

Dear Councillors Ryan Cullen, Dee Harrison, Henry Micah, John Newton, Barry Smith, Jim Weale and Mollie Weale,

You are summoned to attend the next meeting of the Parish Council to be held on Monday 18th October commencing at 7pm. This meeting will be held online due to Covid isolation.

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

The meeting can be accessed via Zoom: <https://us02web.zoom.us/j/84754283416> Meetings are being streamed online to make it easier for people to access. If there is a meeting you are interested in, you can watch it from the comfort of your home.

Marion Fox Goddard, Fernwood Parish Clerk, Tuesday 12th October 2021

A G E N D A

130. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press
131. Public Forum
132. Apologies for absence
133. Declarations of interest
134. Approval of the minutes of the last Parish Council meeting of 19th September 2021
135. Councillors' & Clerk's Reports
136. County Councillor and District Councillors reports
137. Finance
 - a. Bank reconciliation for the year to date to be noted
 - b. Items of income to be noted
 - c. Items of expenditure paid by Direct Debit/Standing Order to be noted and items of expenditure approved under delegated powers since the last meeting – to be noted
 - d. Items of expenditure for consideration
 - i. Electrical work recommended in the 5 year Fixed Electrical Test
 - ii. Bins and dog poo bins for woodland behind the nursery
 - iii. Design for village hall changing rooms adaptations/extension
138. Planning and Licensing
 - a. To consider the following applications:

21/02156/TEL24	Grass Verge At Cross Lane Fernwood	Mast and associated supporting apparatus.
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21/01256/RMAM	Phase 3B - Greater Fernwood Development Land North And East Of Existing Fernwood Development Fernwood Newark South Of A1 & West Of Railway Line Fernwood	Reserved Matters Application for 242 Dwellings (Partial Re-Plan of 20/01306/RMAM and 18/00526/RMAM), Phase 3B Greater Fernwood
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- b. Request for pre-application feedback for – Removal of 15m existing lattice tower at the end of Cross Lane, Newark, NG24 3JP (LIN0055) for proposed 20m EE slim streetworks streetpole and associated supporting apparatus on the grass verge off Cross Lane, Newark, NG24 3JP.

139. Village Hall Management

- a. Note to the Village Hall Management Group Minutes
- b. Discuss and decide whether to shut the Parish Council office and village hall from 24th December 2021 to 3rd January 2022 inclusive.

140. Personnel Committee

- a. Note to the Personnel Committee Minutes
- b. Consider the Personnel Committee's recommendation to make no changes to the following policies/documents:
 - i. [Sickness Absence Policy](#)
 - ii. [Grievance and Disciplinary Policy](#)
 - iii. [Antibullying and Antiharassment Policy](#)
 - iv. [Working Relationships between Councillors and Council Employees](#)
 - v. [Flexible working policy](#)
 - vi. [Management of stress in the workplace policy](#)
 - vii. [Capability procedure](#)

141. Discussion with respect to the road infrastructure around Fernwood

142. Correspondence

- a. Email regarding concerns regarding the Fernwood South Development
- b. Email regarding Community Speedwatch
- c. Email asking the Council to look into the smell that Fernwood sometimes endures
- d. Newark and Sherwood District Council's street naming Policy
- e. Email from Cllr Lee regarding parking on Goldstraw Lane
- f. Nottinghamshire Historic Environment Record (HER) 2021 Questionnaire
- g. Nottinghamshire County Council Consultation on Local Flood Risk Management Strategy 2021-2027
- h. Nottinghamshire Association of Local Councils AGM Invite

EXEMPT BUSINESS - Personnel

Under the Public Bodies (Admissions to meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of schedule 12A of the Local Government Act 1972

143. To review pay scale for the Parish Clerk and Responsible Financial Officer



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 20th September 2021 at 7pm
at Fernwood Village Hall

Present: Parish Councillors:	R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith (Chair), J. Weale, M. Weale
Clerk:	Marion Fox Goddard
County Councillor	Johno Lee (Items 123, 127 & 124)
NCC Youth Services	Julianne Tring (left after item 127)

118. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

119. Public Forum

No-one else joined the meeting.

120. Apologies for absence

District Councillor Mison.

121. Declarations of Interest

None.

122. Approval of the minutes of the Parish Council meeting on 19th July 2021

The Parish Council minutes were approved as accurate record and Councillor Smith signed them.
 Proposer: R. Cullen, Seconder: J. Newton, RESOLVED unanimously.

123. Councillors & Clerk Reports

Councillor J. Weale – Following gridlock caused by recent accidents, feels the Parish Council should discuss the roads infrastructure in the area again.

Councillor M. Weale – Suggested that all the ‘noisy’ speed humps in the village be changed to tarmac ones. Councillor Harrison agreed that this needs to be tackled.

Councillor Newton - Has received complaints about dust on cars/windows – quarry/construction/harvesting/not much rain mentioned as reasons for this, but it was acknowledged that not much can be done.

Councillor Micah – Has received complaints about the trees being cut down behind Johnson's Road (see item 129h). Has attended the introduction to planning course and the Nottingham CCG Covid 19 update meeting.

Councillor Cullen – has attended Nottingham CCG Covid 19 update meeting, the Barratt David Wilson Homes liaison meeting, and a meeting with NCC regarding road safety on the B6326.

Councillor Smith – Had witnessed antisocial behaviour of youths in local pub; Owners reported to 101 but without response. Residents Association are arranging an open evening on October 27th – Local service providers and Councillors have been invited to speak.

Clerk to add road infrastructure to the October agenda.

SEPTEMBER Clerk's report	Agenda Item
Village Hall transfer from Newark and Sherwood District Council (NSDC) to Fernwood Parish Council – Our solicitor has received feedback from NSDC regarding the queries he raised and will be going back to NSDC 14/9/21.	19/287b
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council – the Parish Council is still awaiting an update on this work from NSDC – <i>Clerk to request a meeting with John Robinson and Matt Lamb.</i>	21/46c
Derry's woodland purchase – Legal work has commenced. Still need to find companies that can do a botanical survey.	21/30
Covid 19 Risk Assessment has been reviewed for Fernwood Village Hall. Full details can be read on the Parish Council website .	20/33
Streetlamps that are out on the path between Dale Way and Rubys Avenue – NCC have quoted to inspect the lights (following the Parish Council request to quote for bringing them up to NCC standard) and 1 quote for repair at the current specification – see item 125di.	20/114g
Parish Council Meetings – Costing has been received for microphone/camera/computer solution for conducting hybrid meetings in the small hall – see item 125dii.	21/45
Litter picking – Risk Assessment and equipment in place. Fernwood Community Church completed a community litter pick at the end of July.	21/61d
Corner of Hollowdyke Lane/Phoenix Lane – still unclear who is responsible for what. Barratt David Wilson Homes (BDWH) have said they are not responsible for the dyke/area in front of the substation. Still awaiting land transfer plans from BDWH which may also shed some light on this.	21/87e
Townhill Square/Cormack Lane adoptions –Townhill Square and the small path at the end of Cormack Lane that leads to Dale Way – BDWH are arranging the adoption with NCC.	21/87h
Community Fun Day held at the village hall in August in conjunction with NSDC, the police and fire service. Leaflets have been delivered to all households in Fernwood regarding the Report It campaign and explaining what is being done to tackle antisocial behaviour. I have met with NCC's North Team Manager for Youth Services, Councillor Lee and NSDC's Antisocial Behaviour Officer and Community Relations Officer to discuss what can be offered for young people in the village – they offered a youth club on one night per week, but most of the funding would need to be provided by the Parish Council – see item 127.	21/113
B6326 Road Safety – Following the last meeting, a letter was sent to Nottinghamshire County Council raising concerns over the delayed action to tackle this issue. The interactive sign was installed in August. We have been told there is a draft report regarding improvement of the crossing area near the Tawny Owl but have not seen this. We are trying to get a meeting date with the NCC officer dealing with this.	21/115e
5 year Fixed Electrical test for the Village Hall was completed in August. Remedial work was required to pass the building leading to additional costs.	21/95dii
New lock for the village hall front door due to be installed on 20/9/21	21/109di
New Village Hall Pricing – All regular users have been written to. No issues. New pricing commenced 1/9/21.	21/117

Liaison Meeting held with Barratt David Wilson Homes on 7/9/21. Key points to note:

