



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 20th September 2021 at 7pm
at Fernwood Village Hall

Present: Parish Councillors:	R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith (Chair), J. Weale, M. Weale
Clerk:	Marion Fox Goddard
County Councillor	Johno Lee (Items 123, 127 & 124)
NCC Youth Services	Julianne Tring (left after item 127)

118. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

119. Public Forum

No-one else joined the meeting.

120. Apologies for absence

District Councillor Mison.

121. Declarations of Interest

None.

122. Approval of the minutes of the Parish Council meeting on 19th July 2021

The Parish Council minutes were approved as accurate record and Councillor Smith signed them.

Proposer: R. Cullen, Seconder: J. Newton, RESOLVED unanimously.

123. Councillors & Clerk Reports

Councillor J. Weale – Following gridlock caused by recent accidents, feels the Parish Council should discuss the roads infrastructure in the area again.

Councillor M. Weale – Suggested that all the ‘noisy’ speed humps in the village be changed to tarmac ones. Councillor Harrison agreed that this needs to be tackled.

Councillor Newton - Has received complaints about dust on cars/windows – quarry/construction/harvesting/not much rain mentioned as reasons for this, but it was acknowledged that not much can be done.

Councillor Micah – Has received complaints about the trees being cut down behind Johnson’s Road (see item 129h). Has attended the introduction to planning course and the Nottingham CCG Covid 19 update meeting.

Councillor Cullen – has attended Nottingham CCG Covid 19 update meeting, the Barratt David Wilson Homes liaison meeting, and a meeting with NCC regarding road safety on the B6326.

Councillor Smith – Had witnessed antisocial behaviour of youths in local pub; Owners reported to 101 but without response. Residents Association are arranging an open evening on October 27th – Local service providers and Councillors have been invited to speak.

Clerk to add road infrastructure to the October agenda.

SEPTEMBER Clerk's report	Agenda Item
Village Hall transfer from Newark and Sherwood District Council (NSDC) to Fernwood Parish Council – Our solicitor has received feedback from NSDC regarding the queries he raised and will be going back to NSDC 14/9/21.	19/287b
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – the Parish Council is still awaiting an update on this work from NSDC – <i>Clerk to request a meeting with John Robinson and Matt Lamb.</i>	21/46c
Derry's woodland purchase – Legal work has commenced. Still need to find companies that can do a botanical survey.	21/30
Covid 19 Risk Assessment has been reviewed for Fernwood Village Hall. Full details can be read on the Parish Council website .	20/33
Streetlamps that are out on the path between Dale Way and Rubys Avenue – NCC have quoted to inspect the lights (following the Parish Council request to quote for bringing them up to NCC standard) and 1 quote for repair at the current specification – see item 125di.	20/114g
Parish Council Meetings – Costing has been received for microphone/camera/computer solution for conducting hybrid meetings in the small hall – see item 125dii.	21/45
Litter picking – Risk Assessment and equipment in place. Fernwood Community Church completed a community litter pick at the end of July.	21/61d
Corner of Hollowdyke Lane/Phoenix Lane – still unclear who is responsible for what. Barratt David Wilson Homes (BDWH) have said they are not responsible for the dyke/area in front of the substation. Still awaiting land transfer plans from BDWH which may also shed some light on this.	21/87e
Townhill Square/Cormack Lane adoptions –Townhill Square and the small path at the end of Cormack Lane that leads to Dale Way – BDWH are arranging the adoption with NCC.	21/87h
Community Fun Day held at the village hall in August in conjunction with NSDC, the police and fire service. Leaflets have been delivered to all households in Fernwood regarding the Report It campaign and explaining what is being done to tackle antisocial behaviour. I have met with NCC's North Team Manager for Youth Services, Councillor Lee and NSDC's Antisocial Behaviour Officer and Community Relations Officer to discuss what can be offered for young people in the village – they offered a youth club on one night per week, but most of the funding would need to be provided by the Parish Council – see item 127.	21/113
B6326 Road Safety – Following the last meeting, a letter was sent to Nottinghamshire County Council raising concerns over the delayed action to tackle this issue. The interactive sign was installed in August. We have been told there is a draft report regarding improvement of the crossing area near the Tawny Owl but have not seen this. We are trying to get a meeting date with the NCC officer dealing with this.	21/115e
5 year Fixed Electrical test for the Village Hall was completed in August. Remedial work was required to pass the building leading to additional costs.	21/95dii
New lock for the village hall front door due to be installed on 20/9/21	21/109di
New Village Hall Pricing – All regular users have been written to. No issues. New pricing commenced 1/9/21.	21/117

