



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 25th April 2022 at 7.35pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

District Councillors: I. Walker and K. Walker (left after item 50)

NSDC officer Megan Atkinson

Agenda, reports and accompanying information for this meeting is available on the Council's website here: [FERNWOOD PARISH COUNCIL \(fernwood-pc.co.uk\)](http://fernwood-pc.co.uk)

43. Declaration of intentions to record the meeting

None

44. Public Forum

No members of the public joined the meeting.

45. Apologies for absence

District Councillor Neill Mison

46. Declarations of Interest

None.

47. None Designated Heritage Criteria Presentation

(This agenda item was conducted before item 43 due to the delayed start to the meeting). Megan gave a [presentation](#) to the meeting and then took questions.

48. Approval of the minutes of the Parish Council meeting on 28th March 2022

The Parish Council minutes were approved as accurate record and signed by the Chair. Proposer: D. Harrison, Seconder: M. Weale, RESOLVED unanimously.

49. Councillors & Clerk Reports

Councillor Newton – Reported that the Platinum Jubilee Event plans are moving forward well.

Councillor Cullen – Reported that he used the Parish Online program to plot the dog bins in the village – this can now be viewed on the Council's website. He will meet the Clerk to look at how else we can use this to help with the Parish Council's work. Suggested that we talk to Barratt David Wilson Homes about putting a dog bin in the new part of Fernwood at our next liaison meeting.

Clerk's report	Agenda Item
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – Target date for completion: October 2022. Meeting due to be held with NSDC in May.	21/46c
Derry's woodland purchase – Last update from our solicitor was that we are awaiting a completion date from the seller's solicitor.	21/30 20/114g 21/125di
Trees – Awaiting date for tree surveys for the Village Hall and Dale Green. Contractor has been informed that we will require the tree work recommended for the woodland behind the nursery (once the land belongs to the Parish Council), so all this work is likely to be done together.	22/8dii - iv
Complaint regarding the grass/dyke maintenance at Hollowdyke Lane/Phoenix Lane - awaiting land transfer plans from BDWH which may help with clarifying who is responsible for the area in front of the substation.	21/87e
Townhill Square/Cormack Lane adoptions — BDWH have confirmed that Townhill Square has been adopted. We are awaiting an update on the adoption of the path at the end of Cormack Lane from NCC.	21/87h
Youth Initiative – Youth Club started on April 22 nd and went well. Recruitment is required to permanently fill some of the job roles – the recruitment process is underway and is being organised by Nottinghamshire Youth Services team and NCC HR.	21/127
<i>Antisocial Behaviour – Clerk work with Police and Antisocial behaviour officer to build a business case for more CCTV</i>	21/149
Radar speed signs on Goldstraw Lane/Dale Way – Cllr Lee has arranged a temporary solution which is now in place.	21/152
Meeting with local MP – This was requested on 9/2/22 (again) but so far no date has been offered. <i>Clerk to request again.</i>	21/154
Request for signage for Fernwood from the Balderton roundabout – Feedback from NCC - they don't want to do this at this time.	21/154
Coat of Arms – Councillors Smith and Harrison have visited the Nottinghamshire Archives to find the relevant information requested by the Herald for the granting of Arms. This has now been sent to the Herald and we are awaiting further feedback.	21/154
Jubilee Celebrations – plans are well underway for a community celebration on the evening of 2/6/22. We have applied for a road closure to keep everyone safe and are awaiting feedback. Event Management Plan being worked on. First advert was in the April Fernwood Gazette.	21/159
Construction traffic improved directional signage – still not in place but a planning application has been submitted.	
Water Tower, Goldstraw Lane –broken fencing to the rear of the tower was due to be fixed on 9/10 April but hasn't been done. The owner has been informed.	
Scrapyard – Feedback from Councillor Lee: The scrapyard is a complicated issue and has been passed over to officers I will be leaving this in the offices capable hands to look at resolving the issue if it falls in Nottinghamshire County Council's remit. I do not intend to give a running commentary of the works and once we have an outcome I will make the parish council aware. This is in hand you can leave it to the county council to resolve or to pass on to the relevant authority if it's not in our remit. <i>Clerk to write to Cllr Lee to ask NCC to confirm if it is their responsibility or not. Clerk to write to Robert Jenrick about the matter (as the land is owned by the Crown)</i>	22/6
NSDC/NCC/National Highways were sent a letter regarding the concerns regarding all the traffic works and the closure of Hollowdyke Lane – National Highways have	22/24

