSDC to decide on this at their January Committee meeting.

- b. Village Hall Management Group Minutes November 11th – were noted.

314. Correspondence

- a. Letter from Fernwood Residents Association regarding an open general residents' meeting - noted
- b. Email request for allotments on the scrapyard site - The Councillors do not believe the site is suitable and allotments are planned for Fernwood in the new developments. *Clerk to respond.*
- c. Request for speed humps to be reinstated – The Councillors stated that the removed strips weren't speed humps and recalled the noise/vibration complaints received from residents living close by. The Council asked that residents attend the Parish Council meeting public forum meeting or write/email to the Parish Council to get the Parish Council to discuss/address issues.
- d. Call for evidence for independent review into local government audit – *Clerk to respond.*
- e. NSDC offer of 50 trees for community planting – *Clerk to request 2 trees for Dale Crescent.*
- f. Email from PCSO re antisocial behaviour – Noted. The PCSO will come to the January meeting. *Clerk to invite Trevor Bailey from NSDC.*
- g. Email from NSDC re CIL payments – noted.
- h. Email regarding Rural Ageing – noted.
- i. Email from resident regarding land ownership in Fernwood Central and suggesting large signs to engage residents. The Clerk had updated the resident on land ownership prior to the meeting. The Council did not think large signs at the entrance of the village would work and would distract drivers. *Clerk to respond.*
- j. Nottinghamshire County Council's Consultation on their Review of the Nottinghamshire County Council's Guidance Note on the Validation of Planning – noted.
- k. Response from NCC regarding yellow lines on Rubys Avenue – noted. *Clerk to arrange meeting with Jo Horton (Via/NCC)*