Liaison Meeting held with Barratt David Wilson Homes on 7/9/21. Key points to note:

- Footpath between Spring Drive and Thomas Road will be installed w/c 20/12/21
- Marketing signage at the end of Hollowdyke Lane – BDWH will be removing these as permission has not been given for them.
- BDWH advised the Parish Council to go to the sales office to see what is being done for wildlife preservation.
- David Wilson phase 3 has been pulled forward which led to the trees being cut down behind Johnsons Road and Pond Close. Residents unhappy about this. FPC asked BDWH to inform us of any changes such as this between meetings as the village would like to be forewarned of such things. (See item 129h on the agenda)
- Improvements to the Goldstraw roundabout are now likely to be done at the end of September.
- Via instructed BDWH to remove signage down Hollowdyke Lane (20 mph/children crossing) as incorrect signage has been in place up to now. BDWH have been asked to liaise with Larkfleet to get 30 mph signage in place (following correct procedure etc.)
- Via told BDWH that the construction signage is not fit for purpose and asked them to provide a signage schedule for approval. This will include the Goldstraw/Dale roundabouts and the B6326.
- BDWH explained that they are not responsible for the dyke along Hollowdyke Lane or the area in front of the substation on Phoenix Lane.
- Construction Traffic coming through the village has increased significantly in July and August. BDWH were asked to address this although they did say some of the traffic may be from the Larkfleet site. They suggested that the liaison meetings should include Larkfleet. Parish Council to discuss whether joint or separate meetings would be the best way forward. NSDC's planning enforcement officer has asked BDWH to send a stern reminder to all contractors.
- Meeting arranged with BDWH/Via early in October to discuss progress on these issues.

The next liaison meeting is due on October 6th – *If the progress continues to be slow, Clerk to write to the directors of BDWH to address this. Clerk to request that someone attend the meeting who can answer questions about environmental preservation measures on the development.*

The Council resolved to move item 127 before item 124.

127. To consider the report provided by Nottinghamshire County Council's Youth Service Provision for Fernwood and Parish Council and agree how to proceed

Julianne Tring explained what the Youth Service offers to Young People and what the youth club (2 hours Friday night, term time. Target start date January 2022) would provide for Fernwood. Full report can be found [in the agenda pack](#). The Council debated the benefits of such a service and reservations on whether there would be take up/who would benefit from this/whether costs were being shared fairly/whether this would resolve anti-social behaviour. Councillor Lee has offered £5000 over 4 years and NSDC £1100 in the first year. In summary, the Council agreed it would best to commit to this for 1 year with a review being done before committing to a second year.

The Council resolved to spend a maximum of £10,386 (using Community Infrastructure Levy, therefore not affecting the precept) for youth service provision for the first year of providing a Youth Club in Fernwood. Prop: R. Cullen, Sec: J. Newton (6 Councillors in favour, 1 Councillor against).

Clerk, NCC and NSDC to liaise to get a formal agreement in place and move this forward. Clerk to apply for suitable grants.

124. County Councillor and District Councillors Reports

County Cllr Lee - Had sent an update prior to the meeting which can be read in [the agenda pack](#). Councillor Lee added that he has put a request in for double yellow line on Rubys Avenue (from the bend opposite playing field to the shops) Also that he has put in a request for the speed humps to be changed and he believe some are planned to be changed.

Cllr Lee to establish which speed humps will be changed.

Update received prior to the meeting:

District Cllr Mison – I am aware that you are in discussions with Nottingham County Council with regards to provision of youth services to help tackle antisocial behaviour issues. I have been briefed on this and I fully support and further efforts to engage with youths around Fernwood with a view to tackling inappropriate behaviour. There have been recent incidents of fly tipping, I encourage any resident who sees this to report it immediately via the District Council website, this can easily be done via a mobile phone. I would be grateful of any update regarding the purchase of land where the wooded area is near Balderton Hall. I have received numerous comments from residents over the last few weeks regarding the overgrown state of these paths.