- Footpath between Spring Drive and Thomas Road will be installed w/c 20/12/21
- Marketing signage at the end of Hollowdyke Lane – BDWH will be removing these as permission has not been given for them.
- BDWH advised the Parish Council to go to the sales office to see what is being done for wildlife preservation.
- David Wilson phase 3 has been pulled forward which led to the trees being cut down behind Johnsons Road and Pond Close. Residents unhappy about this. FPC asked BDWH to inform us of any changes such as this between meetings as the village would like to be forewarned of such things. (See item 129h on the agenda)
- Improvements to the Goldstraw roundabout are now likely to be done at the end of September.
- Via instructed BDWH to remove signage down Hollowdyke Lane (20 mph/children crossing) as incorrect signage has been in place up to now. BDWH have been asked to liaise with Larkfleet to get 30 mph signage in place (following correct procedure etc.)
- Via told BDWH that the construction signage is not fit for purpose and asked them to provide a signage schedule for approval. This will include the Goldstraw/Dale roundabouts and the B6326.
- BDWH explained that they are not responsible for the dyke along Hollowdyke Lane or the area in front of the substation on Phoenix Lane.
- Construction Traffic coming through the village has increased significantly in July and August. BDWH were asked to address this although they did say some of the traffic may be from the Larkfleet site. They suggested that the liaison meetings should include Larkfleet. Parish Council to discuss whether joint or separate meetings would be the best way forward. NSDC's planning enforcement officer has asked BDWH to send a stern reminder to all contractors.
- Meeting arranged with BDWH/Via early in October to discuss progress on these issues.

The next liaison meeting is due on October 6th – *If the progress continues to be slow, Clerk to write to the directors of BDWH to address this. Clerk to request that someone attend the meeting who can answer questions about environmental preservation measures on the development.*

The Council resolved to move item 127 before item 124.

127. To consider the report provided by Nottinghamshire County Council's Youth Service Provision for Fernwood and Parish Council and agree how to proceed

Julianne Tring explained what the Youth Service offers to Young People and what the youth club (2 hours Friday night, term time. Target start date January 2022) would provide for Fernwood. Full report can be found [in the agenda pack](#). The Council debated the benefits of such a service and reservations on whether there would be take up/who would benefit from this/whether costs were being shared fairly/whether this would resolve anti-social behaviour. Councillor Lee has offered £5000 over 4 years and NSDC £1100 in the first year. In summary, the Council agreed it would best to commit to this for 1 year with a review being done before committing to a second year.

The Council resolved to spend a maximum of £10,386 (using Community Infrastructure Levy, therefore not affecting the precept) for youth service provision for the first year of providing a Youth Club in Fernwood. Prop: R. Cullen, Sec: J. Newton (6 Councillors in favour, 1 Councillor against).

Clerk, NCC and NSDC to liaise to get a formal agreement in place and move this forward. Clerk to apply for suitable grants.

124. County Councillor and District Councillors Reports

County Cllr Lee - Had sent an update prior to the meeting which can be read in [the agenda pack](#). Councillor Lee added that he has put a request in for double yellow line on Rubys Avenue (from the bend opposite playing field to the shops) Also that he has put in a request for the speed humps to be changed and he believe some are planned to be changed.

Cllr Lee to establish which speed humps will be changed.

Update received prior to the meeting:

District Cllr Mison – I am aware that you are in discussions with Nottingham County Council with regards to provision of youth services to help tackle antisocial behaviour issues. I have been briefed on this and I fully support and further efforts to engage with youths around Fernwood with a view to tackling inappropriate behaviour. There have been recent incidents of fly tipping, I encourage any resident who sees this to report it immediately via the District Council website, this can easily be done via a mobile phone. I would be grateful of any update regarding the purchase of land where the wooded area is near Balderton Hall. I have received numerous comments from residents over the last few weeks regarding the overgrown state of these paths.

125. Finance

a. Bank reconciliation– noted.

Bank Reconciliation Fernwood Parish Council		Period Ending 31-Aug-21
Prepared by:	<i>Marion Fox-Judkins, Clerk</i>	
Date:	06 September 2021	
Approved by:		
Date:		
Balance per bank statement as at 31-August-2021		
	£	Total £
TSB Current Account - Parish Council	£7,252.05	
TSB Reserve Account - Parish Council	£40,436.52	
Unity Trust - Parish Council	£66,417.96	
TSB Current Account - Village Hall	£3,504.86	
TSB Reserve Account - Village Hall	£7,171.37	
Unity Trust - Village Hall	£16,845.62	
Nationwide	£83,573.71	
Redwood	£85,000.00	
Virgin Money	£85,000.00	
Petty Cash	None held	
		395,202.09
Less: any unpresented cheques/BACS payments at 31-August-2021		£0.00
Add: any unbanked cash / cleared cheques at 31-August-2021		£0.00
Net bank balances as at 31-August-2021		<u>£395,202.09</u>
The net balances reconcile to the Cash book (receipts and payments)		
CASH BOOK		
Opening Balance	£324,564.58	
Add: Receipts in the year	£106,013.57	
Less: Receipts from 2020/21*	-£58.50	
Less: Payments in the year	£35,317.56	
Closing balance per cash book as at 31-August-2021	<u>£395,202.09</u>	
Ringfenced Amounts in the Parish Council Reserve Account/Nationwide		
CIL	£139,688.95	
	<u>£139,688.95</u>	

*£58.50 cheque received in 2020/21 but paid in in 2021/22

b. Income 2021/22	£
Regular Hire	6584.39
Other Hall Hire	3359.91
CIL	59,615.59
Precept	35,809.50
Interest	178.71
Advertising income	145.00
Feed in tariff	117.67
VAT reimbursement	361.96
Total	106,172.73

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries. HMRC, Pensions (August & September)			9195.16	BACS
Parish Council		9195.16			
AKRG	Individual items – Watering can	5.79	1.16	6.95	BACS
Amazon	Individual items – Hoe	15.83	3.16	18.99	CARD
Amazon	Stationery	1.25	0.25	1.50	CARD
Information Commissioner's Office	Annual registration	35.00		35.00	BACS
Kirk and Bills	Individual items – Dog bins installation	196.00	39.20	235.20	BACS
Lightning and Mobile Accessories	Individual items – paint for air walkers	29.58	5.92	35.50	CARD
Liz's Garden Centre	Individual items – Plants	72.07	14.41	86.48	CARD
McAfee	Software – antivirus	108.32	21.66	129.98	CARD
PKF Little John	External Audit	600.00	120.00	720.00	BACS
Primeprint	Printing and stationery	377.00	14.14	391.40	BACS
Zoom	Online meeting platform	23.98	4.80	28.78	CARD
Village Hall					
1&1	Email provider & domain	15.96	3.20	19.16	BACS
Amazon	Individual items - Padlock	16.65	3.33	19.98	CARD
Amazon	Individual items – wire cutters	10.99	2.20	13.19	CARD
Brighter Bills	Mobile Phones	61.31	12.27	73.58	BACS
BT	Phone and broadband	142.35	28.47	170.82	BACS
Crown	Utilities – Gas	100.82	5.05	105.87	BACS
Guardian Legionella and Hygiene	Legionella management	174.50	34.90	209.40	BACS
Hydrochem	Cleaning supplies	135.00	27.00	162.00	BACS
Lemonfresh	Relief cleaning	262.50		262.50	BACS
NSDC	Waste Collection	55.18	11.04	66.22	BACS
PHS	Waste Collection	147.30	29.46	176.76	BACS
RB Wholesale	Cleaning suppliers	98.70	19.74	118.44	BACS
Securetec	Maintenance/ Checks on Emergency Lights, Fire and intruder alarms and CCTV	755.00		755.00	BACS
Waterplus	Water	70.65		70.65	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. CCTV cameras – 3 replacements, 1 new	CCTV	640.00	Unanimously agreed. Prop.: H, Micah, Sec.: D. Harrison
ii. Conferencing System for the small hall	Parish Council – Individual items	1125.00	Unanimously agreed. Prop.: J. Newton, Sec.: J. Weale
iii. Youth Services – youth club provision	New budget area using CIL	10,836	See item 127
iv. Inspect and assess lamp columns – (lamps that are not working within Derry's woodland) And To replace the existing, sodium lighting heads to three columns located on the walkway	New budget area using CIL	227.16 952.80	Unanimously agreed. Prop.: R. Cullen, Sec.: M. Weale
v. SLCC membership for the Clerk	Subscriptions	234.00	Unanimously agreed. Prop.: H, Micah, Sec.: D. Harrison

Clerk to organise purchase of these items/arrange item iv when the woodland has been purchased.

e. Conclusion of external audit for the year ended 31 March 2021 – noted by the Council.

