

**Dear Councillors Ryan Cullen, Dee Harrison, Henry Micah, John Newton, Barry Smith, Jim Weale and Mollie Weale,**

You are summoned to attend the next meeting of the Parish Council to be held on Monday 17<sup>th</sup> May 2021 commencing at 7.00pm. This meet will be held in the main hall of Fernwood Village Hall.

*Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.*

**Marion Fox Goddard, Fernwood Parish Clerk, Tuesday 11<sup>th</sup> May 2021**

## **A G E N D A**

78. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press
79. Public Forum
80. Apologies for absence
81. Declarations of interest
82. Approval of the minutes of the last Parish Council meeting of 26<sup>th</sup> April 2021
83. Councillors' & Clerk's Reports
84. County Councillor and District Councillors reports
85. Finance
  - a. Bank reconciliation for the year to date to be noted
  - b. Items of income to be noted
  - c. Items of expenditure paid by Direct Debit/Standing Order to be noted and items of expenditure approved under delegated powers since the last meeting – to be noted
  - d. Items of expenditure for consideration
    - i. Dog Poo bins and installation
    - ii. Village Hall Insurance Renewal
  - e. Discussion and Approval on opening a Redwood Bank 95 days savings bank account
86. Policy/Procedures for approval
  - a. Risk Assessment for moving back to physical meetings in the village hall
87. Correspondence
  - a. Email from NALC about Open Spaces Society is launching its grant a green campaign
  - b. Email from NALC regarding the Royal British Legion Centenary Year
  - c. Email from a member of the Fernwood Petangue & Boccia Club requesting help with maintenance of the piste.
  - d. NALC consultation on the Government's Electronic Communications Infrastructure consultation.
  - e. Email regarding the grass/ditch on the corner of Phoenix Lane/Hollowdyke Lane – requesting assistance in finding out who is responsible for the upkeep of it.
  - f. Request for better signage for the shops on the Plum Way, Ruby's Avenue junction
  - g. Email from NSDC regarding their Amended Planning Scheme of Delegation
  - h. Feedback from NCC on which streets are adopted in Fernwood



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING  
held on 26<sup>th</sup> April 2021 at 7pm  
Virtual Meeting via Zoom**

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith (Chair), J. Weale, M. Weale  
 County & District Councillor: Keith Walker (left during item 55)  
 Clerk: Marion Fox Goddard

**47. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**

**48. Public Forum**

1 person joined the meeting to watch the proceedings.

**49. Apologies for absence**

None.

**50. Declarations of Interest**

None.

**51. Approval of the minutes of the Parish Council meeting on 15<sup>th</sup> March 2021**

The Parish Council minutes were approved as accurate record. Proposer: J. Weale, Seconder: H. Micah, RESOLVED unanimously. *Councillor B. Smith to sign the minutes and send to the Clerk.*

**52. Councillors & Clerk Reports**

*Councillor Newton* – Apologised for the delay in tidying up the flower bed outside the village hall and explained that he has been waiting for some rain to soften the ground.

*Councillor Smith* – Attended the Residents Association AGM on April 11<sup>th</sup>. As no-one else offered to take the Chairperson role, he put himself forward and was duly voted in. The meeting on April 25<sup>th</sup> was not quorate so no decisions were made. Hopes to build the Residents Association up again.

<b>Clerk's report</b>	<b>Agenda Item</b>
No feedback from Saint-Gobain Formula/British Gypsum following attempts to pursue the idea of extending Cross Lane toward the Southern Relief Road.	19/294
Village Hall transfer from NSDC to Fernwood Parish Council – Our solicitor still awaiting feedback from NSDC. Clerk has raised this will NSDC and there is a commitment to get this moving again.	19/287b
Clerk wrote to Barratt David Wilson Homes requesting the transfer of the open spaces in central Fernwood as per the section 106 agreement. BDWH have agreed to move	21/46c

forward this and met with Newark and Sherwood District Council (NSDC). They committed to providing NSDC and the Parish Council with a plan of which spaces are still in their ownership that can be transferred and paperwork regarding the terms that will be have to be transferred by the end of May. NSDC aim to take this to their committee in June for a decision (should this meeting date be missed, we will have to wait another 3 months). On receipt of the plans, Clerk will arrange a meeting with Fernwood Parish Council's legal advisors to discuss this. See item 62b.	
Derry's woodland purchase - Still awaiting map of the area that is being sold to Marron Court residents so that we can have the area the Parish Council is purchasing mapped. Meeting held with Nottinghamshire Wildlife Trust and Mark Speck will send a report to the Council with recommendations on how to enhance the area for wildlife.	21/30
Covid 19 Update – The village hall reopened on April 12 <sup>th</sup> to permitted activities. We will continue to follow Government guidance and allow users back in as permitted.	20/33
Signage regarding dogs on leads – new sign for the village hall fence has been delivered.	20/69
Streetlights that are out on the path between Dale Way and Rubys Avenue – This has been raised with the owner of these lights. Once the woodland sale has been completed the Parish Council will be able to arrange repair if the owner hasn't done so in the meantime. Clerk has met with Via to obtain a more accurate costing – awaiting feedback. Met with another electrician on April 21 <sup>st</sup> , awaiting quote.	20/114g
Antisocial Behaviour – The Parish Council received 2 reports of eggs being thrown at homes on March 28 <sup>th</sup> . The Clerk contacted the antisocial behaviour team who subsequently visited shops in Fernwood and Balderton to request that eggs are not sold to youths.	
The April issue of the Gazette was distributed to all households and businesses at the end of March.	
Fernwood Trail – This was discussed at the Village Hall Management Group on April 12 <sup>th</sup> . We have emailed stakeholders in Fernwood to invite them to join a project group to work on this.	21/36
Parish Council Meetings – A microphone, camera and USB extension leads are on order to enable the Parish Council to hold hybrid meetings (virtual and at the hall). A legal case was held on April 21 <sup>st</sup> seeking to allow virtual council meetings to continue after 6 May as there is a fear over the potential effects on attendees' health if they are required to attend all meetings face-to-face – still awaiting the outcome to be announced.	21/45
NSDC has confirmed the following street names on the Larkfleet Development: Blyton Close, Brumpton Gardens, Dakota Drive, Goxhill Place, Hemswell Grove, Meteor Way, Millington Place, Sandtoft Close, Wigsley Way, Woodhall Lane	20/146

### **53. County Councillor and District Councillors Reports and a vote of thanks to County Councillor Keith Walker for his service to the Parish of Fernwood**

Cllr Walker thanked the Fernwood Parish Councillors for their friendship and explained he will continue to attend Parish Council meetings as a District Council representative. Also confirmed that Cllr Cullen and himself will continue to remind Saint-Gobain Formula/British Gypsum that we would like to pursue the idea of extending Cross Lane toward the Southern Relief Road.

Cllr Smith thanked Cllr Walker for all his work as a County Councillor, which has been very helpful with lots of things being achieved over the years he has been representing Nottinghamshire County Council at Fernwood Parish Council meetings.

## 54. Finance

- a. Bank reconciliation circulated to members previously – noted.

<b>Bank Reconciliation</b>		<b>Period Ending 31-Mar-21</b>
<b>Fernwood Parish Council</b>		
<b>Prepared by:</b>	<i>Marion Fox Goddard, Clerk</i>	
<b>Date:</b>	01 April 2021	
<b>Approved by:</b>	[Redacted]	
<b>Date:</b>	[Redacted]	
<b>Balance per bank statement as at 31-March-2021</b>		
	<b>£</b>	<b>Total £</b>
TSB Current Account - Parish Council	<b>£21,026.18</b>	
TSB Reserve Account - Parish Council	<b>£60,352.93</b>	
Unity Trust - Parish Council	<b>£50,657.92</b>	
TSB Current Account - Village Hall	<b>£2,232.67</b>	
TSB Reserve Account - Village Hall	<b>£7,162.34</b>	
Unity Trust - Village Hall	<b>£14,500.33</b>	
Nationwide	<b>£83,573.71</b>	
Clydesdale and Yorkshire	<b>£85,000.00</b>	
Petty Cash	None held	
		<b>324,506.08</b>
<b>Less: any unpresented cheques/BACS payments at 31-March-2021</b>		<b>£0.00</b>
<b>Add: any unbanked cash / cleared cheques at 31-March-2021</b>		<b>£58.50</b>
<b>Net bank balances as at 31-March-2021</b>		<b><u>£324,564.58</u></b>
 <b>The net balances reconcile to the Cash book (receipts and payments)</b>		
<b>CASH BOOK</b>		
Opening Balance	£116,643.37	
Add: Receipts in the year	£296,663.76	
Less: Payments in the year	<u>£88,742.55</u>	
<b>Closing balance per cash book as at 31-March-2021</b>	<b><u>£324,564.58</u></b>	
 <b>Ringfenced Amounts in the Parish Council Reserve Account/CIL</b>		
CIL	£189,130.76	
General Reserve	£60,352.93	
	<b>£249,483.69</b>	

b. Income 2020/21	£
Regular Hire	6589.40
Other Hall Hire	476.50
Commission	363.84
CIL	192,320.76
Covid/ Business Support Grant	20,269.21
Feed in tariff	1545.33
Precept	70,008.00
VAT Rebate	4182.05
Interest	763.67
Advertising income	145.00
<b>Total</b>	<b>296,663.76</b>

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (April)			4597.69	BACS
<b>Parish Council</b>					
Kirk and Bills	Individual items (dog bin installation)	98.00	19.60	117.60	BACS
Leicestershire ALC	Training course	40.00		40.00	BACS
Primeprint	Newsletter publication	395.00		395.00	BACS
SLCC	Training course	410.00		410.00	CARD
Unity	Bank charges	18.00		18.00	BACS
Zoom	Online meeting platform	14.39		14.39	CARD
<b>Village Hall</b>					
1&1	Email provider & domain	7.98	1.60	9.58	BACS
Brighter Bills	Mobile Phones	27.98	5.60	33.58	BACS
Lightning Strike	Lightning Protection Test	120.00	24.00	144.00	BAC
Guardian	Legionella Management	174.50	34.90	209.40	BACS
Securetec	CCTV recorder and digital camera	700.00		700.00	BACS
Securetec	Fire Alarm Panel Test/Batteries	175.00		175.00	BACS
Securetec	Emergency Lighting Test	65.00		65.00	BACS
Unity	Bank Charges	18.00		18.00	BACS
Viking Electrical	PAT Testing	150.00	30.00	180.00	BACS
Waterplus	Water	70.65		70.65	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Parish Council Insurance Renewal	Insurance	286.23	Unanimously agreed. Prop.: R. Cullen, Sec.: J. Weale
ii. RCAN membership	Subscriptions	114.00	Unanimously agreed. Prop.: M. Weale, Sec.: J. Newton
iii. Bike Racks	Village Hall – Individual items	82.80	Unanimously agreed. Prop.: J. Weale, Sec.: H. Micah

*Clerk to organise purchase of items i - iii and check with NSDC that they are happy for us to install the bike racks.*

## e. Financial year end

- i. The Councillors noted the internal auditor's report.
- ii. Annual governance statement 2020/21 - The Council unanimously resolved to accept the annual governance statement and this was duly signed by the Chairman. Prop.: H. Micah, Sec.: R. Cullen .
- iii. Financial return for the year 2020/21 - – The Council unanimously resolved to accept the financial return and this was duly signed by the Chairman. Prop.: M. Weale, Sec.: D. Harrison.