125. Finance

a. Bank reconciliation– noted.

Bank Reconciliation		Period Ending 31-Aug-21	
Fernwood Parish Council			
Prepared by:	<i>Marion Fox (District Clerk)</i>		
Date:	06 September 2021		
Approved by:	[REDACTED]		
Date:	[REDACTED]		
Balance per bank statement as at 31-August-2021			
	£		Total £
TSB Current Account - Parish Council	£7,252.05		
TSB Reserve Account - Parish Council	£40,436.52		
Unity Trust - Parish Council	£66,417.96		
TSB Current Account - Village Hall	£3,504.86		
TSB Reserve Account - Village Hall	£7,171.37		
Unity Trust - Village Hall	£16,845.62		
Nationwide	£83,573.71		
Redwood	£85,000.00		
Virgin Money	£85,000.00		
Petty Cash	None held		
		395,202.09	
Less: any unpresented cheques/BACS payments at 31-August-2021			£0.00
Add: any unbanked cash / cleared cheques at 31-August-2021			£0.00
Net bank balances as at 31-August-2021		<u>£395,202.09</u>	
The net balances reconcile to the Cash book (receipts and payments)			
CASH BOOK			
Opening Balance	£324,564.58		
Add: Receipts in the year	£106,013.57		
Less: Receipts from 2020/21*	-£58.50		
Less: Payments in the year	£35,317.56		
Closing balance per cash book as at 31-August-2021	<u>£395,202.09</u>		
Ringfenced Amounts in the Parish Council Reserve Account/Nationwide			
CIL	£139,688.95		
		<u>£139,688.95</u>	

*£58.50 cheque received in 2020/21 but paid in in 2021/22

b. Income 2021/22	£
Regular Hire	6584.39
Other Hall Hire	3359.91
CIL	59,615.59
Precept	35,809.50
Interest	178.71
Advertising income	145.00
Feed in tariff	117.67
VAT reimbursement	361.96
Total	106,172.73

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries. HMRC, Pensions (August & September)			9195.16	BACS
Parish Council		9195.16			
AKRG	Individual items – Watering can	5.79	1.16	6.95	BACS
Amazon	Individual items – Hoe	15.83	3.16	18.99	CARD
Amazon	Stationery	1.25	0.25	1.50	CARD
Information Commissioner's Office	Annual registration	35.00		35.00	BACS
Kirk and Bills	Individual items – Dog bins installation	196.00	39.20	235.20	BACS
Lightning and Mobile Accessories	Individual items – paint for air walkers	29.58	5.92	35.50	CARD
Liz's Garden Centre	Individual items – Plants	72.07	14.41	86.48	CARD
McAfee	Software – antivirus	108.32	21.66	129.98	CARD
PKF Little John	External Audit	600.00	120.00	720.00	BACS
Primeprint	Printing and stationery	377.00	14.14	391.40	BACS
Zoom	Online meeting platform	23.98	4.80	28.78	CARD
Village Hall					
1&1	Email provider & domain	15.96	3.20	19.16	BACS
Amazon	Individual items - Padlock	16.65	3.33	19.98	CARD
Amazon	Individual items – wire cutters	10.99	2.20	13.19	CARD
Brighter Bills	Mobile Phones	61.31	12.27	73.58	BACS
BT	Phone and broadband	142.35	28.47	170.82	BACS
Crown	Utilities – Gas	100.82	5.05	105.87	BACS
Guardian Legionella and Hygiene	Legionella management	174.50	34.90	209.40	BACS
Hydrochem	Cleaning supplies	135.00	27.00	162.00	BACS
Lemonfresh	Relief cleaning	262.50		262.50	BACS
NSDC	Waste Collection	55.18	11.04	66.22	BACS
PHS	Waste Collection	147.30	29.46	176.76	BACS
RB Wholesale	Cleaning suppliers	98.70	19.74	118.44	BACS
Securetec	Maintenance/ Checks on Emergency Lights, Fire and intruder alarms and CCTV	755.00		755.00	BACS
Waterplus	Water	70.65		70.65	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. CCTV cameras – 3 replacements, 1 new	CCTV	640.00	Unanimously agreed. Prop.: H, Micah, Sec.: D. Harrison
ii. Conferencing System for the small hall	Parish Council – Individual items	1125.00	Unanimously agreed. Prop.: J. Newton, Sec.: J. Weale
iii. Youth Services – youth club provision	New budget area using CIL	10,836	See item 127
iv. Inspect and assess lamp columns – (lamps that are not working within Derry's woodland) And To replace the existing, sodium lighting heads to three columns located on the walkway	New budget area using CIL	227.16 952.80	Unanimously agreed. Prop.: R. Cullen, Sec.: M. Weale
v. SLCC membership for the Clerk	Subscriptions	234.00	Unanimously agreed. Prop.: H, Micah, Sec.: D. Harrison