126. Planning

a. Planning applications considered:

21/00390/S73M	Land At Fernwood Meadows South Great North Road Fernwood	Application to vary condition 1 of planning permission 19/01053/RMAM to allow house type changes including to the front of the site (Plots 1-5 inclusive; Plot 318 and Plots 348-350 inclusive)	The Council had no objections to the changes in this application.
ES/4217	Bantycok Quarry, Staple Lane, Balderton, Newark on Trent	Proposed southern extension to Bantycok Quarry, extension to the time limit for mineral operations until 31st December 2044 and amendments to the restoration scheme	The Council had no objections to the changes in this application.
21/01904/FUL	Rototec Sylvan Way Great North Road Fernwood	Erection of a storage building	The Council had no objections to this application.

Clerk to arrange liaison meeting with Larkfleet.

b. The Council noted the following decisions made by Newark and Sherwood District Council

21/01353/HOUSE	25 Dale Crescent Fernwood	Proposed two storey extension to the rear elevation, with a single storey lean to extension to create front porch	Grant Householder Application
21/01409/HOUSE	24 Dale Way Fernwood	Proposed replacement of conservatory roof	Grant Householder Application

128. Policy/Procedures

New Documents that were considered:

- a. New Code of Conduct - The Councillors unanimously agreed to adopt the new Code of Conduct Prop.: R. Cullen Sec.: D H. Micah.

Clerk to publish this on the Council website

Existing Policies that were reviewed:

- b. [All General Data Protection Regulation Policies](#)
- c. [CCTV Policy](#)
- d. [Prohibition of Sky Lanterns and Helium Balloons](#)

The Councillors unanimously agreed to make no changes to items b-d. Prop.: D. Harrison, Sec.: M. Weale.

129. Correspondence

- a. Email Suggesting that the Parish Council buy the land between Lancaster Grange and Suthers School – the Parish Council has investigated this before and the cost of the land is prohibitive. *Clerk to respond.*
- b. Thank you letters from Chuter Ede, Fernwood Children – noted.
- c. Census 2021 - Outputs Consultation – *Clerk to respond.*
- d. Email raising concerns regarding construction traffic in the village – The Clerk is trying to address this with Barratt David Wilson Homes and NSDC's planning enforcement team.
- e. NSDC consultation on their Amended Allocations & Development Management Development Plan Document - *Clerk to respond* regarding road infrastructure concerns for Fernwood.
- f. Email from County Councillor Lee regarding feasibility study with respect to Goldstraw Lane parking issues – The Parish Council has looked at this previously with NCC officers – guidance received on services being under the pavements and increased speed if park cars are moved led the Council not to opt for a feasibility study. *Clerk to feedback to Cllr Lee.*
- g. Email from CPRE Nottinghamshire - the Countryside Charity, regarding rural transport - *Clerk to respond.*
- h. Complaint regarding trees being removed for the housing development behind Pond Close – As this is part of the development that has been granted planning permission, the Council cannot instruct the developer to replace trees as requested. However the Council will write to BDWH to request that in future homes are informed before the work commences. – *Clerk to respond and write to the developer.*
- i. NSDC consultation letter for the Gambling Act 2005 Review of our Statement of Gambling Principles 2022-2025 – no response required.
- j. Message with examples of lorries turning left onto Rubys Avenue from Plum Avenue - *Clerk to raise this issue with Cllr Lee to see if signage can be obtained.*

Meeting closed at 21:32
Hall

Next Meeting October 18th, 2021, 7pm Fernwood Village

OCTOBER Clerk's report	Agenda Item
Village Hall transfer from Newark and Sherwood District Council (NSDC) to Fernwood Parish Council – close to completion.	19/287b
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council –NSDC has confirmed the legal work is underway and we should have an update soon.	21/46c
Derry's woodland purchase – Searches have been ordered. Cllr Harrison and the Clerk have met with NSDC to discuss maintenance requirements – awaiting quote. Bin options – see item 137dii. Still need to find companies that can do a botanical survey.	21/30
Streetlamps that are out on the path between Dale Way and Rubys Avenue – At the last meeting the Council approved the NCC quote to inspect the lights (following the Parish Council request to quote for bringing them up to NCC standard) and for a contractor to repair the lamps. This work will be undertaken once the land is owned by the Parish Council.	20/114g 21/125di
Parish Council Meetings – The integrated solution for conducting hybrid meetings in the small hall is on order – we are hoping to have this in place for the November Parish Council meeting.	21/45 21/125 dii
Corner of Hollowdyke Lane/Phoenix Lane – still unclear who is responsible for what. Barratt David Wilson Homes (BDWH) have said they are not responsible for the dyke/area in front of the substation. Still awaiting land transfer plans from BDWH which may also shed some light on this. Residents Association Committee Member has said that FirstPort does clear the ditch from the outlet near the Great North Road to the bend on Hollowdyke Lane.	21/87e
Townhill Square/Cormack Lane adoptions –Townhill Square and the small path at the end of Cormack Lane that leads to Dale Way – BDWH are arranging the adoption with NCC.	21/87h
CCTV – New and replacement CCTV cameras have been installed around the village hall	21/125di
Youth Initiative – Service Level Agreement has been signed by the Parish Council. Clerk will apply for Covid-19 Recovery COVID-19 Partnership: Social Recovery Fund to contribute to the costs of this. Target Youth Club start date 28/1/22.	21/127
B6326 Road Safety – Councillor Cullen and the Clerk met with an NCC officer dealing with this. The proposal is to make the central refuge (on the B6326 close to the Tawny Owl) bigger and narrow the carriage way to make it safer for pedestrians/cyclists to cross there. When/if this is done is subject to the committee timetable of NCC and the final decision is with the County Councillors.	21/115e
New lock for the village hall front door has been installed on 20/9/21. Clerk to issue keys to regular users.	21/109di
Speed humps – Cllr Lee has been informed that on the hump on Dale Way outside number 34 the sets are being taken out and replaced with tarmac.	21/124
Request has been sent to NCC Cllr Lee to see if a sign can be added at the T junction at Plum way/Rubys Avenue to make it clear to lorries not to turn left. Awaiting feedback.	21/129
Liaison Meeting held with Barratt David Wilson Homes, Larkfleet Homes and Via on 7/10/21. Key points to note: <ul style="list-style-type: none"> Marketing signage at the end of Hollowdyke Lane – has been removed Improvements to the Goldstraw roundabout will be being completed from 18/10/21 to 19/11/21 	

<ul style="list-style-type: none"> • BDWH have removed signage down Hollowdyke Lane (20 mph/children crossing) as incorrect signage had been in place up to now. Via are working on plans for an advisory 20mph limit with yellow and black advisory signs (The Parish Council preference was for a 30mph enforceable limit as the 20mph advisory is not enforceable. However, County Councillor Lee's preference was 20mph advisory, so this is being proceeded with). • Via are working on a more suitable signage schedule to direct construction traffic to Hollowdyke Lane (rather than coming through central Fernwood) and liaising with both developers regarding the cost/implementation of this. Missing signs have been identified and Planning enforcement/Via notified. • Work required along Hollowdyke Lane to bring water to the Larkfleet site. The developers will work together to plan for this and keep the Parish Council informed. 	
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**Bank Reconciliation
Fernwood Parish Council**
Period Ending 30-Sep-21
Prepared by: *Marion Fox Geddard, Clerk*
Date: 04 October 2021

Approved by:
Date:
Balance per bank statement as at 30-September-2021

	£	Total £
TSB Current Account - Parish Council	£39,297.51	
TSB Reserve Account - Parish Council	£40,446.81	
Unity Trust - Parish Council	£64,354.96	
TSB Current Account - Village Hall	£3,082.62	
TSB Reserve Account - Village Hall	£7,173.20	
Unity Trust - Village Hall	£16,361.17	
Nationwide	£83,573.71	
Redwood	£85,000.00	
Virgin Money	£85,000.00	
Petty Cash	None held	
		424,289.98
Less: any unpresented cheques/BACS payments at 30-September-2021		£0.00
Add: any unbanked cash / cleared cheques at 30-September-2021		£0.00
Net bank balances as at 30-September-2021		<u>£424,289.98</u>