*Clerk to sign the annual governance statement and send the paperwork for external audit in addition to setting dates for the exercise of public rights.*

**55. Planning and Licensing**

## a. Planning applications considered:

<a href="#">21/00593/ADV</a>	Land At Balderton Hospital Great North Road Fernwood	Erection of signs; 1 x 1900mm x 2570 on 5.0m posts, 4 x 400mm x 500mm, 2 x 1900mm x 2570mm Main signs, 1 x secondary sign 900mm x 600mm on 1.3m posts, 1 x billboard 9000mm x 3500mm on 7 x 2650mm posts (total height 7000m), 6 x flags including poles	The Council agreed to support this application. Prop.: .: R. Cullen Sec: H. Micah  (6 votes for, 1 vote against)
<a href="#">21/00597/FUL</a>	Unit 5 Rubys Avenue Fernwood	Change of use from cafe/bistro to hot food takeaway and installation of extraction duct	The Council unanimously agreed to support this application. Prop.: .: J. Weale Sec: J. Newton
<a href="#">21/00746/HOUSE</a>	44 Youngs Avenue, Fernwood	Remove 1m fence, erect 1.8 meter fence.	The Council unanimously agreed to support this application. Prop.: M. Weale Sec.: H. Micah

*Clerk to send feedback to NSDC including a request for a condition to be added to [21/00593/ADV](#) to require the developer to remove the signage as soon as the sales office is closed/last house sale completion.*

**56. Policy Review**

## a. New policies that were considered

Village Hall Environmental Policy - The Councillors unanimously agreed to adopt this policy. Prop.: H. Micah, Sec.: R. Cullen.

## b. Documents reviewed

- i. Village Hall Risk Assessment
- ii. Dale Crescent Risk Assessment

The Councillors unanimously agreed that no changes were required to items i to ii. Prop.: H. Micah, Sec.: J. Newton.

*Clerk to publish these documents on the Council website and draft a Parish Council Environmental Policy.*

**57. Personnel Committee Minutes and Councillor Training Timetable**

The Council noted the minutes and unanimously agreed to the training timetable.

*Clerk to investigate additional courses available for Councillors, arrange Conduct Issues and Employee Relations training and Chairman training.*

**58. Village Hall Management Group Minutes –** were noted by the Council.

**59. Discussion regarding tennis court usage and non management fee paying residents of Fernwood being asked to pay an annual charge**

The Councillors discussed this but the conclusion was that this is for the Residents' Association to decide on taking into consideration costs (suggesting getting costs for the last 5/10 years) and doing a proper consultation exercise with residents on options to find a way forward.

**60. Discussion on how the Council should proceed in future when a period of National mourning has been announced**

The Councillors agreed a policy is not required and should there be another period of National mourning, the same approach should be taken. That being; flag lowered, message on the Council website homepage and deferring publishing agendas/following the advice from the National Association of Local Councils (NALC).

**61. Discussion and decision on where/how meetings will be held going forward**

The Council agreed to wait to see what the outcome of last week's legal case on remote meetings before deciding how to host the Parish Council meetings on May 17<sup>th</sup>. Some Councillors expressed a desire to get back to in person meetings with the Council now having the equipment to trial hybrid meetings.

*Clerk to confirm where the May meeting will be held when we have received more advice.*

**62. Correspondence**

- a. Email from Nottinghamshire County Council regarding the [final report](#) of the independent Planning Inspector appointed to carry out the Examination of the Nottinghamshire Minerals Local Plan – noted.
- b. Letter to Barratt David Wilson Homes regarding the open spaces land transfer and their response – noted. (See Clerk's report – item 52)
- c. Email from Newark and Sherwood District Council regarding their District Wide Housing Needs Assessment 2020 – noted.
- d. Email from Newark and Sherwood District Council regarding an offer of support for volunteer litter pickers. *Clerk to promote on the Council website/local social media to see if volunteers can be found.*

- e. Emails regarding whether developers are replacing hedgerows and creating wildlife corridors. *Awaiting feedback from Nottinghamshire Wildlife Trust on this.*
- f. Email raising concerns about extension made to the outdoor area of Unit 6 – retail outlet – Prior to the meeting, the Clerk has spoken to the licensing team who suggested asking the resident to speak to the landlord to address any concerns. Also to keep a diary of any issues. *Clerk to respond.*
- g. Armed Forces Covenant Surgery Invite - Make sure that your Covenant is working for you- Councillors J & M Weale and the Clerk offered to attend. *Clerk to arrange.*
- h. Email from Via East Midlands explaining the current situation with the signage on Hollowdyke Lane – *Clerk to arrange a meeting with Via East Midlands as soon as possible to resolve this issue.*

Meeting closed at 9.15pm

**Next Meeting: Monday 17<sup>th</sup> May 2021, 6pm Annual Parish Council meeting to be followed by the monthly Parish Council meeting**

DRAFT

<b>MAY Clerk's report</b>	Agenda Item
Village Hall transfer from NSDC to Fernwood Parish Council – Our solicitor still awaiting feedback from NSDC. Clerk has raised this with NSDC and there is a commitment to get this moving again.	19/287b
Clerk wrote to Barratt David Wilson Homes requesting the transfer of the open spaces in central Fernwood as per the section 106 agreement. BDWH have agreed to move forward this and met with Newark and Sherwood District Council (NSDC). They committed to providing NSDC and the Parish Council with a plan of which spaces are still in their ownership that can be transferred and paperwork regarding the terms that will have to be transferred by the end of May. NSDC aim to take this to their committee in June for a decision (should this meeting date be missed, we will have to wait another 3 months). On receipt of the plans, Clerk will arrange a meeting with Fernwood Parish Council's legal advisors to discuss this. No further movement since the last meeting.	21/46c
Derry's woodland purchase - Still awaiting map of the area that is being sold to Marron Court residents so that we can have the area the Parish Council is purchasing mapped. No further movement since the last meeting.	21/30
Covid 19 Update – The village hall reopened on April 12 <sup>th</sup> to permitted activities. We will continue to follow Government guidance and allow users back in as permitted.	20/33
Signage regarding dogs – new sign is now on the village hall fence.	20/69
Streetlights that are out on the path between Dale Way and Rubys Avenue – This has been raised with the owner of these lights. Once the woodland sale has been completed the Parish Council will be able to arrange repair if the owner has not done so in the meantime. Clerk has met with Via to obtain a more accurate costing. Meeting held with electrician on April 21 <sup>st</sup> awaiting quote. Nottinghamshire County Council have asked for details of what we are purchasing to be able to move their quote/potential adoption forward – awaiting detail from the vendor so we cannot move this forward.	20/114g
Fernwood Trail – <i>Clerk to set up first meeting</i>	21/36
Parish Council Meetings – Meetings will be in the hall from 17/5/21.	21/45
Bike racks are on order for the village hall. Parish Council insurance has been renewed. Financial reporting has been sent to PKF Littlejohn for auditing and the notice for the period when the public can view the accounts has been issued.	21/55
Training for Councillors – List of available courses has been sent to all Councillors – awaiting feedback from all Councillors before booking.	21/56
Litter picking – bin has been requested from NSDC. The church has offered to do a litter pick. Clerk to promote once the bin has been received.	21/61d
Wildlife corridors – awaiting further feedback from Nottinghamshire Wildlife Trust.	21/61e

**Bank Reconciliation  
Fernwood Parish Council**

**Period Ending 30-Apr-21**

**Prepared by:** *Marion Fox Gaddard, Clerk*

**Date:** 05 May 2021

**Approved by:** [Redacted]

**Date:** [Redacted]

**Balance per bank statement as at 30-April-2021**

	£	Total £
TSB Current Account - Parish Council	£112,700.11	
TSB Reserve Account - Parish Council	£60,368.29	
Unity Trust - Parish Council	£50,188.18	
TSB Current Account - Village Hall	£1,166.68	
TSB Reserve Account - Village Hall	£7,164.17	
Unity Trust - Village Hall	£14,027.29	
Nationwide	£83,573.71	
Clydesdale and Yorkshire	£85,000.00	
Petty Cash	None held	
		<b>414,188.43</b>
<b>Less: any unpresented cheques/BACS payments at 30-April-2021</b>		<b>£0.00</b>
<b>Add: any unbanked cash / cleared cheques at 30-April-2021</b>		<b>£258.50</b>
<b>Net bank balances as at 30-April-2021</b>		<b><u><u>£414,446.93</u></u></b>

**The net balances reconcile to the Cash book (receipts and payments)**

**CASH BOOK**

Opening Balance	£324,564.58
Add: Receipts in the year	£96,648.29
Less: Payments in the year	£6,765.94
<b>Closing balance per cash book as at 30-April-2021</b>	<b><u><u>£414,446.93</u></u></b>

**Ringfenced Amounts in the Parish Council Reserve Account/Nationwide**

CIL	£139,688.95
	<b><u><u>£139,688.95</u></u></b>

## Agenda Item 85 - Finance

b. Income 2021/22	£
Regular Hire	586.01
Other Hall Hire	510.00
CIL	59,615.59
Precept	35,809.50
Interest	17.19
Advertising income	110.00
<b>Total</b>	<b>96,648.49</b>

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (May)			4597.68	BACS
<b>Parish Council</b>					
Amazon	Stationery	14.80	2.96	17.76	CARD
Amazon	Individual Item – microphone	99.17	19.83	119.00	CARAD
B. Boyer	Audit	62.50		62.50	BACS
Community Heartbeat Trust	Defibrillator Supplies	87.00	17.40	94.40	BACS
Kirk & Bills	Individual Item – Loft insulation				
Land Registry	Individual Item – search	9.00		9.00	CARD
Shen Zhen shi Chen xin ke ji you xian gong si	Stationery	7.49	1.50	8.99	CARD
Shan Zhen Shi Fu tian qu sai ge dian zi shi chang li bang	Individual Item – webcam	26.15	5.23	31.38	CARD
Shenzhenshikaiten gdamaoyiyouxian ongsi	Individual Item – USB cables	18.29	3.66	21.95	CARD
Staple Office	Individual Item – Whiteboard	26.66	5.33	17.76	CARD
Zoom	Online meeting platform	14.39		14.39	CARD
<b>Village Hall</b>					
1&1	Email provider & domain	7.98	1.60	9.58	BACS
Brighter Bills	Mobile Phones	27.98	5.60	33.58	BACS
BT	Broadband/phone	142.62	28.52	171.14	BACS
NSDC	Trade Waste	55.20	11.04	66.24	BACS
RB Wholesale	Cleaning Supplies	58.49	11.70	70.19	BACS
Waterplus	Water	70.65		70.65	BACS

