



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held at 7pm on 17 July 2017
at the Fernwood Village Hall, Rubys Avenue, Fernwood

Present: Councillors: D. Harrison, M. Hartley, M. Phelan, B. Smith (Chair), J. Weale, M. Weale

District Councillor N. Mison (part)

Clerk: Marion Fox Goddard

In Attendance: 1 members of the public
 Paul Baggaley and Paul Hatherley representing Newark Sports Association

98. Public Forum

Paul Baggaley gave a presentation on Newark Sports Association and their work and then answered questions from the councillors. Paul will send further details to the Clerk.

99. Apologies for absence

District Councillor K Walker.

100. Declarations of interest

Councillor Mison expressed an interest (non-financial and pecuniary) in one of the planning applications for consideration. He left the meeting before this item was discussed.

101. Approval of the minutes of the last meeting of 19th June 2017

Minutes were approved as an accurate record of the meeting unanimously and were signed by the Chair.

102. Councillors & Clerk Reports

Councillor J Weale

Still awaiting response from Robert Jenrick. Suggests the Parish Council should go to the planning committee at NSDC when the Larkfleet development is discussed (date yet to be set).

Councillor M Weale

Severn Trent Water continue to work on Hollowdyke Lane.

Councillor Harrison

Is working with Reverend Holliday to arrange church service in Fernwood.

Councillor Phelan

Will meet with Ravenshead Parish Council to get information on Christmas lights. Plans to resign from his post as Parish Councillor after this due to health reasons.

Councillor Hartley

Expressed concern over the closure of Earl's bar.

Councillor Smith

Expressed concern over the rent charges of the retail units. Clerk to ask the owners to meet with the Parish Council.

Has spoken to Gary Cox of Firstport about vehicular access to the meadow and the potential issues this could bring.

Fete – plenty of stalls and volunteers. Parish Council funding medals for tug of war, ice-creams, teas and coffees, banners (with Parish Council and Residents Association Logos). Parish Council will have a stall with Parish Council and Neighbourhood Plan information – also a treasure hunt will be run from the Parish Council stall.

Forest School – Some residents who live close to the forest school have expressed concerns about its location and increased antisocial behaviour. An initial meeting was held on July 12th to understand the concerns. A further meeting will be held on July 24th to discuss options.

*Clerk***Agenda
Item**

Change of bank signatories – forms sent. Awaiting Unity Trust

92e

Emergency lighting service and inspection contract now in place. First inspection will be done in July

93

Strategic Plan – published on website

95

Tennis courts – change one to a kids court – Parish Council feedback has been sent

97e

NCC Commemoration fund – information has been passed to Chuter Ede

97d

David Wilson Homes Signs at the entrance to Fernwood – have been discussed with Nottinghamshire County Council Highways again – This has been passed to NSDC as this is a planning matter – awaiting contact from NSDC

21

Proposed Planning Meeting – Awaiting Cllr K Walker

27

CCTV – landowner contacted to arrange meeting – meeting held, all agreed, awaiting confirmation in writing

29

Additional litter bins – NSDC contacted, awaiting information on how to progress this matter

41

Speech Dialler – need to decide who will be called out (106a on agenda)

42b/106a

NSDC referendum date set but not publicised

82**Other Matters**

Free Dog poo bags – awaiting dispensers before putting in grit bins

NSDC are sending a specialist to look at the tree which appears to be leaning towards the old hall

103. County Councillor and District Councillors Reports

Cllr N Mison

On Tuesday 11th July, councillor Mison proposed the Fernwood Neighbourhood Plan at NSDC. This was approved and the next step is the referendum which will be held on September 28th at Fernwood Village Hall.

Currently consulting on changing the planning policy in Newark and Sherwood.

104. Planning

a. Applications

17/01025/FUL	37 Carnell Lane	Householder application for replacement sun room rear extension (demolish conservatory). UNANIMOUSLY SUPPORTED
17/01105/FUL	Land Off Cross Lane Fernwood Business Park Fernwood	Proposed Wellness Centre incorporating new vehicular access and associated car parking and boundary treatments. UNANIMOUSLY SUPPORTED

b. Decisions to note - none

105. Finance

a. Bank reconciliation for the year end circulated to members previously – noted.

b. Items of income

b) Income	Total £2655.21
Regular Hire £1444.99	
Other Hall Hire £555	
VAT rebate £655.22	

c. Items of expenditure paid by Direct Debit/Standing Order or Items of expenditure approved under delegated powers since the last meeting.