The net balances reconcile to the Cash book (receipts and payments)
CASH BOOK

Opening Balance	£324,564.58
Add: Receipts in the year	£144,421.57
Less: Receipts from 2020/21*	-£58.50
Less: Payments in the year	£44,637.67
Closing balance per cash book as at 30-September-2021	<u>£424,289.98</u>

Ringfenced Amounts in the Parish Council Reserve Account/Nationwide

CIL	£139,688.95
	<u>£139,688.95</u>

*£58.50 cheque received in 2020/21 but paid in in 2021/22

Agenda Item 137 - Finance

b. Income 2021/22	£
Regular Hire	7724.04
Other Hall Hire	3620.91
CIL	59,615.59
Precept	71619.00
Interest	241.21
Advertising income	430.00
Feed in tariff	768.86
VAT reimbursement	361.96
Total	144,381.57

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
Parish Council					
Apogee	Printing/copies	2.14	0.43	2.57	BACS
Boston Bulbs	Individual items – bulbs	57.78	11.56	69.34	CARD
Hopkins Solicitors	Legal Costs – Woodland purchase	1600.00		1600.00	BACS
J&M Weale (expenses)	Legal – proof of identity charge reimbursement	20.00		20.00	BACS
Liz's Garden Centre	Individual items – Plants				CARD
M. Fox Goddard	Expenses - Mileage	63.68		63.68	BACS
Post Office	Postage stamps	13.20		13.20	CARD
Primeprint	Printing: Gazette	425.00		425.00	BACS
Unity	Bank Charges	18.00		18.00	BACS
Zoom	Online meeting platform	11.99	2.40	14.39	BACS
Village Hall					
1&1	Email provider & domain	7.98	1.60	9.58	BACS
Crown	Utilities: Gas	197.39	9.88	207.27	BACS
H. Micah (expenses)	Legal – proof of identity charge reimbursement	10.00		10.00	BACS
J. Newton (expenses)	Legal – proof of identity charge reimbursement	10.00		10.00	BACS
JP Fire	Individual Items – fire extinguisher refill	27.50	5.50	33.00	BACS
M. Dickinson (expenses)	Individual Items – gutter guard/repairs	35.82	7.16	42.98	BACS
NSDC	Waste Collection	110.36	22.08	132.44	BACS
Ossian Online	Individual items – Cigarette bins	34.88	6.97	41.85	CARD
PK Pest Control	Individual items – Wasp nest removal	75.00		75.00	BACS
RB Wholesale	Cleaning suppliers	56.10	11.22	67.32	BACS
SSE	Utilities: Electricity	262.50	13.12	275.62	BACS
Unity	Bank Charges	18.00		18.00	BACS
Viking Electrical	5 year fixed testing and required repairs	1840.00	368.00	2208.00	BACS

Waterplus	Water	70.65		70.65	BACS
-----------	-------	-------	--	-------	------

d. Items of Expenditure to be considered

Expenditure	Budget Area	Net £	VAT £	Total £
i. Electrical work recommended in the 5 year Fixed Electrical Test	Electrical Maintenance	500.00	100.00	600.00
ii. Bins and dog poo bin for woodland behind the nursery	Woodland: CIL	Various options		
iii. Design for village hall changing rooms adaptations/extension	Hall development: CIL	2 quotes		

RE: Fixed Electrical Testing - Message (HTML)

File Message Help Tell me what you want to do

Ignore Delete Archive Reply Reply All Forward Meeting Bank To Manager Rules Team Email Reply & Delete Move Actions Mark Follow Unread Up Find Related Select Read Immersive Aloud Reader Translate Zoom

Delete Respond Quick Steps Move Tags Editing Immersive Language Zoom

RE: Fixed Electrical Testing



Redacted

To clerk@fernwood-pc.co.uk

Follow up.

Reply Reply All Forward

Mon 20/09/2021 09:17

Hi Marion

Cost for C3 remedial actions as below:-

ITEM NO.

1. C2-complete
2. C3-DB2 1L1---Replace light fitting---£60.00
3. C2-complete
4. C2- complete
5. C2- complete
6. FI- complete
7. C2- complete
8. C2- complete
9. C2- complete
10. C3-DB 1L3---replace fitting---£70.00
11. FI- complete
12. FI- complete
13. FI- complete
14. FI- complete
15. FI- complete
16. C3-DB3---Clean and re-terminate cables---£70.00
17. C3-DB3---Replace RCBO for B/type or downgrade to 25A---£65.00
18. C3-DB1--- Replace 3Phase MCB for B/type or downgrade to 50A---£85.00
19. C3-DB1--- Replace 3Phase MCB for B/type or downgrade to 50A---£85.00
- 20.
21. FI- complete
22. C3-DB1--- Replace RCBO for B/type or downgrade to 25A---£65.00
23. FI- complete

All above costs exclude VAT

Hope the above meets with your approval, if you require more info please do not hesitate to give us a call.

Options for 2 bins for the Woodland behind the nursery

Item
137
dii

[Enviropol® 100 Litter Bin with Free Delivery - Glasdon UK](#) (click to view website)

COVID-19 Information Update

Request a callback

enquiries@glasdon-uk.co.uk

0 Items: £0.00

View Quote

Free Delivery

*Terms and Conditions Apply

[Home](#)
[Company](#)
[Products](#)
[Products by Industry](#)
[Careers](#)
[Clearance](#)

The Enviropol® 100 outdoor litter bin is made from 100% recycled materials. An extremely robustly-designed container, its style suits external natural surroundings such as attraction parks.

£842.85

excluding VAT

£1011.42 inc. VAT

Includes free delivery*

Add to Basket

How can I pay?

How can I get a quote?

Quick Quote

Quantity:

Colour:

Liner:

Stainless Steel Stubber Plate:

Fixing Options:

Aperture Flaps (Cannot use with Firexpire Device):

Ground Lock fixing tool +£28.89

Firexpire® Fire Safety Device (Metal Liner Only):

Box of 200 Black Sacks - Sack C - 077/5077 + £54.71

You may also be interested in...

Accessories

Price includes delivery*
*within mainland UK and Northern Ireland

Product News
click to view

Downloadable Information
click to view

Reviews
click to view

Product F.A.Q
click to view

Made in the UK

[Sherwood™ Hooded Top Litter Bin with Free Delivery - Glasdon UK](#)

book Employers - Nottin... Village Hall - OneDrive Finance - OneDrive 2021 Parish Council... HF Fernwood Parish C... My files - OneDrive... Planning Application... LGPS

Glasdon
Quality By Design

COVID-19 Information Update
Request a callback
enquiries@glasdon-uk.co.uk

0 items: £0.00 View Quote
Free Delivery
*Terms and Conditions Apply

Home Company Products Products by Industry Careers Clearance Search...


Home > Litter Bins > Park Litter Bins

Sherwood™ Litter Bin with Hooded Top

EXCELLENT SERVICE
★★★★★
5.0/5.0 - 24 ratings
Sep 2021 Verified by LiveChat

Print page Email a friend
Tweet Share
in Share

Ideal for external natural surroundings, the Sherwood outdoor litter bin has a unique wood effect with minimal maintenance. A sloped hood top design makes it weather and vandal resistant.



£413.80
excluding VAT
£496.56 inc. VAT
Includes free delivery*

Add to Basket
How can I pay?
How can I get a quote?
Quick Quote

Quantity: 1 Colour: Dark Oak +£0.00 ?

☒ Bin-It™ Stainless Steel Plaque +£6.31 ?
☐ Polythene refuse sacks (Size A - pack of 200) +£52.93
☐ Stainless steel aperture flap (not available with Firexpire) +£39.87 ?
☐ Ground Lock fixing tool +£28.89 ?
☐ Box of 200 Black Sacks - Sack A - 077/5074 + £52.93

Liner: Sack retention system +£0.00 ?
Firexpire® and Stubber Plate Option: - Not required - ?
Fixing Options: Ground-Lock™ System (E) +£75.24 ?

You may also be interested in...


Price includes delivery* Reviews

[Recycled Plastic Recycle Waste Bin - Marmax Recycled Plastic Products \(marmaxproducts.co.uk\)](https://marmaxproducts.co.uk)

Marmax
Recycled Products

SHOP ABOUT RECYCLING NEWS CONTACT Search for ...