### d. Items of Expenditure to be considered

Expenditure	Budget Area	Net £	VAT £	Total £
Glasdon – Dog Bin x2 (replacements)	Individual Items	477.77	95.55	573.32
Kirk and Bills – Dog bins installation	Individual Items	196.00	39.20	235.20
Allied Westminster	Village Hall Insurance	1,335.14		1,335.14


**Street Furniture Direct Ltd**

 Adlington Business Park,  
 London Road,  
 Adlington,  
 Cheshire  
 SK10 4NL

[www.streetfurnituredirect.co.uk](http://www.streetfurnituredirect.co.uk)
**Phone: 01625 879442**

Company Registration No. 8640625 VAT No 171 1613 38

**QUOTATION: Q13893**

<b>CUSTOMER:</b> Fernwood Parish Council Fernwood Village Hall Rubys Avenue Fernwood Nottinghamshire NG24 3RS	<b>DELIVER:</b> Fernwood Village Hall Rubys Avenue Fernwood Nottinghamshire NG24 3RS
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DATE	CONTACT	LEADTIME	ORIGINATOR	TERM
21/01/2021	Marion	1-2 Weeks	James Wain	30 Days

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL
1.00	Gladiator Dog Waste Bin	<b>Gladiator Dog Waste Bin</b> Height 780mm. Width 460mm. Depth 230mm. Steel. Fireproof.	£237.00	£237.00
1.00	Carriage Charge	<b>Pallet Charge</b> UK Mainland. Excluding Scottish Highlands. Cost of delivery not including off load.	£70.00	£70.00

(Not recommended – this is for comparison only)

Marion Fox Goddard  
 Fernwood Parish Council  
 Fernwood Village Hall  
 Rubys Avenue  
 Fernwood  
 Newark  
 Nottinghamshire  
 NG24 3RS

29/04/2021  
 EQ70048627

Email: sarah.mallon@glasdon-uk.co.uk

LiveChat with us!

Request a callback

Account Code: 590067566

**Retriever 60™ Dog Waste Bin** Qty Unit Price Total Price

	<b>Retriever 60™ Dog Waste Bin</b>	2	£251.46	£502.92
	60 litre capacity supplied in Red or Deep Green with metal chute and ultra-destruct 'Dog Waste Only' graphic. Wall mount fixing kit supplied as standard.			£477.77
				-5.00%

Please specify colour at point of order. Should you require alternate fixings, please see the options below.

Please note that the prices quoted are for supply and delivery only.

- Product Information
- Product News
- Product Videos
- Product Warranty

**Retriever 60™ Dog Waste Bin - Fixings** Qty Unit Price Total Price

<b>Extended Base Post</b>	2	£22.23	£44.46
Concrete-in extended base post fixing kit for permanent siting.			£42.24
			-5.00%
<b>Ground-Lock™ Fixing System</b>	2	£55.05	£110.10
Ground-Lock™ Fixing System for securing into soft or unsurfaced ground.			£104.60
			-5.00%
<b>Ground-Lock™ Fixing System - Tool</b>	2	£27.51	£55.02
Tool for Ground-Lock™ fixing system.			£52.27
			-5.00%

(Images shown are examples only, your final product will vary depending on specification)

All prices exclude VAT.

All prices will be held firm until the 30th April 2021, after which date a price increase will be implemented. 30/04/2021

Delivery to be confirmed upon receipt of order.

Please refer to the **Conditions of Sale**.

Carriage to NOTTINGHAMSHIRE	£0.00
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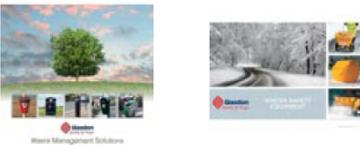
**Company Reviews**

As part of Glasdon's commitment to exceptional customer service, as well as our responsibilities as an ISO9001 certified company, we invite customers to complete a Customer Satisfaction review.

We ask customers to rate our performance on a scale of 1-5: how we handled their initial enquiry, delivery performance, product quality, after sales service and overall satisfaction with the process.

[Please read some of our reviews here...](#)

**Brochures**



# QUOTE

Fernwood Village Hall

**Date**  
22 Feb 2021

Kirk and Bills Limited  
74 Farndon Road

**Expiry**  
8 Mar 2021

NEWARK  
Nottinghamshire

**Quote Number**  
QU-0292

NG24 4SE  
GBR

**Reference**  
Dog bin, insulation

**VAT Number**  
170718313

Description	Quantity	Unit Price	VAT	Amount GBP
To install dog bin in tarmac surface and make good	1.00	126.00	20%	126.00
To install dog bin in soil/grass surface	1.00	98.00	20%	98.00

RENEWAL NOTICE	
Our Reference:	BS73375
Policy Number:	VH 88/0047440/BS73375
Renewal Date:	01/06/2021

Fernwood Parish Council  
 C/o Mrs Marion Fox Goddard  
 Fernwood Village Hall  
 Rubys Avenue  
 Fernwood  
 NEWARK  
 Nottinghamshire  
 NG24 3RS

07 May 2021

Annual Premium Payment			
Insured:	Fernwood Parish Council	Renewal Premium:	£1,335.14
Product:	VILLAGEGUARD (EX-COMMLINCS VILLAGE HALL INSURANCE)	Last Year's Premium:	£1,310.97

Dear Mrs Fox Goddard,

We have pleasure in enclosing herewith your insurance policy renewal documentation. Please check carefully and read fully the enclosed information to ensure that all details are correct and you have adequate cover. Should a claim, or an incident resulting in a future claim happen before renewal date, the renewal terms may be altered or withdrawn. Once you have carefully read and checked the information please call us immediately if anything is untrue, incomplete or out of date. Please ensure all the information you provide is accurate and up to date, as any inaccurate information could impact upon the success of future claims.

**We understand that the fixed electrical circuits at the hall were last checked in August 2016, please contact our office once the next 5-yearly inspection has been carried out. If you do not comply with this requirement underwriters reserve the right to amend or withdraw terms. If your electrical report suggests the next inspection should be carried out in a period other than 5 years, please advise us.**

**Please note that if the fixed electrics have not been checked by an approved electrical contractor in the last 5 years any fire or liability claim arising from faulty electrics may not be covered unless agreed by the insurer.**

**An approved contractor must be a member of an appropriate UKAS nationally accredited third party inspection body for companies able to perform independent inspection and testing in accordance with the IET regulations.**

We have index linked your buildings sum insured by 1.0% and the contents sum insured by 1.2% this year.

We recognise that many village halls remain closed in line with government guidelines, however some are already open for permitted activities and many are preparing to re-open soon in line with government guidelines.

**Please can you confirm if your hall is currently open and if not, please advise when you expect that to be the case?**

**Please note that we must refer to Aviva every policy where a hall remains closed despite being allowed to open after 21st of June 2021.**

**Please also let us know if the hall is open but is not currently being used and you do not expect it to change before 21st of June 2021.**

Any building work at the hall or closure not related to Covid-19 needs to be notified to underwriters, please therefore contact us if there are any building works you have not notified us about already or other circumstances not related to Covid so we can inform your insurer.

If your hall is closed to comply with government guidelines, we are pleased to confirm that full policy cover will remain in

Authorised and regulated by the Financial Conduct Authority (FCA) registration number 308386  
 Registered Office: Allied House, Holgate Lane, Boston Spa, WETHERBY, LS23 6BN Registered Number: 2375709  
 Please note that telephone calls may be recorded for training and security purposes.

force, subject to the following condition. Please therefore ensure that you visit your hall on a regular basis to check for any damage and keep a log of these checks. Please notify us of any damage as soon as possible after discovery.

### **Covid 19 - Temporarily Unoccupied Premises Condition**

Whilst The Premises are temporarily Unoccupied as a result of local or national government restrictions in place as a result of the Covid-19 pandemic, Additional Condition – Unoccupied Premises is inoperative and replaced with the following.

If in relation to any claim for Damage while The Premises are Unoccupied, you have failed to fulfil any of the following conditions, You will lose Your right to indemnity or payment for that claim.

You must

- (1) carry out internal and external inspections of the buildings as least every seven days and
  - a) maintain a weekly log of such inspections
  - b) immediately repair, or arrange to repair, any defects found
    - i) in the buildings, including removal of graffiti
    - ii) in any existing security or alarm or fire protection installations.

(2) remove all waste either within or outside the buildings, from the Premises.

(3) securely lock all external doors and close and secure all windows.

Although this requires you to check the hall at least once a week, we recommend that you check it as often as you can and especially after any storm conditions; looking for any damage inside and out and especially looking for any water leaks, as water can cause a lot of damage quickly. Please remember to notify us as soon as possible, if there is any damage that may lead to a claim and/or if there is any building work to be carried out.

Please keep us informed of any future changes. Please ensure that you watch for any government updates daily and adjust accordingly.

Please contact us if you have any Covid cases at your hall.

Please find enclosed:

1. Covid 19: Vital Insurance Continuity Information
2. Your Renewal Schedule
3. Statement of Fact
4. Renewal Advice Note
5. Our Terms of Business document
6. A summary of cover

We note that you have loss of revenue cover included at £33,000 with a 12-month indemnity period. You may wish to consider whether the 12 months indemnity period is adequate; if you require a longer indemnity period this can be increased to 24 months or 36 months.

**Your renewal premium includes cover for Trustee Indemnity at £500,000 based on the assumption that your gross annual income is below £50,000 and your accounts have been checked by an independent examiner. If your gross annual income is over £50,000, please contact our office immediately and confirm what your gross annual income for the last financial year was. If your gross annual income is over £50,000 and we do not have the correct information your Trustees Indemnity cover may no longer be valid.**

A Terms of Business document and a summary of cover have been enclosed within the renewal documentation. Please ensure that you read everything fully and that you understand your obligations as policyholder and cover exclusions. If you have any queries, please contact our office.

**We are pleased to confirm that there are no changes to the policy wording since last renewal and there are no changes to our Terms of Business since last renewal.**

Your premium includes a discount for the policy being subject to a 3-year long-term agreement. If you break the long-term agreement, we are at least entitled to recover from you the total amount of the discount allowed for the period of the agreement, up to the date it is broken.

Please let us know if you are no longer exempt from having an Employers Reference Number.

Please ensure that the sums insured represent the total value of all your contents and full rebuild costs of your property, including all outbuildings. In order to prevent underinsurance, we recommend that you check the sums insured regularly and arrange a re-build survey once every 5 years. If the sums insured are no longer adequate, please contact us.

For premises built pre-2000, we appreciate that asbestos could have been used in the construction process and would advise for you to read the Health & Safety Executive's guidelines for managing asbestos in buildings:

<http://www.hse.gov.uk/pubns/indg223.pdf>

To help you comply with 'fair presentation of risk' to insurer we may ask for more information, if required. Please ensure that you provide all information, including any changes to your business before your renewal date, and where possible as soon as you become aware. Examples of the information your insurer needs to know about is enclosed in the 'Important Notes and Further Information' part of this letter.