Clerk to organise purchase of these items/arrange item iv when the woodland has been purchased.

e. Conclusion of external audit for the year ended 31 March 2021 – noted by the Council.

126. Planning

a. Planning applications considered:

21/00390/S73M	Land At Fernwood Meadows South Great North Road Fernwood	Application to vary condition 1 of planning permission 19/01053/RMAM to allow house type changes including to the front of the site (Plots 1-5 inclusive; Plot 318 and Plots 348-350 inclusive)	The Council had no objections to the changes in this application.
ES/4217	Bantycok Quarry, Staple Lane, Balderton, Newark on Trent	Proposed southern extension to Bantycok Quarry, extension to the time limit for mineral operations until 31st December 2044 and amendments to the restoration scheme	The Council had no objections to the changes in this application.
21/01904/FUL	Rototec Sylvan Way Great North Road Fernwood	Erection of a storage building	The Council had no objections to this application.

Clerk to arrange liaison meeting with Larkfleet.

b. The Council noted the following decisions made by Newark and Sherwood District Council

21/01353/HOUSE	25 Dale Crescent Fernwood	Proposed two storey extension to the rear elevation, with a single storey lean to extension to create front porch	Grant Householder Application
21/01409/HOUSE	24 Dale Way Fernwood	Proposed replacement of conservatory roof	Grant Householder Application

128. Policy/Procedures

New Documents that were considered:

- a. New Code of Conduct - The Councillors unanimously agreed to adopt the new Code of Conduct Prop.: R. Cullen Sec.: D H. Micah.

Clerk to publish this on the Council website

Existing Policies that were reviewed:

- b. [All General Data Protection Regulation Policies](#)
c. [CCTV Policy](#)
d. [Prohibition of Sky Lanterns and Helium Balloons](#)

The Councillors unanimously agreed to make no changes to items b-d. Prop.: D. Harrison, Sec.: M. Weale.

129. Correspondence

- a. Email Suggesting that the Parish Council buy the land between Lancaster Grange and Suthers School – the Parish Council has investigated this before and the cost of the land is prohibitive. *Clerk to respond.*
- b. Thank you letters from Chuter Ede, Fernwood Children – noted.
- c. Census 2021 - Outputs Consultation – *Clerk to respond.*
- d. Email raising concerns regarding construction traffic in the village – The Clerk is trying to address this with Barratt David Wilson Homes and NSDC's planning enforcement team.
- e. NSDC consultation on their Amended Allocations & Development Management Development Plan Document - *Clerk to respond* regarding road infrastructure concerns for Fernwood.
- f. Email from County Councillor Lee regarding feasibility study with respect to Goldstraw Lane parking issues – The Parish Council has looked at this previously with NCC officers – guidance received on services being under the pavements and increased speed if park cars are moved led the Council not to opt for a feasibility study. *Clerk to feedback to Cllr Lee.*
- g. Email from CPRE Nottinghamshire - the Countryside Charity, regarding rural transport - *Clerk to respond.*
- h. Complaint regarding trees being removed for the housing development behind Pond Close – As this is part of the development that has been granted planning permission, the Council cannot instruct the developer to replace trees as requested. However the Council will write to BDWH to request that in future homes are informed before the work commences. – *Clerk to respond and write to the developer.*
- i. NSDC consultation letter for the Gambling Act 2005 Review of our Statement of Gambling Principles 2022-2025 – no response required.
- j. Message with examples of lorries turning left onto Rubys Avenue from Plum Avenue - *Clerk to raise this issue with Cllr Lee to see if signage can be obtained.*

Meeting closed at 21:32
Hall

Next Meeting October 18th, 2021, 7pm Fernwood Village