✓ 2 x "Recycled Plastic Recycle Waste Bin" have been added to your basket. **VIEW BASKET**



Recycled Plastic Recycle Waste Bin

£249.00 – £314.00 (EXCLUDING VAT)


COLOUR: Brown LINER: Including Liner
Clear

£294.00 (EXCLUDING VAT)

- 2 + **ADD TO BASKET**

SKU: RECYCLED PLASTIC RECYCLE WASTE BIN BROWN WITH LINER

- The Recycled Plastic Recycle Waste Bin makes recycling easy for your visitors and customers
- Makes recycling easy for visitors with defined bins for each product
- This product is made from 100% HDPE recycled plastic and is maintenance free
- The material will not rot, corrode or splinter
- It is also completely weatherproof and the colour will not fade in the sun meaning that the appearance will be retained year after year
- Price is per bin
- The Recycle Bin does not come with a liner. A galvanised bin liner is available for an additional cost of £45
- Our products come with a 25-year construction guarantee



[Rustic 120 litre bin \(242\) \(earth-anchors.com\)](https://earth-anchors.com)

PRODUCTS

[Sign In](#) [Favorites](#)

Rustic 120 litre bin (242)

Category: [Store](#) > [Litter Bins](#) > [Timber and Recycled Plastic Bins](#)



←

→

SKU 242

Price: Excluding 20% VAT

£612.00

FastDek Base - made from Forest-Saver recycled plastic

FastDek including Rootfast

Rustic litter bin options

☐ Rustic litter bin complete with Rootfast anchored base

☐ Rustic litter bin with bolt down fixing - solid concrete only (-£34.00)

Installation Tools For Rootfast anchored base (sale or return)

No installation tools requin

Qty

1

Add to Bag

Dog Bin recommendation for Woodland behind the nursery

On the dog bin, I would recommend we again go for green with it being sited in such a beautiful place. Glasdon recommended in line with all the other bins in the village.

/dog-waste-bins/retriever-60-tm-dog-waste-bin

sk Employers - Nottin... Village Hall - OneD... Finance - OneDrive 2021 Parish Council... HJF Fernwood Parish C... My files - OneDrive... Planning Applicatio... LGPS member

Glasdon
Quality By Design

COVID-19 Information Update
Request a callback
enquiries@glasdon-uk.co.uk

Items: View Quote
Free Delivery
*Terms and Conditions Apply

Home Company Products Products by Industry Careers Clearance Search...


Home > Litter Bins > Dog Waste Bins

Retriever 60™ Dog Waste Bin

EXCELLENT SERVICE
★★★★★
4.5/5.0 - 18 ratings
Jun 2021 Verified by LiveChat

Print page Email a friend
Tweet Share
in Share

Ideal for external housing estates, parks and other dog fouling areas, the Retriever 60 outdoor dog waste bin is weather resistant and can be wall or post mounted.



£321.84
excluding VAT
£386.21 inc. VAT
Includes free delivery*

Add to Basket
How can I pay?
How can I get a quote?
Quick Quote

Quantity: **+** **-**

Colour: Deep Green +£0.00 ?

Fixing Options:
☐ Ground Lock fixing tool +£28.89
☐ Ground Lock™ Fixing System +£57.00 ?

Price includes delivery*
*within mainland UK and Northern Ireland

Reviews
click to view

Product News
click to view

Product F.A.Q.
click to view

Product Videos
click to view

Downloadable Information
click to view

You may also be interested in...

HGN 45 Dog waste bins (102) (earth-anchors.com)

Employers - Nottin... Village Hall - OneD... Finance - OneDrive 2021 Parish Council... HF Fernwood Parish C... My files - OneDrive... Planning Applicatio... LGP

HOME PRODUCTS ABOUT US SERVICES TESTIMONIALS GUARANTEE DELIVERY CONTACT

PRODUCTS

HGN 45 Dog waste bins (102)

Category: Store > Dog Bins



Sign In Favorites

SKU HGN 45 Dog waste bin (102) 5

Price: Excluding 20% VAT

£287.00

HGN 45 dog waste bin options

☐ Red HGN 45 dog waste bin

☐ Green HGN 45 dog waste bins

Fixings options

Other options for HGN 45 dog waste bin

☐ Pedal operation of Earth Anchor posts (+£30.00)

☐ Pack of 400 Neatascas (+£70.40)

☐ Pack of 1000 Neatascas (+£149.00)

Installation tools for HGN Rootfast anchored posts (sale or return)

Qty

Add to Bag

Eclipse Steel Secure Dog Waste Bin With Post & Fixings - Dog Waste & Ash Bins, Waste Management | Advanced Scape

Unity Trust Bank Facebook Employers - Nottin... Village Hall - OneD... Finance - OneDrive 2021 Parish Council... HF Fernwood Parish C... My files - OneDrive... Planning Applicatio... LGPS member site Bookings.xlsx - Mic...

Quality, Value & Service - We make it EASY!

My Account 0 Items



Home Shop About Us FAQs Testimonials Latest News Contact Us

Eclipse Steel Secure Dog Waste Bin With Post & Fixings

Home / Shop / Waste Management / Dog Waste & Ash Bins / Eclipse Steel Secure Dog Waste Bin With Post & Fixings



Eclipse PMD-40 Post Mounted Dog Waste Bin & Post

Manufactured from durable galvanised steel and then powder coated RED with a BLACK top as Standard.

The Eclipse PMD-40 comes with hinged top opening & finger grab handle, DOG WASTE vinyl to the front & 1 dog lead hook, plus a fully galvanised and powder coated purpose designed post & bracket

Dimensions: 310mm(wide) x 310mm(deep) x 580mm(high)

Capacity: 40litre

Please check our stock availability - we usually hold both Red & Green variants, however, if your colour choice is not available, the lead time is approximately 2 working weeks from order placement

£169.00 Inc. VAT & Del.

COLOUR

Green

CLEAR

AVAILABLE ON BACKORDER

1

Add to cart

Send message

rch

12°C Cloudy

REDACTED

Date: 30th September 2021
Tender No: T749/L1

Marion Fox Goddard
Parish Clerk
Fernwood Parish Council

Dear Marion,

Proposed Alterations and Extension – Fernwood Village Hall

Many apologies for not getting back to you sooner, but I am now in a position to confirm our fee proposals for the above project on the following basis.

As a 'Local Community Project', we are happy to work on the basis of doing sketch design work at no charge and all detailed design work, technical drawings and planning consultancy at cost. To allow you cost certainty we have rolled our costs into lump sum fees, as follows.

01	Part Building Survey and provision of As Existing Drawings	£300.00 (Lump sum)
02	Initial briefing and design service to provide proposals that are acceptable to the client body	Zero Charge
03	Design development, and planning application including the provision of drawings, Design and Access statement as required and liaison with specialist consultants.	£1,200.00 (Lump Sum)
04	Provision of working drawing pack for building regulations and construction purposes.	£1,200.00 (Lump Sum)

All fees include an element for materials and travel but exclude VAT and any application fees we may need to make on your behalf.

I trust that the above quotation is of interest to you, but if you have any further queries or wish to discuss things in more detail, please do not hesitate to contact me on my mobile

Mrs Fox Goddard
c/o Fernwood Parish Council
Fernwood Village Hall
Rubys Avenue
Fernwood
NEWARK
NG24 3RS

01 October 2021

Dear Mrs Fox Goddard

Re : Proposed Extension / Alterations to form Additional Hall and Associated Ancillary Accommodation
Fernwood Village Hall | Rubys Avenue | Fernwood | Newark

Many thanks for the opportunity to discuss your ideas and proposals with you recently.

As I understand your current considerations, you have four potential options for improving the facilities at the Village Hall :

Option 1 (your sketch 'B') –
Essentially an internal reconfiguration, with new external openings (doors / windows etc) as required.

Options 2 & 3 (your sketches 'C' & 'D') –
Basic extension to the existing building into the car park area, including options for internal reconfigurations of existing building as required.

Option 4 (no sketches provided) –
Substantial extension to the existing building into the car park area, including options for internal reconfigurations of existing building as required.