responded to say the work is not in their remit. No official response from NSDC. Email from Councillor Lee – item 55a.	
Ditches responsibility on Hollowdyke Lane – a note has been sent to NSDC regarding this and they have asked their solicitor to investigate this. No further feedback at this stage.	22/28f
Representatives from Fernwood Parish Council met with Barratt David Wilson Homes and Alison Homes staff at the end of March. They do plan to open some of the play equipment at the end of July but some of the equipment will be installed later in 2022. The construction is tending to move away from Fernwood Central now so the impact on residents should be minimal. Allison Homes first occupation date estimated September. They are constructing the roundabout at the edge of their site.	
Representatives from Fernwood Parish Council met the Construction Manager looking after the new services being built in Fernwood at the beginning of April. Information given: Drainage being done now,, Steel work will begin at the end of this month, Shop will be Budgens, Confirmed 12 electric charging spaces (6 double charging points). Roadworks: Site investigation works being done 19-23 April – may require lane closure on B6326 (over bridge area), road widening works due beginning of July (8-10 weeks) – this will require lane closure/traffic management on the B6326. Target Opening - end of September 2022.	22/20

50. County Councillor and District Councillors Reports

District Councillor Mison (message received before the meeting): The governance for NSDC is undergoing changes and the full governance structure will be announced in due course. Currently addressing an issue with the bin on Dale Way near the roundabout with Great North Road appears to be emptied and rubbish.

District Councillor I. Walker – reported that NSDC is working to help Ukrainian war zone victims.

District Councillor K. Walker – reported that NSDC are moving to a cabinet system. Also, suggested an officer at NCC who may be able to help with the scrapyards issue.

51. Finance

- a. [Bank reconciliation](#) – noted.
- b. Year to date income – noted.
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure was noted
- d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Parish Council Insurance	Insurance	289.68	Unanimously approved
ii. Fire Risk Assessment	Fire Risk Assessment	270.00	Unanimously approved
iii. Legionella Risk Assessment	Legionella prevention	474.00	Unanimously approved

- e. The Council unanimously agreed to the proposed changes to Council's investment policy and to invest £500,000 into CCLA's cash deposit fund once the expected Community Infrastructure Levy is received.

52. Planning and Licensing

a. Planning applications considered:

22/00732/S73M	Solar Farm the Grange Cotham Lane Hawton	Variation of conditions 2, 14 and 17 attached to planning permission 20/01432/S73M	The Council had no comments to send on this application.
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b. The Council noted the following decisions made by Newark and Sherwood District Council:

21/02679/S73M	Field At Great North Road Fernwood	Application to vary condition 2 (approved plans) and approve details for conditions 7 (surface water drainage), 11 (foul water drainage), 18 (construction management plan), attached to planning permission 20/01177/FULM Proposed single petrol filling station forecourt building with associated drive thru, drive thru kiosk, 6no car pump islands, canopy, HGV fuelling, dedicated parking, and landscaping.	Grant Section 73 Major Applications
22/00245/FUL	Cowtham House A1 Fernwood to Balderton	Change of use of agricultural building to one dwelling.	Grant Full Planning Permission

53. Policy

Current policy that was reviewed:

a. [Village Hall Environmental Policy](#)

The Councillors unanimously agreed to the suggested changes to the policy. Proposer: D. Harrison, Seconder: J. Weale

54. Discussion on what Fernwood Parish Council can do to help Ukrainian refugees

Councillor Micah offered to provide free English lessons. The Council agreed to offer free usage of Fernwood Village Hall for Ukrainian refugees to meet. *Clerk to make this offer to NSDC so that they can let Ukrainian refugees know and add a message to local social media if there are any residents of Fernwood helping refugees, so they know Fernwood Parish Council want to help.*

55. Correspondence

- Email from Cllr Lee regarding the Parish Council's letter raising concerns regarding Traffic Works and the Closure of Hollowdyke Lane - noted
- Email regarding Bantycok – Council to consider whether NCC should measure the vibrations – *Cllr Cullen is attending a liaison meeting w/c 2/5/22 so will see what is said about currently blasting. Clerk to respond.*

The Council unanimously resolved to exclude the public and press. Proposer: R. Cullen, Seconder: H. Micah.

EXEMPT ITEMS

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972

56. Consideration of the Clerk's working hours and location of work arrangements

The Council unanimously agreed to temporarily make the following changes to the clerk's contract:

- Working hours – increase to 37 hours (from 30 hours per week) – for 6 months
- Work location – work from home on Mondays and Fridays.

The Council unanimously agreed to revise the office opening days for 6 months and to begin recruitment for an administration assistant after the Platinum Jubilee Event with a view to having someone in post by September 2022.

Meeting closed at 21:35

Next Meeting Monday 16th May, 7pm Fernwood Village Hall – This will be the Annual Parish Council meeting followed by the monthly Parish Council meeting.

Please note that the Annual Parish Meeting is a separate meeting which is being held on Wednesday 11th May at 7.30pm at Fernwood Village Hall