Fernwood Parish Council

MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 16 September 2019
at the Fernwood Village Hall, Rubys Avenue, Fernwood

Present:	Parish Councillors:	R. Cullen, D. Harrison, H. Micah, B. Smith (Chair), J. Weale, M. Weale
	District Councillor:	N. Mison (left at 7.30pm)
	Clerk:	Marion Fox Goddard

277. Public Forum

The Chairman of the Residents Association attended the meeting to follow proceedings and hear the Parish Council's discussion on item 285.

278. Apologies for absence

Parish Councillor Julia Smith. District Councillors Ivor Walker and Keith Walker.

279. Declarations of Interest

None.

280. Approval of the minutes of the Parish Council meeting on 15th July 2019

The Parish Council minutes were approved as accurate record and were signed by the Chairman. Proposer: R. Cullen, Seconder D. Harrison, RESOLVED unanimously.

281. Councillors & Clerk Reports

Councillor J. Weale – Reported that Councillor M. Weale and himself had visited a recycling facility in Oxfordshire ran by Viridor and suggested the Fernwood Parish Council send a letter to NSDC/NCC to request a similar operation in our area. District Councillor Neill Mison suggested arranging a visit around the recycling facility on Northern Road. *Clerk to draft a letter.*

SEPTEMBER Clerk's report – to be included in the minutes	Agenda Item
Dog exclusion order in the play area request feedback from NSDC – The Anti-Social Behaviour officer has said that as the park is not on Parish/District Council owned land the dog exclusion order could not be given as this could not be enforced on private land.	15b/123
Fire Risk Assessment – All actions have been taken and new procedures are in place. The Risk Assessor has now advised the Parish Council to conduct a risk assessment every 2 years.	170b
The tree work that is required on Dale Crescent and the hall garden has been done. (Contractor completed all the recommended work except for the removal of the 2 trees on Dale Crescent which will be done after the bird nesting season).	246d

Amplifier enhancements and new projectors and screens – These were installed on 12/13 September. Additional functionality (zoning) was requested since the last meeting. This will cost £237.90 extra. The church has paid £100 of this.	180d
Hydrogen Fuel Cell Appliance's initial issues have been resolved. Awaiting app to be set up and the panel in the office – this will be done once a software upgrade has been completed.	194
Bus services – see agenda item 288g.	198
Barratt David Wilson Homes have yet to put a sign on the verge next to Spring Drive to show this is a no through road/children are playing (current sign is too far back) – At the last liaison meeting we were told this will be installed w/c 9/9/19. *Clerk to contact developer.*	215
New play park – agenda item 285	249a
Unclear house numbering layouts – Awaiting details from the person who alerted us to this issue. An enquiry has been sent to NSDC to see how we can tackle this but no feedback to date.	254
A letter has been written to NSDC to request assistance with getting public ownership of the open spaces in Fernwood. No response has been received. A freedom of information request was submitted regarding the decisions about using a management company early in the development of Fernwood Central. A response has been received stating 'I am writing to inform you that our records have been examined and no documents negating, overriding or replacing Part III of this Section 106 agreement were created. Similarly, no documentation covering alternative arrangements for the maintenance of the land in question are held.' *Clerk to seek advice from NALC on this.*	271
A request for double yellow lines on Ruby's Avenue has been sent to NCC. No response has been received to date.	276a
There has been a request for the re- installation of speed bumps. Clerk to add to the October agenda under correspondence.	
All action points from the previous meeting have been completed.	

282. County Councillor and District Councillors

Councillor N. Mison – Detailed that NSDC had called a climate emergency and a task group has been set up to see what NSDC can do to reduce our district's carbon footprint. Reported that nitrous oxide waste is being left on the industrial estate. The waste management team is removing these quickly once reported however he has asked for more enforcement action to tackle this issue. Let the group know that there is a £1500 grant administered by Active4Today that could be applied for.

283. Planning and Strategy Committee

a. Planning and Strategy meeting minutes from September 11th were noted. Councillor Harrison will no longer chair these meetings. Councillor Cullen has taken the Chair role.

b. Applications for consideration

19/01053/RMAM	Land at Fernwood Meadows South Great North Road Fernwood	Reserved Matters application for the Construction of 350 dwellings, POS, (Larkfleet development)

The Councillors unanimously agreed to support this application whilst reminding NSDC and Larkfleet Homes that Fernwood Parish Council would like to adopt and manage the open spaces in this development. *Clerk to respond to NSDC.*

Clerk to request guidance on use of CIL from NSDC. Clerk to request that NSDC advise Fernwood Parish Council of any Section 106 agreements made relating to the parish of Fernwood when they are signed.