You also requested an indication of approximate build costs in respect of the above. As I'm sure you can appreciate, at this stage it is difficult to give a realistic indication of costs due to the substantial number of variables involved – many of which are, at this stage, unknown. But for the purposes of purely estimation, it would be sensible to anticipate costs of around £750/sqm for the internal reconfiguration works, and £1500/sqm for any new construction works.

But I must reiterate this could vary greatly depending on a number of factors, including but not limited to; existing structural requirements, drainage, plant room specifics, internal fit-out requirements (kitchens, toilet facilities etc), external factors such as proximity of large trees etc.

Accordingly, my services will remain the same for either option, however my fees would alter subject to which option you moved forward with.

The services provided for all schemes will be as follows :

- Identification of clients' needs and formulation of project brief
- Conduct additional measured survey of property, preparation of survey / existing drawings (including acquisition of ordnance survey digital map)
- Liaison with Planning Authority to ascertain any possible constraints on development
- Preparation of feasibility study / sketch scheme proposals for client approval
- Subsequent development of sketch scheme proposals for client approval prior to formal submission of planning application
- Preparation of drawings and necessary documentation to form detailed planning application
- Submission of detailed planning application to Local Authority (including any subsequent discussions / information)
- Inclusive of all discussions with Local Authority and other consultants where necessary and as agreed

Fees will be dependent upon the redevelopment option taken, and are proposed as follows :

Description (Planning)	Option 1	Options 2 & 3	Option 4
Given the extents of survey work, pre-planning discussion and design that are required on projects of this nature we would request an initial (pre-commencement) fee be paid	£400	£600	£900
Further payment on client approval of scheme proposals	£400	£600	£900
Final payment payable upon submission / completion of the detailed planning application	£400	£600	£900
<u>total</u>	<u>£1200</u>	<u>£1800</u>	<u>£2700</u>

Subject to successful discussions with the Local Authority, I confirm the following additional services and fees :

- Preparation of technical drawings and specifications for submission to building Control (including liaison with Structural Engineer if necessary)
- Submission of technical drawings and specification to Building Control (including any subsequent discussions / information)
- Provision of approved technical drawings as required for client to pass on to chosen builder

Again, fees for this aspect of the project will be dependent upon the redevelopment option taken, and are proposed as follows :

Description (Building Regulations)	Option 1	Options 2 & 3	Option 4
Initial (pre-commencement) fee	£600	£900	£1350
Final payment payable upon submission / completion of the Building Regulations Application	£600	£900	£1350
<u>total</u>	<u>£1200</u>	<u>£1800</u>	<u>£2700</u>

I would be happy to discuss additional fees for site supervision should you require.

All of the aforementioned costs are inclusive of mileage, printing, postage and electronic mapping costs as agreed. Verve Architecture is not, currently, a VAT registered company so no VAT is to be added to our fees.

You may wish to consider a pre-application enquiry to Newark & Sherwood District Council; This will enable us to ascertain what level of support we could expect to receive were we to press ahead with a formal full-plans application.
Pre-Application fees to N&SDC depend upon the scale of the development / size of the site to which the enquiry relate :

Development Category	Charging rate (including VAT) – Effective 1st April 2021
CATEGORY E – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 10 dwellings or where the site area is below 0.5 hectares.	Fixed charge of £580 This will cover a site visit, 1-hour meeting with the case officer and one letter.

I would suggest you budget £462 for the planning fee to the Local Authority.

Building Control plan and inspection fees will be dependent upon the scope of the works, but I would allow £800-£1500 for this item.

I would also suggest you make an allowance for structural engineers fees, but this will very much depend upon the final design. Once I final design is agreed, we can obtain quotations for aspect as required.

It would also be prudent to allow approximately £180 for fees to your local water authority, as you may be required to submit a 'building over public sewer' application - this will be dependent upon the existing drainage layout.

As part of the full planning application process, although unlikely, the Local Authority *may* request that you undertake :

- an Arboricultural Assessment (Tree Survey) – due to the proximity of large trees,
- A Traffic Impact Assessment – due to the potential increase in volume of traffic to and from the site

It would be prudent to allow around £500 for the arboricultural survey, and potentially as much as £1500 for each of the Traffic Impact Assessment (these items may not be required though).

This is clearly a project I would very much like to be involved with and would very much enjoy working with you. Having looked at my current workload, although very busy, I would be in a position to make an imminent start on your project.

I trust the foregoing information is satisfactory, and look forward to receiving your confirmation to commence works at your earliest convenience.

Should you have any queries, please do not hesitate to contact me.

Yours sincerely

BA Arch | PG Dip Arch

Architectural Designer



Our reference: 93848/PreApp/KP

Fernwood Parish Council
Fernwood Village Hall
Rubys Avenue
Fernwood
Newark
Nottinghamshire
NG24 3RS

Sent via e-mail: help@fernwood-pc.co.uk

21st September 2021

Pre-Planning Application Consultation – Removal of 15m existing lattice tower at the end of Cross Lane, Newark, NG24 3JP (LIN0055) for proposed 20m EE slim streetworks streetpole and associated supporting apparatus on the grass verge off Cross Lane, Newark, NG24 3JP.

Dear Sirs,

We write to you as Acquisition and Town Planning Agents working on behalf of EE Limited ("EE") in respect of identifying a location for a replacement mobile phone base station in the area.

This letter is to draw your attention to a proposal by EE to install mobile phone network equipment at Cross Lane and to provide contact details should you wish to make further enquiries.

The proposal is for a slim 20m high EE streetworks streetpole with shrouded antennas, transmission dishes, ground-based equipment cabinets and ancillary equipment and cabling to be installed on the grass verge off Cross Lane, Newark.

EE have an existing site located at the above address. However, following a Notice to Quit being served on EE due to a large-scale redevelopment plans for the surrounding area for a new quarry, a replacement site is required in order to maintain coverage to the area.

The enclosed drawings provide further details of the siting, layout and the design of the proposed development.

Harlequin Group Limited
Rutland House
5 Allen Road
Livingston
West Lothian
EH54 6TQ

T: +44(0)1506 462174
E: reception@harlequin-group.com
W: www.harlequin-group.com

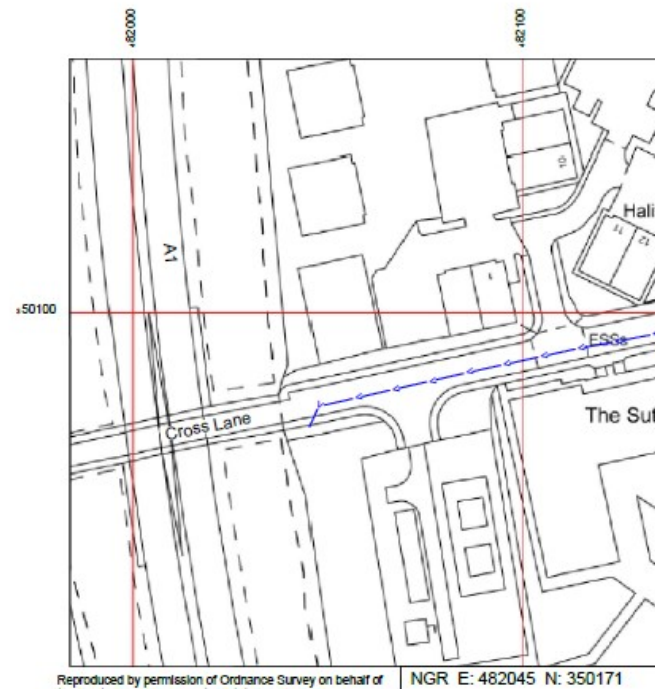


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SITE AREA PLAN



SITE PHOTOGRAPH



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SITE LOCATION PLAN



GOOGLE MAPS QR CODE

GOOGLE MAPS - HYPERLINK

GOOGLE STREET VIEW - HYPERLINK

NOTES:

1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.

DIRECTIONS:

Traveling on M1 Northbound, continue onto A1. Continue for 41.9m before taking the exit signposted for Balderton B6326. At the traffic island, take the first exit, onto B6326. At the roundabout take the second exit, onto B6326. At the roundabout, take the third exit onto Cross Lane. The site will be on the left hand side shortly before the bridge over A1.