Payee	Budget Area	Net	VAT	Total	Payment Method
	Salaries			3191.22	SO/BACS
British Gas	Electricity	332.31	16.61	348.92	BACS
PHS	Sanitary services	195.25	39.05	234.30	BACS
Water plus	Water supply			37.65	BACS
Mollie Weale	Flowers			15.00	BACS
Interserve	Water services	117.67	23.53	141.20	BACS
Unity trust	Bank Charges			46.50	BACS
RB Wholesale	Cleaning -products	25.09	5.02	30.11	BACS
Blue Castle	Waste	58.96	11.79	70.75	BACS

Noted.

d. Items of Expenditure to be approved (to be paid by BACS)

Payee	Budget Area	Net	VAT	Total
Malcolm Dickinson	Uniform			9.90
One stop shop	Stamps			7.80
Cheltenham mowers	Spare parts	22.73	4.54	27.27
TLC Swansea	Emergency exit lights	54.89	10.98	65.87

Resolved that these were approved.

106. Village Hall Subgroup

The minutes of the meeting held on July 5th 2017. It was agreed Councillor M and J Weale will be the first call out number for the speech dialler. Second number to be agreed at the September Parish Council Meeting.

Agreed in principle to arrange a 10th anniversary celebration for the opening of the village hall. Councillor M Weale to lead this. Clerk to contact bar provider to arrange a meeting to discuss.

Late night bookings – agreed that if hirers don't have the bar the latest the caretaker will come in to close is 11.30pm. Clerk to arrange costings for security company to close the hall and add to the terms and conditions.

Agreed to buy paint so the caretaker can repaint the hall over the winter months.

Agreed for alarm remedial work to be done. Clerk to arrange with contractor.

All decisions unanimous.

Clerk to provide Councillor Phelan with key, fob and code so Petanque can use the toilets in the changing room.

107. Fernwood Central Joint Maintenance Panel

Councillor Smith reported that a meeting had been held with Gary Cox of Firstport. A form has been drafted for residents to suggest projects. Gary Cox will be consulting with the Residents' Association on this. It was requested that the revised form be sent to the Parish Councillors for feedback before this is sent out for use. Gary Cox has agreed that pending applications will go through this process.

108. Parish Clerk and Assistant Parish Clerk

Councillor Smith reported that Marion Fox Goddard had been offered and accepted the Parish Clerk position and that a contract has been signed. The recruitment panel will work to recruit a new Assistant Parish Clerk.

109. Parish Councillor Vacancy

Following the Parish Council advising Newark and Sherwood District Council of the casual vacancy for a Parish Councillor, the Returning Officer did not receive a request from ten electors in writing to claim a poll. Therefore, they have informed us that we can fill the vacancy by co-option. Two residents have put their name forward for the vacancy.

Resolved unanimously to request an expression of interest from each candidate including why they are interested and what they would like the Parish Council to achieve in the next 12 months, including their skills. To be followed by informal interview process.

110. Change of Parish Council Meeting Times

Resolved unanimously to change the start time of Parish Council Meetings to 7.30pm from now on (Same dates – third Monday of every month but no meetings in August and December).

111. Clinical Commissioning Group Publicity

It was agreed the Parish Clerk will share relevant information to the Fernwood residents via Facebook and the village hall notice board.

112. Display Cabinet for the Foyer

It was agreed a lockable cabinet will be purchased and installed to display Parish Council information. The notice board will be divided for local groups to use. We will also look into using the monitor in the foyer for advertising groups and activities in the hall and village.

113. Fernwood Foxes Football Club Application for Grant

It was unanimously agreed to support the application to cover the costs of the village hall for a charity event.

114. Correspondence:

- a) Newark and Sherwood District Council Planning application process change - noted
- b) Good Councillor's Guide to Finance and Transparency – noted. Councillors will keep for reference.
- c) Shaping GP Services – noted.
- d) Creating Active Communities Conference – noted.
- e) Engaging with your NHS: We want to involve you – noted.
- f) Organisation of Remembrance Day parades - noted.
- g) Trade Union Pay Claim – Feedback to NALC that the Parish Council would not be able to afford.
- h) Calling Project Partners 2017 Big Scoop project – Cllr M. Hartley to look into this.

115. Fernwood Sports Association restart

The Parish Council unanimously agreed to support the restart of the Sports Association. Cllr M. Hartley will represent the Parish Council temporarily and the Parish Council will review their representative when new councillors are co-opted.

Meeting closed at 9:20pm