We wish to remind you that you need to comply with the Fire Safety rules, including having all electrical circuits at The Premises tested at least once every five years by a qualified electrician and any defects found rectified immediately. The renewal is subject to you fully complying with current Health and Safety Regulations.

**Please ensure you fully read the Important Notes and Further Information details that are enclosed.**

**In order to renew your policy, please send premium payment as per the enclosed Renewal Advice Note.**

**If you wish to pay monthly by Direct Debit please call us and we will send you details of our Credit Agreement.**

It is a condition of renewing your policy that you agree to the information on your application form and any incidents you tell us about being passed to Insurance Database Services Ltd (IDS Ltd). It is also a condition of renewing your policy that you agree that IDS Ltd may pass us information it has received from other insurers about other incidents involving anyone insured under the policy. (PLEASE ALSO READ THE ENCLOSED IMPORTANT NOTES AND FURTHER INFORMATION THAT WE ARE OBLIGED TO BRING TO YOUR ATTENTION FOR YOUR ADVICE AND PROTECTION).

In the unfortunate event of you having to make a claim, then our personnel will be pleased to provide assistance, simply telephone or write to us.

Finally, once again, thank you for placing your insurance through Allied Westminster, and we hope to provide you with whatever insurance services you may require over the coming years.

Yours sincerely,



Richard Hack

**Insurance Logistics Manager**

## Important Notes and Further Information:

As a preferred customer of Allied Westminster (Insurance Services) Ltd, we want to ensure that you enjoy the best possible service at all times, not least should you need to make a claim.

Please check this information carefully and call us immediately if anything is untrue, incomplete or out of date. Please ensure all the information you provide is accurate and up to date, as any inaccurate information could impact upon the success of future claims.

Accordingly, it is **very important** that you inform us of any changes in circumstances since the last renewal or inception of your policy. Such Factors include:

1. Any building work being carried out at the property.
2. The Property being left unfurnished or unoccupied for more than 30 days.
3. Any incidents recorded in your accident book.
4. Any trustee or committee member having a conviction, pending prosecution or police caution for any offence other than driving offences.
5. Evidence of cracking which may be due to subsidence, heave or landslip.
6. The property no longer being in a good state of repair.
7. Any events with over 1,000 attendees.

**Should you have any incidents, which may give rise to a claim, or change of circumstances arise before renewal date, the renewal terms or premium may be revised or withdrawn. Failure to inform us of any changed circumstances could affect the validity of your insurance cover. If you have any doubts as to what facts should be notified, please contact Allied Westminster; we will be happy to offer advice.**

The information supplied to us by you may be held on computer and passed to other insurers for underwriting and claims purposes.

**Fraud Prevention and Detection** - In order to prevent and detect fraud we may at any time: - Share information about you with other organisations and public bodies including the police: Check and/or file your details with fraud prevention agencies and databases, and if you give us false or inaccurate information and we suspect fraud, we will record this. We and other organisations may also search these agencies and databases to: - Help make decisions about the provision and administration of insurance, credit and regulated services for you and members of your household; Trace debtors or beneficiaries, recover debt, prevent fraud and to manage your account or insurance policies; Check your identity to prevent money laundering, unless you furnish us with other satisfactory proof of identity; Undertake credit searches and additional fraud searches. We can supply on request further details of the databases we access or contribute to.

**Claims History** - Under the conditions of your policy you must tell us about any insurance related incidents (such as fire, water damage, theft or any accident) whether or not they give rise to a claim. When you tell us about an incident we will pass information relating to it to a database. We may search these databases when you apply for insurance, in the event of any incident or claim, or at time of renewal to validate your claims history or that of any other person or property likely to be involved in the policy or claim.

It is a condition of renewing your policy that you agree to the information held on the computer and that any incidents you tell us about being passed to the relevant organisation to be included on their database. It is also a condition of renewing your policy that you agree that these organisations may pass to us information that they have received from other incidents involving anyone insured under the policy. You can ask for more information about this.

You should show this notice to anyone who has an interest in the property insured under the policy.

You should keep a record, including any copies of letters, of all the information you supply in connection with the renewal of your policy.

**Data Protection & Privacy** - For the purposes of the Data Protection Act 1998, and The General Data Protection Regulation (GDPR) effective from 25 May 2018 onward, the Data Controller in relation to any personal data you supply is Allied Westminster (Insurance Services) Ltd. We've updated our privacy notices to reflect the new and strengthened rights in relation to your personal data, and the legal grounds for using it under GDPR. The notices are effective from 25 May 2018 onwards.

**Sensitive Data** - In order to assess the terms of the insurance contract or administer claims that arise, the insurer may need to collect data that the Data Protection Act and/or GDPR defines as sensitive. By proceeding with this renewal, you will signify your consent to such information being processed by the insurer or its agents. If you give Us consent to using sensitive personal information (e.g. non-spent criminal convictions), you are free to withdraw this at any time by contacting Us. Please note that if consent to use information is withdrawn We may not be able to continue to provide the insurance policy or process claims and We may need to cancel the policy.

**THIS SCHEDULE FORMS PART OF YOUR  
VILLAGE HALL INSURANCE POLICY**

If the information in The Schedule is incorrect or incomplete or if the insurance does not meet Your requirements, please tell Us as soon as possible. You are reminded of the need to tell Us immediately of any facts or changes which We would take into account in Our assessment or acceptance of this insurance as failure to disclose all relevant facts may invalidate Your policy, or may result in the policy not operating fully.

Policy Number:  MASTER POLICY NUMBER:   
Insurer:

Insured Name: Fernwood Parish Council  
Hall Name *Fernwood Village Hall*  
Effective Date: 01/06/2021 Expiry Date: 31/05/2022 Business Description: Village Hall  
Risk Address: Fernwood Village Hall  
Rubys Avenue  
Fernwood  
NEWARK  
Nottinghamshire  
NG24 3RS

**PREMIUM DETAILS**

Premium Net:	£1,174.23	<b>Total Payable:</b> <b>£1,335.14</b>
Insurance Premium Tax:	£140.91	
Administration Fee:	£20.00	

**COVER DETAILS ( \*Indicates Cover supplied as standard with this policy)**

Cover	Limit of Cover	
Buildings Sum Insured (Including 25% Free Cover)	£1,539,240	Excess: £250
Oil Tanks and Contents	Not Insured	
Buildings All Risks	Yes	Excess: £250
Subsidence	Yes	Excess: £1000
Underground Services	Yes	Excess: £250
*Greens and Playing Surfaces	£2000	Excess: £250
Playground Equipment (Including Liability)	Not Insured	
Contents Sum Insured:	£22,905	Excess: £250
<small>(Furniture, Fixtures and Fittings and All Other Contents, including up to £2,000 Computer and Electronic Equipment and up to £5,000 for Property at fundraising and catering events, if applicable)</small>		
Contents All Risks	Yes	Excess: £250
*Defibrillator Cover (In addition to Contents Sum Insured)	£5,000	No Excess
*Freezer Contents	£500	Excess: £250
*Stock of Wines/ Spirits	£1,000	Excess: £100
Computer and Electronic Equipment if over £2,000	Not Insured	
Marquee (1)	£1020	Excess: £250
Marquee (2)	Not Insured	

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**Specified items:**

(Cover is in Addition to your Contents Sum Insured and the Contents Section Excess Applies)

**Value**

NONE

£0

**Items Specified that do NOT belong to the Village Hall**

(Cover is in Addition to your Contents Sum Insured and the Contents Section Excess Applies)

**Value**

NONE

£0

**All Risks Items: items covered away from the Village Hall**

(Cover is in Addition to your Contents Sum Insured and the Contents Section Excess Applies)

**Value**

£0

**Cover****Limit of Cover****Trustee Indemnity:****£500,000****Excess: £250**

Annual Income: £32,900.00

Final Day of Accounts:

31 Mar

Period of Accounts: 12 Months

The trust deed, constitution or, charity charter allows you to have Trustees Indemnity Insurance

Your accounts have been examined by a suitably qualified independent person

You are not aware of circumstances or incidents where there is a reason for future claims

**Money and Assault:****£2,000.00****Excess: £100 Assault limit £25,000****Loss of Revenue****£33000****...Indemnity Period (Months)****12****Public Liability****£10,000,000****\* ...including Libel and Slander****£100,000****\* ...including Hirers Liability****£2,000,000****Employers Liability****£10,000,000****FULL TIME PAID employees if 3 or more:****0****Employee Dishonesty****£25,000****Excess: £250****Personal Accident****5 Units. Per Unit of Cover: Cover for Accidental Bodily Injury with the following benefits £5,000 in respect of death, permanent loss of sight or hearing, permanent loss of limbs. £50 a week Temporary Total Disablement, £25 a week Partial Total Disablement. Excess: 1 week.****Legal Expenses****£100,000****Excess: £250****Loss of Rent****Not Insured****...Indemnity Period (Months)****N/A****Loss of Licence****Not Insured****...Indemnity Period (Months)****N/A****Terrorism Cover****No**

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## DISCOUNTS APPLICABLE

No claims Discount:	<u>No</u>
Loyalty Discount:	<u>No</u>
Long term contract:	<u>3 Year Long Term Agreement Selected - 5% Discount has been applied to your Net Premium (excluding Legal Expenses)</u>
Voluntary Excess:	Buildings: <u>Yes</u> Contents: <u>Yes</u>
CCTV Discount:	<u>No</u>
Alarm system discount:	<u>No</u>
Auto Stop Cock Discount:	<u>No</u>

A discount has been provided as you have confirmed that all electrical circuits at The Premises are tested at least every five years by a qualified electrician and any defects found rectified immediately. If, in relation to any claim in respect of Damage to the Property insured caused by or resulting from fire and/or explosion, You have failed to comply with this, You may lose Your right to indemnity, or payment for that Claim.

## APPLICABLE ENDORSEMENTS

1. Long Term Undertaking
2. Property Damage Section - Solar Panels
3. Property Damage and Theft Section - Cover for marquees in the open
4. Waiver of Average and Sum Insured Amendment
5. Special Endorsement - Defibrillators
6. Public and Products Liability Section - Defibrillators
7. General Endorsement
8. Employers Liability and Public and Products Liability Section
9. Public and Products Liability Section - Libel and Slander Extension
10. Covid 19 - Temporarily Unoccupied Premises Condition

### 1. Long Term Undertaking

A Long Term Undertaking (as defined under Policy Condition 14 of your Policy) applies to all Sections of the Policy for the period 01/06/2019 to 31/05/2022. Where You breach the terms of any Long Term Undertaking, You must repay all premium discounts which We have allowed under the terms of that agreement.

### 2. Property Damage Section - Solar Panels

The Buildings Sum Insured includes solar panels fixed to the Village Hall roof.

### 3. Property Damage and Theft Section - Cover for marquees in the open

We will indemnify You in respect of Damage to Marquee(s) detailed in The Schedule whilst in the open at The Premises.

Asset Protection Property Damage All Risks Exception 6(c) and Theft Exception 1(b) are deleted and inoperative.