Site location:



Access Route To Site:



Access Route:



Sheet:	1000 / 1000	Project:	Purpose of Issue:	Issue:
M001	EE	EE NTQ	Planning	A
Date:	20/06/2021	Revision / Update Description:	First Issue	
Drawn:	L. Smeaton	Checked:	K. Parker	
Approved:	27/06/2021	Authorised:		



Hatfield Business Park
Hatfield
Hertfordshire
AL10 9BW

Tel: 01707 315000
Fax: 01707 319001



HARLEQUIN GROUP
INNOVATION CENTRE
MAIDSTONE ROAD
CHATHAM
KENY, ME5 9PD
TEL: +44 (0) 1634 603635

HARLEQUIN GROUP
RUTLAND HOUSE
5 ALLEN ROAD
LIVINGSTON
WEST LOTHIAN, EH54 6TQ
TEL: +44 (0) 1306 462174

Site Name: CROSS LANE GV W

Site ID: 1629068

Address: CROSS LANE
NEWARK ON TRENT
NOTTINGHAMSHIRE
NG24 3JP

Title: 002 SITE LOCATION PLAN

Project: EE NTQ

Purpose of Issue: GENERAL ARRANGEMENT

EE Call ID:	MBNL Call ID:	SUN Call ID:
93848	NAS088	N/A

Master Drawing No:	Issue:
1629068_NAS088_93848_N/A_M001	A

September 20th, 2021

Present (Virtual using Zoom): **Councillors** – Ryan Cullen, Jim Weale and Mollie Weale

Fernwood Community Church representative – Carl Meacham

Staff – Malcolm Dickinson, Marion Fox Goddard

Apologies: Community representative - Cheryle Mack

	Issue	By whom	By when
1	Approval of the Minutes of the previous meeting 21/6/21 The minutes were approved.		
2	Matters Arising Fernwood Trail – minimal interest – will try again in future. Charging/Peak Times Review - Completed. All regular users have been written to. New prices on website. BT mesh WIFI boosters – Ryan will suggest an ethernet cable for Marion to purchase – not done yet. Will keep an eye on this as Carl say it works well for the church (apart from last 2 weeks when it was off in the office) Car Park flower beds – New plants are in the bed next to the village hall. Bulbs on order. Marion to buy plant food and more plants for the other bed New front door lock installed 20/9/21. Keys to be issued to regular users when we have the fobs for the alarm	MFG MFG	ASAP ASAP
3	Bookings Update All regular hire bookings back except Petanque – they have said that they will come back when the requirement for users to clean touchpoints has been stopped. Beyond Coffee have taken a break for selling from the back car park on Mondays. Bakehouse Barista decided against coming to the hall. Monthly Craft Market on Mondays.		
4	Hall Transfer Update We are hoping this will be finalised in the next couple of months. It had been delayed by our solicitor over the summer but this is now moving again.		
5	Hall Extension Marion has met with 2 architects – awaiting quotes – to be taken to the October Parish Council meeting for discussion/approval.	MFG	18/10
6	Free Hall Use Request The Forever Foundation will be using the hall FOC 28/11/21 – Medium night – to raise money for Ugandan Children.		
7	Fixed Electrical Test Original result was a fail due to a number of relatively small faults – these were rectified on 13/14 September and the building has now passed. There are some C3s which are recommendations for work to be done. Our insurer has asked for these to be done within 1 year. Marion has a quote for this work which will be taken to the October Parish Council meeting	MFG	18/10
8	Any Other Business CARRIED ACTION POINT <ul style="list-style-type: none"> Car charging points – A hall user has suggested having car charging points at the hall. Agreed costs/options should be investigated. 	MFG	ASAP

	Issue	By whom	By when
	Teenagers Parties – on the 17/18 September there were 2 teenagers' parties which led to damage at the hall and the hall not been left clean as per the Ts and Cs. Stopping having these parties was discussed but the group agreed to increase the bond requirement to £200 in cash to avoid such problems again. Should they arise the group will reconsider whether to have these parties.	MFG	ASAP
	Future meetings – 11am – Zoom November 15 th , January 24 th		



**MINUTES OF THE FERNWOOD PARISH COUNCIL
PERSONNEL COMMITTEE MEETING
held on 30th September 2021
via Zoom**

Present: Parish Councillors: D. Harrison, H. Micah, B. Smith (Chair)
Clerk: Marion Fox Goddard

1. Approval of Minutes from last meeting 25/3/21

The Personnel Committee minutes from the previous meeting were unanimously approved as an accurate record.

2. Matters Arising

Full Council approved the Councillor Training Plan in April 2021. We have a hazardous substances sign off sheet for staff using such substances to sign to confirm they have read and understood the instructions. The Clerk has submitted the final module of her CiLCA qualification. No work has been done yet on staffing requirements for new developments as we have no information from third parties as to when this will impact on the Parish Council. A long service certificate has been prepared in readiness for next February when Malcolm will have served the Parish for 10 years.

3. Documentation Review

The Committee agreed to make no changes to the following documents and asked the Clerk to take this to Full Council for a decision:

- a. Sickness Absence Policy
- b. Grievance and Disciplinary Policy
- c. Antibullying and Antiharassment Policy
- d. Relationships between Councillors and Council Employees
- e. Flexible working policy
- f. Management of stress in the workplace policy
- g. Capability procedure

4. Training Update

- a. Councillor Micah completed the electronic training course: introduction to planning.
- b. Councillor Smith has attended refresher Chairman training.
- c. Clerk attended Conduct Issues and Employee Relations Training in April and the recording of this was shared with all Councillors to watch. This was discussed after the June Parish Council meeting.
- d. The Caretaker has successfully completed online on:
 - i. Manual Handling
 - ii. Fire Warden
 - iii. COSHH

The Clerk has successfully completed online training on display screen equipment. Through this course, the Clerk has learnt that as an employer, the Council by law 'must arrange an eye test for [display screen equipment \(DSE\) users](#) if they ask for one, and provide glasses if an employee needs them only for DSE use.

Clerk to write a policy for this for approval of Full Council.

Clerk to complete the following online training asap

- a. Fire Warden
- b. Managing Health and Safety

5. Staffing Review

The Clerk reported that additional demands from new projects and other demands of the role leads her to believe now is the time to consider taking on an administration assistant to take on tasks such as bookings administration, invoicing and producing the Gazette. The committee agreed this would be a good idea.

Clerk to prepare a paper including a job description and Person specification in liaison with the Personnel Committee, to be approved by Full Council. Recruitment to follow.

Clerk to contact other local Councils to try to find some comparative data on staffing/services provided.

Meeting closed at 20:00

Next Scheduled* Meeting: Wednesday, 23 March 2022 Small Hall, Fernwood Village Hall.

* Additional meetings of the Personnel Committee will be held to recruit a new member of staff. These will be organised once Full Council has approved the post.

140b Consider the Personnel Committee's recommendation to make no changes to the following policies/documents:

- i. [Sickness Absence Policy](#)
- ii. [Grievance and Disciplinary Policy](#)
- iii. [Antibullying and Antiharassment Policy](#)
- iv. [Working Relationships between Councillors and Council Employees](#)
- v. [Flexible working policy](#)
- vi. [Management of stress in the workplace policy](#)
- vii. [Capability procedure](#)

Item
140b

REDACTED
Dear Marion,

Email received Tue 14/09/2021 17:1

Item
142a

I would like you to present my view concerning the Fernwood South Development to councillors to be discussed at the next Parish Council meeting.

Councillors,

As a neighbouring farmer and resident to the proposed Fernwood South Development I must state my opposition. Such a development now, as we can see the roads around our villages are becoming increasingly blocked with heavy traffic especially when there is an accident on the A1, like the oil spillage a week ago on Friday, the roads were blocked up for a whole day, where no one would dare venture in or out of Newark. This also put a strain on our police as they were having to calm speeding traffic on the county roads. As I can tell you from a horse riders' perspective this is very dangerous!

We already have the developments to the east of Fernwood and now the development to the south of Fernwood which wasn't even proposed when this initial Fernwood south development was proposed nearly 10 years ago.

The disruption that this will cause for many months and years will be devastating to the area as I can only see that the roads will have to be altered completely. Also, as NSDC have granted permission for so many other developments within the Newark and Balderton boundaries, since the Fernwood South development proposal 10 years ago, is it so necessary that we destroy unbroken farmland, and at a time when we all need to be kind and green to the environment and its many habitats?

I do hope my view on the Fernwood South Development is taken seriously and I would like to know if my view matches with many others in the area.