284. Finance

a. Bank reconciliations for July and August circulated to members previously – noted.

b. **Income** (year to date)	**£**
Regular Hire	8588.13
Other Hall Hire	4141.75
Commission	20.00
Entertainment night takings	22.00
Precept	34,753.50
VAT Rebate	1311.02
Interest	284.09
Total	**49,120.49**

c. Expenditure since last meeting under delegated powers/previously agreed expenditure

Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (August)			3684.12	SO/BACS
Parish Council					
Canva	Design Software			21.70	BACS
Marion Fox Goddard	Mileage			61.89	BACS
Information Commissioners Office	Data Protection Fee			35.00	BACS
DCR	Vitavalor installation (boiler)	10173.57	508.68	10682.25	BACS
Viking Electrical	Lighting upgrade	3886.00	772.20	4663.20	BACS
Apogee	Printing	287.90	57.58	345.48	BACS
PKF Accountants	External Audit	400.00	80.00	480.00	BACS
Village Hall					
RB Wholesale	Cleaning supplies	152.80	30.57	183.37	BACS
BT	Phone and broadband	235.70	47.14	282.84	BACS
Brighter Bills	Mobile phones	57.42	11.49	68.91	BACS
PK Pest Control	Wasps' nest removal			75.00	BACS
1&1	Email provider	9.96	2.00	11.96	BACS
Waterplus	Water			99.66	BACS
Photobox	Canvas	34.28	6.86	41.14	BACS
Blue Castle	Waste	222.12	41.43	266.55	BACS
Ames	Legionella Management	116.34	23.26	139.60	BACS
Lincoln Security	Automatic door servicing	282.20	56.44	338.64	BACS
Microprestige Ltd	Batteries	9.13	1.82	10.95	CARD
Amazon	Paper, teaspoons, shelf	31.78	6.37	38.15	CARD

Gail's Blinds	Blind spares	5.63	1.12	6.75	CARD
Techgear Solutions	Phone cases	9.92	1.98	11.90	CARD

d. The Council noted The Conclusion of Audit – Accounts year ending March 31st 2019. *Clerk to publicise.*

e. Items of expenditure considered

Expenditure	Budget Area	Net £	VAT £	Total £	
SLCC Membership (clerk)	Subscriptions			175.00	Unanimously agreed, Prop: M. Weale, Sec.: D. Harrison
Village and Community Halls Conference	Training	30.00	6.00	36.00	Unanimously agreed, Prop: J. Weale, Sec.: R. Cullen
VE75 Day celebrations	Village Hall Events			Up to £1000	Unanimously agreed, Prop: J. Weale, Sec.: R. Cullen

285. Discussion regarding Play Park Request on Barratt David Wilson Homes Land

Barratt David Wilson Homes have said they have 'no intentions to proceed any further with the transfer of public open space from our ownership' in Fernwood. This significantly limits the Parish Council's ability to apply for grants however there is CIL money from the new development that could be used for this. It was questioned whether next to the current park was the best position for lots of new equipment. Also, there would be legal implications for the Parish Council installing equipment on private land managed by a third party. The Councillors looked back at the drawings the children from Chuter Ede Fernwood had presented and it was agreed that the children had requested more than a few extra items. Next to phase 1 of the new build to the north of Fernwood a park is scheduled but it is likely to be several years before this is built. *Clerk to arrange meeting with/write to Barratt David Wilson Homes to ask whether the Parish Council can acquire this area to build a park with a view to delivering a new park much quicker on Council owned land. Clerk to contact Strawsons regarding additional land for parks/open spaces.*

286. Policy Review

a. Regular User Agreement
b. Booking Terms and Conditions
c. Village Hall Free Usage Policy

The Village Hall Management Group reviewed these documents at their September meeting. No changes were recommended.

287. Village Hall Management Group Meeting notes

a. The Councillors noted the meeting notes from September 9th.

b. The Councillors unanimously resolved to officially request the devolvement of the ownership of the village hall from Newark and Sherwood District Council to Fernwood Parish Council. Prop.: J. Weale, Sec.: R. Cullen. *Clerk to write to NSDC to request this.*
c. The Council unanimously agreed to close the village hall from December 24th 2019 to January 1st 2020 inclusive. Prop.: J. Weale, Sec.: R. Cullen.

288. Correspondence

a. Email regarding Dyke next to Spring Drive – noted. This has been raised with Barratt David Wilson Homes.
b. NALC AGM invite. *Councillors Harrison, B. Smith, J. Weale and M. Weale to attend. Councillors Harrison and M. Weale to vote.*
c. Email regarding lack of play provisions for older children in Fernwood – see item 285. *Clerk to respond to explain the Council is exploring the different options to improve play facilities in Fernwood.*
d. Via EM – Winter Service 2019/20 – Assistance to Parish Councils. *Clerk to look at grit provision near the school and order grit.*
e. Consultation on 5G mobile provision in rural areas – no response required.
f. Thank you letters from Chuter Ede Fernwood Pupils – noted.
g. Email from Chris Ward (NCC) regarding bus services to/from Fernwood – *Clerk has responded to clarify whether the specific request made about the night bus from Nottingham finishing at Fernwood rather than Balderton has been made and also to ask if there is analysis on the allocation of provision across local villages.*

Meeting closed at 9.05pm

21 OCT 19.