We will not indemnify You in respect of Damage to marquees whilst

- 1) In transit.
- 2) Being loaded into or unloaded from a Vehicle.
- 3) Not in Your custody or control.

The Excess in respect of this endorsement is £250.

### 4. Waiver of Average and Sum Insured Amendment (specific to VillageGuard Scheme through Aviva & Allied Westminster)

Where You

1. have obtained a Property Rebuild Cost Evaluation provided by the nominated surveyor through Allied Westminster (Insurance Services) Ltd within five years prior to the date of the Damage and
2. have adjusted the Building(s) Sum Insured in line with the Property Rebuild Cost Evaluation provided by the nominated surveyor through Allied Westminster (Insurance Services) Ltd and
3. have made annual adjustments of the Building(s) Sum Insured based on the General Building Cost Index issued by the Building Cost Information Service of the Royal Institution of Chartered Surveyors or alternative index as may be agreed by Us in writing,

Then at the time of Damage we will

1. increase the Sum Insured by 25% of the rated Building(s) Sum Insured as stated in the Schedule and
2. make no adjustment under either the Condition of Average or paragraph (5) of the Basis of Claims Settlement - Reinstatement Clause.

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### **5. Special Endorsement - Defibrillators**

We will indemnify You under Contents in respect of Damage to Defibrillators belonging to You or for which You are responsible. This also applies whilst they are temporarily removed from The Premises.

The maximum we will pay in respect of any one claim is £5,000. In addition, the Excess stated in the Schedule will not apply in respect of each and every claim.

### **6. Public and Products Liability Section - Defibrillators**

We will not indemnify You in respect of the use of the Defibrillator belonging to You or for which You are responsible.

### **7. General Endorsement**

The Covers provided under this Policy apply to Fernwood Village Hall and the Management Committee of the Village Hall only.

### **8. Employers Liability and Public and Products Liability Section**

We will not provide indemnity in respect of the activities of Fernwood Parish Council other than activities arranged through the Fernwood Village Hall Committee.

### **9. Public and Products Liability Section - Libel and Slander Extension**

Definition

"Publication" shall mean any written material produced in the course of The Business.

(1) We will, in respect of any claim made against The Insured while this endorsement is in force or within twelve months of its cancellation provided the cause of the claim occurred while the endorsement was in force, indemnify The Insured in respect of

- (a) Compensation
- (b) Costs and Expenses

as a result of

- (i) libels in any Publication.
- (ii) slanders made in the course of The Business
- (iii) infringement of any trade mark, registered design, copyright or patent right arising from the contents of any Publication.
- (iv) slander of title to goods.

(2) All claims arising out of one cause, whether or not all such claims are made against The Insured in the same Period of Insurance, will be treated as one claim.

(3) The maximum We will pay, inclusive of Costs and Expenses, in respect of

- (a) any one claim
- and
- (b) the total of all claims in any one Period of Insurance is £100,000.

(4) We will not provide indemnity in respect of

- (a) withdrawing, recalling or replacing any Publication.
- (b) liability imposed on The Insured solely by reason of the terms of any contract conditions or agreement.
- (c) actions brought in a court of law outside The Defined Territories.
- (d) ten percent of each and every claim.

### **10. Covid 19 - Temporarily Unoccupied Premises Condition**

Whilst The Premises are temporarily Unoccupied as a result of local or national government restrictions in place as a result of the Covid-19 pandemic, Additional Condition – Unoccupied Premises is inoperative and replaced with the following.

If in relation to any claim for Damage while The Premises are Unoccupied, you have failed to fulfil any of the following conditions, You will lose Your right to indemnity or payment for that claim.

You must

- (1) carry out internal and external inspections of the buildings as least every seven days and
  - a) maintain a weekly log of such inspections
  - b) immediately repair, or arrange to repair, any defects found
    - i) in the buildings, including removal of graffiti
    - ii) in any existing security or alarm or fire protection installations.

(2) remove all waste either within or outside the buildings, from the Premises.

(3) securely lock all external doors and close and secure all windows.



## Business Savings Account Key Information and Summary Box

**This important document is for information purposes only and describes the product and summarises the key features and risks associated with saving using our 95 Day Business Savings Account.**

This document ('Product Documentation') should be read in conjunction with the Business Savings Account Terms and Conditions. We will notify you if these terms change. Correct as of 20 February 2021.

### Key features of this account

- Simple variable savings offering a rewarding return of **0.70% Gross/AER**
- Funds available at 95 days' notice only
- Pay in from £10,000 up to £1m
- Unlimited number of top-ups available
- Up to 4 authorised users.



<b>What is the interest rate?</b>	<ul style="list-style-type: none"><li>• Where the balance on the account is £10,000 or more the interest will be 0.70% AER variable gross.</li><li>• AER stands for annual equivalent rate. It shows what the interest rate would be if interest was paid and compounded once each year.</li><li>• Interest is calculated daily and is paid into your account either monthly or annually, depending on the option you select at account opening.</li></ul>
<b>Can Redwood Bank change the interest rate?</b>	<ul style="list-style-type: none"><li>• Yes, this is a variable interest rate and we may change this rate at any time by providing you with at least 14 calendar days' notice plus the 95 days' notice on your account.</li></ul>
<b>What would the estimated balance be after 12 months based on a £10,000 deposit?</b>	<ul style="list-style-type: none"><li>• Based on the interest rate of 0.70%, an account with £10,000 invested will have a balance of £10,070 after a year.</li><li>• This is for illustrative purposes only and does not take into account individual circumstances.</li><li>• This projection is based on receiving £10,000 on the day of the account opening which remains invested for 12 months.</li></ul>
<b>How do I open and manage my account?</b>	<ul style="list-style-type: none"><li>• This product is available to UK-based businesses (i.e. limited companies, partnerships, LLPs and sole traders), charities, associations, clubs and societies.</li><li>• Where the balance on the account is £10,000 or more the interest will be 0.70% AER variable gross.</li><li>• Each customer can hold a maximum of £2 million across all savings accounts held with Redwood Bank.</li><li>• You can apply for an account online or by post and open it by making a first payment of at least £10,000. The account will start operating and earning interest on the working day we receive funds.</li><li>• You can appoint up to 4 authorised users.</li><li>• All payments need to be made into and from your nominated account.</li></ul>



<b>...continued</b>	<ul style="list-style-type: none"><li>• You can manage your account in writing, over the phone or online using secure login details, which are unique to you. If you'd prefer not to have online access, please let us know. Online activity, including messages, using your unique secure login details can be viewed by all authorised users.</li><li>• You can close your account by letting us know in writing any time in the first 14 calendar days from account opening. After this date, you must provide the specified notice period of 95 days if you wish to close your account.</li></ul>
<b>Can I withdraw money?</b>	<ul style="list-style-type: none"><li>• Yes, to make a withdrawal or closure you must give us at least 95 days' notice in advance, and requests must be received by 4pm on a working day. Requests after this time will be processed the following working day.</li><li>• Following the last day of your notice period, withdrawal requests up to £250,000 will be paid on the next day (excluding UK Bank Holidays and Sundays) and withdrawal requests exceeding £250,000 will be paid on the next working day. Working days exclude Saturday, Sunday and any UK Bank Holidays.</li></ul>
<b>Additional information</b>	<ul style="list-style-type: none"><li>• Statements are available on request.</li><li>• All interest on UK savings accounts will be paid without the deduction of tax.</li><li>• You have the option to change your mind within 14 days of account opening. Let us know within this period and we will cancel your account without penalty or notice.</li><li>• The minimum account balance is £10,000. Once this is met you can make as many payments into your account (of any value) as you like by electronic payment or cheque up to the account limit of £1 million.</li><li>• To close your account at any time you must give us at least 95 days' notice in advance, received by 4pm on a working day.</li><li>• You can make unlimited withdrawals and of any amount as long as the minimum balance of £10,000 is maintained.</li><li>• Withdrawals can only be made by giving at least 95 days' notice.</li><li>• Your financial position must allow you to cover any cash flow during the 95 day notice period.</li></ul>



If you have any questions about this account please call us on **0330 053 6067**  
(Monday to Friday 9am – 5pm, excluding bank holidays).

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## Financial Services Compensation Scheme Information Sheet

### Basic information about the protection of your eligible deposits

<b>Eligible deposits in Redwood Bank Limited are protected by:</b>	The Financial Services Compensation Scheme ("FSCS"). <sup>1</sup>
<b>Limit of protection:</b>	£85,000 per depositor per bank/ building society/ credit union. <sup>2</sup>
<b>If you have more eligible deposits at the same bank/ building society/ credit union:</b>	All your eligible deposits at the same bank/ building society/ credit union are "aggregated" and the total is subject to the limit of £85,000. <sup>2</sup>
<b>If you have a joint account with other person(s):</b>	The limit of £85,000 applies to each depositor separately. <sup>3</sup>
<b>Reimbursement period in case of bank/building society/ credit union's failure:</b>	20 working days. <sup>4</sup>
<b>Currency of reimbursement:</b>	Pound sterling (GBP, £)
<b>To contact Redwood Bank Limited for enquiries relating to your account:</b>	Redwood Bank Limited Nexus Building, Broadway, Letchworth Garden City, Hertfordshire, SG6 3TA. T: 0330 053 6067 E: <a href="mailto:savings@redwoodbank.co.uk">savings@redwoodbank.co.uk</a>
<b>To contact the FSCS for further information on compensation:</b>	Financial Services Compensation Scheme 10th Floor Beaufort House 15 St Botolph Street London EC3A 7QU T: 0800 678 1100 or 020 7741 4100 E: <a href="mailto:ICT@fscs.org.uk">ICT@fscs.org.uk</a>
<b>More information:</b>	<a href="http://www.fscs.org.uk">www.fscs.org.uk</a>

Risk assessment to follow

Item 86

Email from NALC about Open Spaces Society is launching its grant a green campaign

**To All Members**

The Open Spaces Society is launching its grant a green campaign, aimed at local councils, in an endeavour to protect green spaces from the many threats which face them. The society are encouraging local councils to voluntarily register land which they own as a town or village green, to give local people rights of recreation there and to protect it from development in perpetuity.

More information can be found in the attached article and on their website:

<https://www.oss.org.uk/grant-a-green-campaign/>

Kind regards

Tanya Grimes [www.nottsalc.org.uk](http://www.nottsalc.org.uk)

**Open Spaces Society’s call to local councils to grant a green**

Do you own a green space which you would like to see protected and enjoyed by local people for ever? If so, the Open Spaces Society recommends that you consider voluntarily registering it as a town or village green. You can do this, under section 15(8) of the Commons Act 2006, with your county or unitary council which makes no charge for the application. Once registered as a green, local people will enjoy the right to recreation there, and the space is protected for ever from development—what a gift to your community!

It is more important now than ever to secure our green spaces. The restrictions on movement have meant that people have discovered how essential their local open spaces are to good health and sanity. But here is the irony: green spaces are under threat from the government’s destruction of the planning system, as outlined in the white paper of autumn last year and subsequent ‘consultations’. The society is deeply concerned that just when we need them most green spaces are at growing risk of development.

