



**MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING**  
**held on 20<sup>th</sup> November 2023 at 7 pm**  
**at Fernwood Village Hall**

Present: Parish Councillors: Kimberley Shepherd, Ian McGregor, Neill Mison (Chair), Leigh Rixon, Dave Mack, Jim Weale, and Mollie Weale

Clerk: Darryl Flinders

Residents/Public Four Members of the public

Newark & Sherwood Three  
 District Councillors

**RECORDING OF COUNCIL MEETINGS**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting. In the interests of protecting privacy, it is asked that filming of the public seating area is not undertaken. Recording activity should be respectful to the conduct of the meeting, and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

**189 Declaration of intent to record, film or photograph the meeting by members, members of the public or the press**

The Clerk recorded the meeting.

**190 Apologies for absence - None**

**191 Declarations of Interest - None.**

**192 Public Forum**

A member of the public suggested that it may be a good idea for areas that children play in to be illuminated.

**193 Approval of the minutes of the Parish Council meeting on 16<sup>th</sup> October 2023**

The minutes were unanimously approved as an accurate record, and Councillor Mison (Chair) signed them.

**194 Councillors' & Clerks reports**

Councillors' and clerk's reports were presented and noted by the council.

**195 District Councillors Reports**

District Councillors' reports were presented and noted by the council. The Clerk requested that District Councillors forward copies of their reports so that they can be included on noticeboards.

**196 Finance**

- a. Bank reconciliation – To October 31<sup>st</sup> Noted and accepted as presented
- b. Items of income to be noted – Noted and accepted as presented

- c. Expenditure since the last meeting under delegated powers/previously agreed expenditure.
  - Noted and accepted as presented
- d. Approval of invoices due for payment - Noted and accepted as presented
- e. Approval of expenses - Noted and accepted as presented
- f. Approval of bank mandate changes - Noted and accepted as presented
- g. Items of expenditure for consideration –Payroll outsourcing quote. **It was resolved that the council would outsource its payroll to Duncan & Topliss**

**197 Planning** - No new applications have been received.

**198 The Clerk is asking** the council to consider and resolve to add The Clerk & RFO Darryl Flinders and Admin Assistant Louise Lambert to the Unity Bank Mandate. **It was Resolved that both parties would be added to the Unity Mandate as requested.**

**199 Cllr Mack proposed that** the Council agree to create a Fernwood Traffic and Public Transport survey and to create a working group to investigate the results. **It was resolved that a Working Group would be formed after Councillors have agreed membership.**

**200 Cllrs M. Weale, McGregor and Shepherd proposed that** The Council **Cllr Shepherd proposed** that The Council agree to host a festive Christmas event in The Village Hall on Sunday, 17th December, to align with The Round Table visit to Fernwood between 4 PM-7 PM and agree and approve costs as presented (up to £900). **It was resolved that the council would approve expenditure in support of this event up to a maximum cost of £900**

**201 Cllr Shepherd proposed that** The Council agree to pay for the architect (as used previously) to look into the Village Hall redevelopment, consult with parish councillors and do preparatory work for planning. **It was resolved that the architect be re-engaged in the project and offer further pre-planning advice and design. An initial budget for this stage of engagement is up to £500**

**202 Cllr Shepherd proposed that** The Council agree to a small budget for The Village Hall Manager to purchase a new Christmas tree and decorations for the Christmas market. **It was resolved that a maximum budget of £500 be allocated for this purpose.**

**203 Cllr McGregor proposed that** the council consider a resident's suggestion of renewing the goalposts on the village green and marking out a playing area for football. **It was agreed that because this would involve FirstPort and other options may exist; this proposal would be moved to a future meeting.**

#### **204 Correspondence**

An email was received regarding the possibility of installing CCTV at key points around the village following a spate of thefts. The council noted that it would require input from NSDC, which would be raised with them for consideration at a future meeting.

#### **205 EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To consider if any of the following items should be considered in a confidential session and, if required, to pass a resolution stating the reasons for exclusion in the following terms:

*That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of items 206 and 207 as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**206** Discussion on legal matters concerning development and contracts.

**207** To consider forming a working group and resolve to create one if required.

**The meeting closed at 9.20 PM.**

**The next scheduled Parish Council Meeting is Monday, 18<sup>th</sup> December 2023**

**I/we accept that the minutes above are an accurate record of the actions and decisions taken by the parish council during the meeting held on 15th January 2024**

**Chair .....**

**Date .....**