So please do consider whether, if you are fortunate enough to own a green space, you can register it as a green. In the last year we have celebrated such registrations at Scorton in North Yorkshire and the society’s home town of Henley-on-Thames in Oxfordshire, where the local councils have acted in the interests of their residents.

We explain on our [website](#) how this is done, with a how-to-do it guide to take you through the process. And the society’s case officers are on hand to give you further assistance if you need it.

With your help, we really can make a difference.

Please visit <https://www.oss.org.uk/grant-a-green-campaign/>

Email from NALC regarding the Royal British Legion Centenary Year  
**To All Members**

The Royal British Legion have asked if I will make you aware that it is their centenary year by way of the following message.

*Dear Nottinghamshire Councils*

*On Saturday 15<sup>th</sup> May 2021, the Royal British Legion will be marking its centenary year and we hope you will join us in celebrating this exciting milestone.*

*Throughout our history, the work of the Royal British Legion has left a deep-rooted legacy for generations to come and we remain dedicated to our mission of creating better futures for all those who have served and continue to serve with the British Armed Forces.*

*The Royal British Legion was formed in the aftermath of the First World War to fight for the rights of those who had given so much and who came back to so little. Today, we continue to stand with the Armed Forces community and challenge injustices to ensure all those who have served and sacrificed on our behalf get the fair treatment and recognition they deserve.*

*As we reflect on our achievements over the last 100 years, we know they are not ours alone. The Royal British Legion has always been supported by an extensive network of volunteers, members, fundraisers and partner organisations who share our passion for bringing people together to support, commemorate and celebrate our Armed Forces community. An enormous amount of hours have been spent over many, many years with volunteers helping to collect during Remembrance and for our annual Poppy Appeal. We would like to pay our sincere gratitude to every single person who has sold or bought a Poppy or contributed towards the Appeal over the years. Without their support, we would not be reaching our milestone this year.*

*Throughout the decades, the Royal British Legion has evolved and adapted, responding to the changing needs of the Armed Forces Community and reflecting the modern-day society in which we play an important role. As we face our next chapter, we are inviting a new generation to be part of our future and continue our vital work.*

*For any enquiries about the Royal British Legion such as volunteering and fundraising or if anyone would like to do an activity to mark our centenary, please do get in touch with Mark Smith at [msmith1@britishlegion.org.uk](mailto:msmith1@britishlegion.org.uk) or call 07920 378588.*

*Further information regarding the availability of Lamp Post Poppies will be sent out shortly.*

Many Regards

**Mark Smith**

**Community Fundraiser – Nottinghamshire**

**Mobile: 07920 378588**

Contact Centre Telephone: 0808 802 8080



April 26<sup>th</sup> 2021

Item 87c

Dear Sir/ Madam,

I have lived in Fernwood for 7 yrs & have been a member of Fernwood Petangue & Boccia Club.

We are all Senior Citizens, playing the games twice weekly all year round ( extreme weather excepted).

There are approx.. 30 members & we support the Village Hall with bookings to use the hall etc for refreshments,& fund raising events.

There is no other facility to cater for the ageing community. We support the **LESS ABLE, DISABLED, HEALTH RESTRICTED & VULNERABLE PEOPLE**, giving them the opportunity to be active, enjoy social contact ,friendships & help to alleviate loneliness in this age range.

We ask & would appreciate a minimal amount of support from The Management Company due to the fact that some of us pay the Maintenance charges twice yearly. The contract states that all play areas & public spaces be maintained. We realise all public areas are free to be used by the Community

We would like to know why the “Oldies” sport area has no support even though it is due to the general public’s misuse causing the problem?

The Piste is being misused in the following ways,

- a)Pea gravel being dug into holes or thrown onto the grass resulting in more gravel required, forming large puddles & flooding occurring after heavy rain.
- b) Deep bike & children,s battery operated toy tracks
- c) Dog waste & sticks
- d) Weed growth

We feel justified in asking for some assistance please especially as there are as many, if not more use of the Piste than any other facility.

On behalf of The Petangue & Boccia Club , Yours faithfully , **redacted**

27 APRIL 2021

## PC4-21 | ELECTRONIC COMMUNICATIONS INFRASTRUCTURE

### Summary

The Ministry for Housing, Communities and Local Government (MHCLG) has recently launched a consultation into electronic communications infrastructure. The consultation is a technical one on proposed amendments to the General Permitted Development Order for electronic communications development, to support the deployment of 5G and extend mobile coverage. The main consultation document can be downloaded [here](#).

### Context

This consultation looks at how to implement the [proposals consulted on in August 2019](#) to support the deployment of 5G and extend mobile coverage.

Permitted development rights for electronic communications infrastructure are set out in Part 16 of Schedule 2 to the General Permitted Development Order 2015 (as amended).

The proposed changes are:

- To enable deployment of radio equipment housing by permitting small equipment cabinets on Article 2(3) land (such as National Parks, Conservation Areas and Areas of Outstanding Natural Beauty), and allowing greater flexibility for installing equipment cabinets in existing compounds.
- To enable the strengthening of existing masts by permitting limited increases in the width of existing ground-based masts without the need for prior approval, and greater increases subject to prior approval, on all land. Also allowing for limited increases to the height of existing ground-based masts without the need for prior approval outside of Article 2(3) land, with greater increases on all land, up to specified limits, subject to prior approval.
- To enable the deployment of building-based masts by permitting these in closer proximity to a highway subject to prior approval outside of Article 2(3) land. Also, whether to permit smaller masts to be installed without the need for prior approval outside of Article 2(3) land.
- To enable the deployment of new ground-based masts by permitting taller new masts, up to specified limits, on all land subject to prior approval, with greater permitted heights on land outside of Article 2(3) land. Also, whether to

permit monopole masts of up to 15 metres to be deployed without the need for prior approval on land outside of Article 2(3) land.

### **NALC's current policy positions**

The following paragraphs outline NALC's current policy positions, account of which will steer the response which we are likely to make to this consultation:

- Whilst we agree with the government that the current level of mobile coverage in rural areas is woefully inadequate - we think that the Government needs to be realistic about attempting to achieve 95% coverage across England as this seems (given previous experiences for instance concerning rural broadband - slightly ambitious. However it is better to have a notional 95% target aim than no target at all - but the Government must not let its proposals for permitted development rights be governed purely and only by this very high percentage figure.
- In principle and on balance we would encourage the government to maximise use of existing infrastructure such as green cabinets; existing ground based masts; and use of current sites to extend bigger masts onto - if it considers that this would help achieve the government's target. Motorway gantries could also be used. We are less in favour of new ground based masts to achieve better coverage.
- In addition we do not support an unfettered extension to permitted development rights especially to build (unregulated) new masts over previously regulated heights - in areas where they have not otherwise been built. There needs to be a balance between intelligent and smarter use of existing sites and protection of the landscape and environment for a legion of reasons. If this balance is struck in a progressive manner - it should be possible - over time and incrementally - for the government to improve mobile coverage in rural areas - without riding roughshod over the environment and placing unregulated new high masts in new locations without consultation with local (parish and town) councils.
- If the above balance is not struck through these proposals in a sensible manner it is also possible that an untold number of trees may also be cut down to make way for inappropriate mast locations. We would be against this which is why we are asking for the Government to focus its efforts on maximising use of existing mast sites.
- We would counsel the government to very carefully monitor health impacts even if there is a coverage extension agreed through these proposals - at any existing and new sites. As with "fracking" what may now seem a progressive and necessary development (which in some ways it is) to free up the market economy in mobile telephony and even to genuinely improve signalling in rural areas - may have unknown health consequences if there

is no concomitant regulation or monitoring of health impacts around relevant sites. Potential factors to monitor here are short radio waves/ electromagnetic radiation.

- Notwithstanding the above points regarding existing sites - we seek a change in government policy on planning applications for mobile telephone masts to ensure that all heights of masts are subject to a full planning application and proper consultation with local councils (where possible) - whether such masts are on new or existing sites.
- We also ask as a related issue that new build houses and businesses need to be provided with in-built infrastructure to enable connection to fibre-optic broadband.
- We support the Rural Coalition's call for infrastructure which reaches rural areas, so the rural economy can grow and create quality jobs. This might only contradict the government's proposals for new mobile mast sites - but certainly not maximising use of existing sites.
- We also firmly believe that landscape impacts are a planning issue. The worry is the visual impact on any countryside.

#### **Other NALC Views:**

- A change in government policy on planning applications for mobile telephone masts to ensure that all heights of masts are subject to a full planning application and proper consultation with local councils.

#### **Consultation Questions**

The main consultation questions NALC will be responding to in this consultation are as below and NALC seeks the views of county associations and member councils in response to these questions to help inform its own submission to MHCLG:

#### 3. Enabling deployment of radio equipment housing

Q1. The government has committed to make it easier to deploy radio equipment housing without the need for prior approval. This is to support the deployment of 5G and incentivise the use of existing sites for site sharing.

(a) What are your views on the proposals to permit single developments of up to 2.5 m<sup>3</sup> without the need for prior planning approval / to permit single developments exceeding 2.5m<sup>3</sup> subject to prior approval?>

(b) What are your views on permitting the installation, alteration or replacement of radio equipment housing within the boundaries of a permitted compound, without the need for prior approval, subject to measures to mitigate visual impact?

Q2. (a) Do you agree with the government's proposals below on strengthening existing masts?

- To permit the alteration or replacement of existing masts with wider masts, subject to the following limits: on all land, for existing masts less than one metre wide, permit increasing the width by up to two-thirds without the need for prior approval.

Q2 (b) For existing masts greater than one metre wide the government have proposed two alternative options (by permitting the alteration or replacement of existing masts with wider masts, subject to the following limits):

- Option A) up to one half or two metres (whichever is greater) on all land (including Article 2(3) land and land on a highway);, or
- Option B) up to one third or one metre (whichever is greater) on Article 2(3) land and land on a highway, and one half or two metres on all other land.

Which option do you prefer?

Q3. What is your view on the government's proposal to permit the alteration or replacement of existing masts up to a new height of 25 metres, without the need for prior approval, outside of Article 2(3) land?

5. Building based masts

Q4. What are your views on the following proposal?

Permitting the installations of masts within 20 metres of the highway on buildings that are less than 15 metres in height. Existing limits to the location and heights of masts and number of antennae that can be deployed on building would remain. This proposal would not apply on article 2(3) land or land on or within sites of special scientific interest.

Q5 (a) Do you agree with the government's proposal to permit shorter masts on buildings without the need for prior approval, subject to measures to mitigate visual impact?

Q5 (b) We particularly welcome comments on the measures proposed to mitigate visual impact:

- limiting the height of masts that can be deployed without the need for prior approval to a height of no more than 6 metres above the highest part of the building; and
- only applying this permitted development right outside of Article 2(3) land and sites of special scientific interest.

6: New ground based masts

Q6. We would welcome your views on the following proposals:

- On Article 2(3) land, and land which is on a highway, to permit new ground-based mast up to 25 metres in height, subject to prior approval.
- On all other land, to permit new ground-based mast up to 30 metres in height, subject to prior approval.

Q7. What are your views on the proposal to allow monopoles up to 15 metres in height outside of Article 2(3) land and land on or within sites of special scientific interest without the need for prior approval.

7: Safeguarding

Q8. (a) Do you agree with the government's proposal to amend the General Permitted Development Order to include a prior notification procedure relating to safeguarded areas, and to require prior approval for proposed mast developments in proximity to a defence asset?

8 (b) We would welcome your views on the proposed prior notification procedure and prior approval requirement.

## 8. Small cell systems

Q9. (a) Do you agree with the government's proposal to amend the definition of 'small cell systems' in the General Permitted Development Order?

Q9. (b) We would welcome your views on this proposal.

## 9: Implementation

Q.10 We welcome comments on what more, if anything, the government should do to ensure successful implementation of the proposed planning reforms to support the deployment of 5G and extend mobile coverage.

## 10: Assessments of impact

Q11. Considering the technical detail of the proposals, we would welcome views on the potential impact of the matters raised in this consultation on people with protected characteristics as defined in section 149 of the Equality Act 2010?

Q.12 We welcome further any further evidence specifically on the regulatory impacts of the proposed changes to planning regulations set out in this technical consultation.

### **Your evidence**

Please email your responses to this consultation to [chris.borg@nalc.gov.uk](mailto:chris.borg@nalc.gov.uk) by 17.00 on Friday 21 May, 2021. County associations are asked to forward this briefing onto all member councils in their area.

© NALC 2021

Hi Marion

I'm having no luck and maybe in your capacity of parish clerk you will have more luck I cannot find out who are responsible for the upkeep of the following (see photos) it's an eyesore The ditches are overgrown Thank-you in anticipation



## Inbox

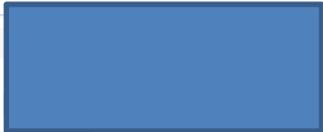
### Messages

- All messages
- Messenger
- Instagram Direct

### Comments & More

- Facebook
- Instagram
- Automated Responses
- Chat Plugin

Main



SAT 17:53

Can a sign (or bigger/clearer sign) be put up at the junction of Plum Way and Ruby's Walk so that delivery lorries know to turn right to OneStop not left?? Getting tired of the number of big lorries turning left onto Ruby's Avenue and getting stuck as the green isn't big enough for them to go around. The verges around the green are destroyed where lorries have to go over them to reverse back around

08:45

Good morning Matthew, We requested this from NCC last year and they said no as too much signage is 'clutter'. I will raise this with the Parish Council again at their meeting on 17/5. Best wishes, Marion

Write a reply...



From [Administrativeservices@newark-sherwooddc.gov.uk](mailto:Administrativeservices@newark-sherwooddc.gov.uk)

Dear Clerk

You might recollect there was a review of the Council's Scheme of Delegation (SoD) in relation to planning applications in 2019 when a number of changes including referral of certain applications to the 'Panel' [comprising the Chairman and Vice-Chairman of Planning Committee and myself as Business Manager] were introduced.

When the changes were adopted, it was also agreed that a full review of any impacts be undertaken within 12-months. This has been undertaken, details of which, if you would like to read them are available at

<https://democracy.newark-sherwooddc.gov.uk/documents/s10159/Review%20of%20the%20Scheme%20of%20Delegation%20v2.pdf>.

In summary, the main impact following the changes is an overall reduction in the number of applications being considered by Planning Committee. This has enabled the Committee to focus upon larger, more strategic and contentious proposals. However, there has been some frustrations by some parties, most notably with the referral process to the Panel (alongside a misunderstanding of the Panel's remit) and where applicable, appeal to the Chief Executive. As a result amendments were reported to Full Council which sought to amend the SoD and remove the process of Panel referral. This was presented and agreed by Council on 4<sup>th</sup> May.

Attached is the amended Scheme of Delegation as well as a flow chart (Constitution flow chart) to assist those involved in the determination of planning applications. The flowchart is only a summary of the process and must be read alongside the adopted SoD. The key changes however comprise:

- Applications for between 1-9 dwellings where the Town/Parish council or meeting have objected and the case officer is looking to recommend approval will be referred to the Ward Member(s). The Ward Member(s) will have 5 working days to request the application be considered by Planning Committee. The request should set out:
  - a statement outlining material reasons why the proposal needs to be considered by Committee; and
  - a list of related Development Plan policies (or part of) and, where applicable national planning policies (including paragraph numbers).

If a request is received, the application will be presented to Planning Committee, otherwise it will be delegated.

- Applications for between 1-9 dwellings where the officer is recommending refusal but the Town/Parish council or meeting support the proposal will be determined under delegated authority (an applicant has a right of appeal against a refusal).
- Where a Ward Member wishes to refer an application to Planning Committee following receipt of the weekly list, this as at present needs to be made within 21 calendar days, and the request again set out:
  - a statement outlining material reasons why the proposal needs to be considered by Committee; and
  - a list of related Development Plan policies (or part of) and, where applicable national planning policies (including paragraph numbers).

If the application is then recommended for approval by the case officer and this is contrary to the opinion of the Member, it will be presented to Planning Committee. Refusals will be dealt with under delegated authority.

- Recommendations of refusal for major applications as a result of a statutory consultee objecting, will be dealt with under delegated authority even when the Town or Parish Council support the proposal.

There are, as previous, certain caveats to the above. For example an application with significant economic impacts upon the District might be presented to Committee even if the officer is recommending refusal and a statutory consultee has objected.

The amended Scheme of Delegation come into effect immediately.

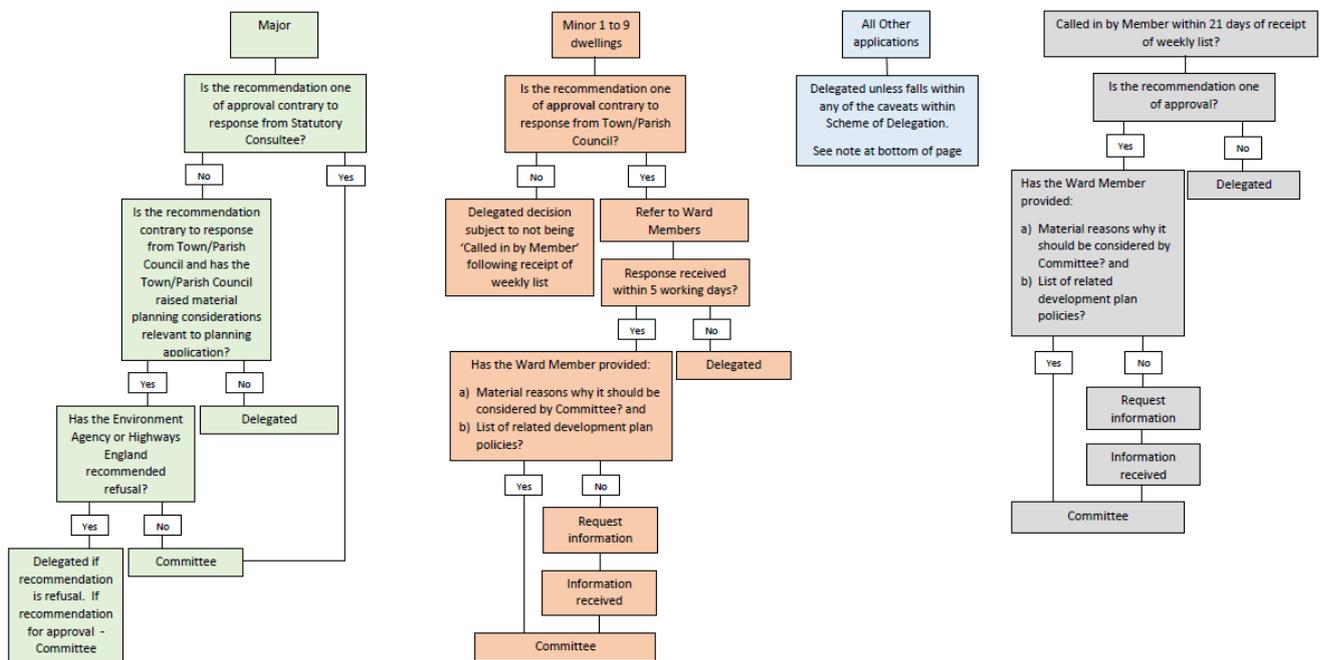
The changes should ensure those people actively taking part in planning (such as yourselves) feel they are more engaged and comments and observations are being taken into account, whilst also ensuring the application is determined in as timely a manner as possible.

If there are any questions regarding the changes, please let me know. Please note I am on annual leave until Monday 10<sup>th</sup> May and there will therefore be a delay before I am able to respond.

Kind regards

Lisa Hughes PG(Dip) MRTPI, MSc Env Mgt.  
 Business Manager – Planning Development  
 Newark and Sherwood District Council

### Planning Scheme of Delegation - Is the Application?



Notes:

- Council unless HRA or extension to dwelling part of HRA stock,
- Senior staff (SLT/BM), planning staff, councillors;
- Community, voluntary, town/parish council and recommendation for one of refusal;
- Departure from plan and recommendation of approval; or
- At request of Authorised Officer (Director, Business Manager or Senior Planner).

PLEASE NOTE THIS IS NOT THE FULL LIST AND REFERENCE TO THE ADOPTED SCHEME OF DELEGATION MUST BE UNDERTAKEN.



## **PART 2 of the Constitution, Scheme of Delegation**

The following functions are those of the Local Planning Authority which under the Constitution are delegated to the Planning Committee. It is then for the Planning Committee to allow further delegation to Authorised Officers.

### **“PLANNING COMMITTEE**

#### Remit

- 1.0 To discharge functions relating to town and country planning and development management, including:
  - 1.1 Power to determine applications for planning permission.
  - 1.2 Power to determine applications to develop land without compliance with conditions previously attached.
  - 1.3 Power to grant planning permission for development already carried out.
  - 1.4 Power to decline to determine any application for planning permission.
  - 1.5 Duties relating to the making of determinations of planning applications.
  - 1.6 Power to determine applications for planning permission made by a local authority, alone or jointly with another person.
  - 1.7 Power to respond to consultation by neighbouring local planning authorities, other consultees or the Secretary of State.
  - 1.8 Power to make determinations, give approvals and agree certain other matters relating to the exercise of permitted development rights.
  - 1.9 Power to determine applications for Non Material Amendments to a planning permission.
  - 1.10 Power to discharge or refuse to discharge planning conditions attached to a planning permission or any other relevant consents.
  - 1.11 Power to enter into, vary or modify agreements regulating development or use of land.
  - 1.12 Power to issue a certificate of existing or proposed lawful use or development, including those under Listed Building powers.
  - 1.13 Power to serve a completion notice.
  - 1.14 Power to grant consent for the display of advertisements.
  - 1.15 Power to authorise entry onto land.
  - 1.16 Power to require the discontinuance of a use of land.
  - 1.17 Power to determine whether to take enforcement action and what level of enforcement action to take in accordance with the Council’s Planning Enforcement Plan in instances where there has been a suspected breach of planning, listed building or other planning related control.
  - 1.18 Power to serve a planning contravention notice, breach of condition notice, temporary stop notice or a requisition for information or stop notice.
  - 1.19 Power to serve, vary and withdraw an Enforcement Notice and/or community protection notice.
  - 1.20 Power to apply for an injunction restraining a breach of planning control.
  - 1.21 Power to determine applications for hazardous substances consent and related powers.
  - 1.22 Duty to determine conditions to which old mining permissions, relevant planning permissions relating to dormant sites or active Phase I or II sites, or mineral permissions relating to mining sites, as the case may be, are to be subject.
  - 1.23 Power to require proper maintenance of land.
  - 1.24 Power to determine applications for listed building consent and related powers granted to local authorities pursuant to the Listed Building and Conservation Areas Act 1990.

- 1.25 Power to determine applications for Permissions in Principle and the related Technical Details Consent.
- 1.26 Duties relating to applications for listed building consent,-conservation areas, Listed Building Heritage Partnership Agreements, and Local Listed Building Consent Orders.
- 1.27 Power to serve a Building Preservation Notice and related powers.
- 1.28 Power to issue enforcement notices and related powers.
- 1.29 Power to take action under Sections 224 and 225 of the Town and Country Planning Act 1990 - enforcement of control over advertisements, and regulations made under section 220 thereof.
- 1.30 Powers to acquire a listed building in need of repair and to serve a Repair Notice.
- 1.31 Power to apply for an injunction in relation to a listed building.
- 1.32 Power to execute Urgent Works and recover costs by any appropriate means.
- 1.33 Rights of way functions for which the Council is responsible.
- 1.34 Protection and preservation of trees and hedgerows, including as necessary the making, confirmation, modification and revocation of Tree Preservation Orders.
- 1.35 Power to determine applications for works and felling of trees covered by a Tree Preservation Order.
- 1.36 Power to determine notifications for works to Trees in Conservation Areas.
- 1.37 To exercise the Council's powers with regard to the Hedgerows Regulations 1997.
- 1.38 To exercise the Council's powers with regard to the Community Infrastructure Levy Regulations 2010 (as amended).
- 1.39 Power to determine prior approval, notifications and consents.
- 1.40 Power to make screening and scoping opinions under the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended).
- 1.41 Power to pursue those convicted through the courts of a planning breach under The Proceeds of Crime Act 2002 (or as amended).
- 1.42 Power to issue Community Protection Notices.
- 1.43 Power to withdraw enforcement and other notices.
- 1.44 Power to issue Tree Replacement Notices.
- 1.45 Power to make minor alterations to the Planning Application Validation Checklist.
- 1.46 Power to determine Section 73 applications under Town and Country Planning Act 1990 and Section 19 applications under the Town and Country (Listed Building and Conservation Areas) Act 1990 (as amended) (subject to the caveat set out below in relation to major **and minor** applications).
- 1.47 Formulate and issue decision notices following consideration by the Planning Committee in accordance with the resolution of the Planning Committee and to make minor non-material amendments to planning conditions, Section 106 legal agreements or reasons for refusal prior to issuing a decision notice, where the decision has been made by the Planning Committee, where those changes are minor and non-material and subject to the changes having no impact on the substance and terms of the planning decision so as to provide precise and robust conditions or reason(s) for refusal.
  
- 2.0 To consider and make recommendations to the Policy & Finance Committee and/or Council on the formulation of the Local Development Framework and other plans, policies, protocols or guidance impacting on functions within the remit of the committee.
  
- 3.0 Power to make payments or provide other benefits in cases of maladministration and in respect of the local settlement of complaints pursuant to Section 92 of the Local Government Act 2000 in respect of matters falling within the remit of the planning function.
  
- 4.0 To make recommendations to the Policy & Finance Committee and Council on the formulation of the budget insofar as it impacts on the remit of this Committee.

**The functions set out above are delegated to officers with the exception of the following functions, which are expressly reserved to committee for determination and cannot be discharged by an officer:**

1. Planning applications which involve a departure from the statutory development plan and are recommended for approval.
2. Applications submitted on behalf of the Council or where the Council has an interest in the development save for any applications submitted on behalf of the Council or where the Council has an interest in the development as part of its HRA housing development programme or comprises an extension to a dwelling forming part of the HRA housing stock.
3. Matters of significance to the district or which may potentially give rise to significant financial consequences when the recommendation is one of refusal except in cases of extreme urgency where delegated powers may be exercised.
4. All major (defined as 10 or more dwellings, where new floor space would be 1,000m<sup>2</sup> or greater or have a site area of 1 hectare or greater) applications where:
  - The recommendation is contrary to the response received from the host Town or Parish Council or Parish Meeting, provided that such a response is based on material planning considerations<sup>1</sup> relevant to that application unless the recommendation is for refusal based on a recommendation of refusal by The Environment Agency's representations or Highways England direct refusal of an application regardless of whether or not other consultees support the application; or
  - The recommendation is one of approval, contrary to the response received from a statutory consultee.
5. The relevant planning application has been submitted by a community or voluntary organisation, a town or parish council or a social enterprise and could in the opinion of the Authorised Officer, in consultation with the Chairman and Vice-Chairman of the Planning Committee, result in a significant community benefit and would otherwise be recommended by officers for refusal.
6. Applications which have been submitted by District Councillors, Senior Officers\* or Officers who may otherwise have a direct involvement in the determination of the application or where Councillors or Officers have a direct interest in the application, will be determined by Planning Committee. (\*Senior Officers shall be defined as Chief Officers and Deputy Chief Officers as defined by the Local Government and Housing Act 1989 (currently members of the Corporate Management Team and Business Managers).
7. Where an Authorised Officer has delegated powers he or she may refer the matter to Planning Committee for determination rather than exercise that delegated authority themselves particularly where, in their judgement, the specifics of an application warrant determination by the Planning Committee.

### **Caveats**

- A) Where a major or minor (proposing between 1 and 9 dwellings) application is made under Section 73 of the Act to vary or remove planning conditions these will only be considered by the Planning Committee where they raise new material planning impacts arising from the subject of the condition(s) being varied/removed.
- B) For proposals of between 1 and 9 dwellings, where the officer recommendation is one of approval contrary to the views of the host Town or Parish Council (or Parish Meeting), the relevant Ward Member(s) shall be first notified in writing and given the opportunity to request 'referral' (see Section 8 for process) to the Planning Committee. The 'referral' shall be within 5 working days of the notification and should include
- a statement outlining material reasons why the proposal needs to be considered by Committee; and
  - a list of related Development Plan policies (or part of) and, where applicable national planning policies (including paragraph numbers).

Where the above is not provided, the Case or Authorised Officer will contact the relevant Ward Member to seek clarification on their referral reason.

otherwise the application will be determined under delegated authority.

- Enforcement Notices (including requisitions for information, stop and temporary stop notices), and Notices under Section 215 of the Town and Country Planning Act 1990 (as amended) relating to untidy land may be served by an Authorised Officer and the matter pursued through to prosecution at magistrates court when notification has first taken place with the Ward Member(s) where possible or it has been agreed with Chairman of Planning Committee where it has not been possible to do this.

3. Local Members can request that planning applications/functions be determined by Planning Committee rather than the Officers (this being known as a 'referral' request) acting under delegated powers in the following circumstances:

- The Member discusses the application with the Authorised Officer (or case officer) and a written request is made to the Authorised Officer or case officer within 21 calendar days of circulation of the weekly list otherwise the application will be determined by officers acting under delegated powers;
- The request should sets out:
  - a statement outlining material reasons why the proposal needs to be considered by Committee; and
  - a list of related Development Plan policies (or part of) and, where applicable national planning policies (including paragraph numbers).

Where the above is not provided, the Case or Authorised Officer will contact the relevant Ward Member to seek clarification on their referral reason.
- The recommendation of officers is one of approval **and** different to the opinion of the Member having made the referral request having regard to the interests of their ward which must be specified.

### Caveats

- A) Where a referral is made by a Member of an adjacent ward immediately adjoining the ward in which the application is situated, the relevant ward member(s) has/have been notified prior to the referral request being made.

- B) Where an application is referred by a Member whose ward is not either within or immediately adjacent to the application site, the referring Member must set out how:
- i. in their opinion the application would have a material impact on the whole or part of their ward (or the district as a whole or part) having regard to the nature of the development, or
  - ii. for the reason that the application will set a precedent for the whole or part of the District; and
  - iii. the relevant ward member(s) has/have been notified prior to the referral request and the Group Leader of the relevant group of the Member making the referral request has agreed to the referral.
  - iv. the referral should include:
    - a statement outlining material reasons why the proposal needs to be considered by Committee; and
    - a list of related Development Plan policies (or part of) and, where applicable national planning policies (including paragraph numbers).

The “Authorised Officer(s)” for the purposes of this part of the Constitution shall be the Chief Officer whose remit for the time being includes responsibility for planning, the relevant Business Manager with responsibility for the discharge of the development management function or an Officer authorised in writing by them to act on their behalf.

#### Membership

15 Members. (A link to the current membership of the committee can be found on the Constitution home page).”

**List of not adopted streets in Fernwood Parish**

Good morning

I have received the following enquiry:

*Adopted road enquiries (& Section 38 applications) - RE: Adopted roads and paths Fernwood*

*Good afternoon,*

*I wondered if it would be possible with you to provide me with a list of streets/paths in the parish of Fernwood that aren't adopted please? Also, for these could you let us know if there is a reason that they haven't been adopted to date and if they are in the process of being adopted.*

*Best wishes,*

*Marion Fox Goddard*

*Parish Clerk*

*Fernwood Parish Council*

The named streets we have are:

Not adopted (and never will be)

- Access to Claypole Lane depot
- Access to Cowtham House
- Ford Close
- Spring Drive
- Hundred Acres Lane
- Cross Lane (west of A1)
- Footpath in front of 19 – 25 Cameron Lane
- Footpaths in centre of Ruby's Walk diamond
- Footpath in front of 12 Thomas Road
- Footpath Dale Way to rear Balderton Hall

Currently under S38 still (please contact [hdc.north@nottsc.gov.uk](mailto:hdc.north@nottsc.gov.uk) for information on progress)

- Townhill Square
- Footpath from Cormack Lane to Dale Way
- Fernwood Business Park
- William Hall Way
- New roads and roundabout linking Staple Lane to A1 slip road (north)

Other, already named, roads (new and no information on status, potential or permanent)

- Phoenix Lane (east of Hollowdyke Lane)
- Hampden Close
- Whittley Way
- Halifax Road
- Horsa Close

Please let me know if you require further information that does not relate to the S38 status.

For information S38 (Section 38) refers to the Section 38 Agreement undertaken between a developer and the County Council to ensure that a road is built and maintained to adoptable road standard prior to actual adoption.

Best regards

Caroline

**Caroline Cooksey-Prentice**

Technical Officer | Highway Assets and Development

**Via East Midlands Ltd**