Regards

Hello FPC,

With all the heat and light around speeding and parking in Fernwood, brought into spotlight by what very recently happened to Rocky/Dude, I've been steered towards the FPC by John Lee to find out what setting up and successfully running a Community Speedwatch entails.

Apparently Coddington PC have a successful scheme up and running, just wondering if there are any contacts you are aware of that could help with understanding set up and running costs, how they're met, number of people and ongoing commitment required etc. before I stick my hand up to Fernwood and say 'lets do this'. It's all too easy to set Hares racing on social media but if we can work out what is needed from people up front, so anyone volunteering does so with the fullest understanding possible of what they're committing to, that might temper enthusiasm and give a more realistic picture of whether such a scheme can be set up and sustained in our village.

Thanks in advance for attention and advice on this,

Hi Marion

Is there a councillor who can look into the smell we have to endure on Fernwood it's awful I know there are country smells but this is environmentally unsafe Thanks

Sent from my iPhone

LOCAL GOVERNMENT ACT 1972**Sections 17 and 18 Public Health Act 1925****Sections 74 and 75 of the Town Improvement Clauses Act 1847****STREET NAMING AND NUMBERING**

Notice is hereby given that Newark and Sherwood District Council intends to pass a resolution under Paragraph 25 of Schedule 14 to the Local Government Act 1972 to resolve that the provisions of Sections 17 to 18 of the Public Health Act 1925 (relating to street naming) and Sections 74 and 75 of the Town Improvement Clauses Act 1847 (relating to numbering) shall apply throughout the District of Newark and Sherwood.

It is intended that the resolution will be passed on 8th November 2021.

L Hughes
Business Manager – Planning Development
Newark and Sherwood District Council

<https://1drv.ms/b/s!AgWro-VC-gOW9BMRjQToK-ZkGKDQ?e=1KA7y7> POLICY CAN BE READ HERE

Dear Town/Parish Clerk

Fri 01/10/2021 10:58

As I expect you are aware, the Council is responsible for the naming and numbering of streets within the District. A review has recently been undertaken of both the guidance that we use, as well as legislation. As a result of this review, a report was prepared and presented to Policy and Finance Committee on 23rd September <https://democracy.newark-sherwooddc.gov.uk/documents/s11650/23.09.21%20-%20Street%20Naming%20and%20Numbering.pdf>. As well as the report, a Policy has also been prepared setting out a number of matters including (a) the legislation that the Council will use for this function; (b) the process and timescales; and (c) the 'rules' for naming.

In accordance with Paragraph 25, Schedule 14 of the Local Government Act 1972, we are notifying all Town and Parish Councils and Parish Meetings of the intention to adopt:

- Sections 17 and 18 of the Public Health Act 1925 for the naming and alteration of names of streets in respect to naming; and
- Sections 74 and 75 of the Town Improvement Clauses Act 1847 is used for the numbering of buildings,

in addition to placing notices within the local press circulating within the Council's area. A copy of the notice is attached to this email. This will be published in the press on the 7th and 14th October.

A copy of the Policy has also been attached to this email. You will note from the agenda report that the Street Naming and Numbering Officer (Mrs Louise Cooper) will be contacting Town/Parish Councils in due course to discuss names of streets for developments within each Town/Parish area. We would ask, in advance of Louise contacting you that names are drafted in anticipation where possible. The intention is to have a list of names covering an anticipated 3-year period of development which will be reviewed every 2-3 years. The list of names will be drafted based on names that might be used for allocated sites and developments that have recently been granted planning permission (and the 'rules' set out within the Policy). This will enable Town/Parish Councils to possibly consider any historical significance (for example) of the area which might inform name choices. When we become aware that a development might or is commencing, we will contact the developer advising of the suggested list of names [for that site]. The suggested list of names will then, hopefully, be utilised in the street naming.

It is acknowledged that this task will be greater for some areas than others due to where developments might be constructed. Priority will therefore be given to those areas where the most development is likely to be built initially. For those areas where new development rarely occurs (i.e. new development as opposed to replacement dwellings for example), it might be agreed to draft names as and when development is likely to occur.

Following the expiry of the notification period (14th October), the legislation and Policy will be formally adopted. If you have any questions regarding the contents of this email, please contact Louise Cooper (01636 655838 / louise.cooper@newark-sherwooddc.gov.uk) or Lee Robinson (01636 655821 / lee.robinson@newark-sherwooddc.gov.uk) to discuss.

Kind regards

**Lisa Hughes, MRTPI, PGDip TP, MSc Env. Mgt
Business Manager Planning Development
Planning Development**

Newark and Sherwood District Council

www.newark-sherwooddc.gov.uk



Email from County Councillor Lee

Thu 07/10/2021 14:25

As far as I'm concerned from the information I received from the district Council the parking issue can only really be resolved by the Parish Council .
the advice from Matt Lamb was that the Parish Council should look at a piece of work on this .

If the Parish Council are not wanting to progress any works in this area there's not much that I feel the county council would be able to do .

Thank you again for taking time out

Yours cllr Johnno Lee

On 7 Oct 2021, at 12:55 pm, clerk@fernwood-pc.co.uk wrote:

Good afternoon Councillor Lee,

Regarding your email from 27/7/21 below (pavement parking), The Parish Council discussed this issue at the Parish Council meeting on 20th September.

The Parish Council has explored this issue with NCC/Via officers in the past. When the idea of dropping kerbs/having vehicles half on the pavement/half on the road was suggested the probable proximity of 'services' to the surface was raised as a potential issue. Also, that if parked cars were taken off Goldstraw Lane/Dale Way, the likely impact would be that cars would speed up. With this feedback, the Council chose to not pursue this any further.

Should NCC wish to take this on to see what could be done, the Parish Council would be interested to see the findings.

Best wishes,

Marion Fox Goddard
Parish Clerk
Fernwood Parish Council
Email: clerk@fernwood-pc.co.uk

-----Original Message-----

From: Johnno Lee

Sent: 27 July 2021 12:39

To: clerk@fernwood-pc.co.uk; Neill Mison <neill.mison@newark-sherwooddc.gov.uk>

Subject: Parking on pavement concerns

Dear Parish Council

Yesterday I did an online enquiry with residents to see what concerns they may have .

The biggest thing highlighted was people parking on pavements and a knock on affect to disabled users as well as children in pushchairs.

I had a conversation with district councillor Neil Mison as he's been around a lot longer than me to see what has already been looked at and conversations that may have already been had.

Neil stated in the Matt Lamb at the district Council had advised the Parish Council to look at a feasibility study to look up what could be done to resolve the issues of parking on Fernwood .

I'm more than happy to look at this from a county council perspective but think the advice of a feasibility study would make sense .

Yours cllr Johnno Lee

Tue 05/10/2021 14:09

Dear Sir/Madam

The Historic Environment Record (HER) is the primary record of information for archaeological sites and historic buildings in Nottinghamshire. We hold an archive of photographs, slides, historic maps, illustrations and reports linked to a database containing over 26000 records across the county. We can assist with general enquiries, research, community projects and provision of information required for planning.

Whether you have contacted our service before or not, we would be grateful if you could complete the following survey to help us improve our services and plan future projects. This should only take just a few minutes.

We ask that that you complete the survey as soon as reasonably possible, as the time frame for collecting survey responses is relatively brief.

Please access the survey using the link provided and let me know if you have any issues with accessing it.

Nottinghamshire Historic Environment Record (HER) 2021 Questionnaire

<https://consult.nottinghamshire.gov.uk/place/1596b520>

All responses are anonymous. If you have any questions or concerns, please email: heritage@nottscc.gov.uk

Yours sincerely

Walter Chanika
Historic Environment Record (HER) Intern
Nottinghamshire County Council

Local Flood Risk Management Strategy 2021-2027

Under the Flood and Water Management Act 2010 Nottinghamshire County Council, as a Lead Local Flood Authority, must lead on managing local flood risks within its administrative boundary. Our duties as Lead Local Flood Authority require us to publish and review a Local Flood Risk Management Strategy including an Action Plan that identifies key objectives to shape the delivery of the flood risk management services in Nottinghamshire.

Since 2015 over 3000 homes and businesses across the County have suffered the physical and mental devastation caused by internal flooding and our Local Flood Risk Management Strategy sets out our aims and actions to reduce the future impact and likelihood of flooding across the County.

We have completed a review of our current strategy that was formally approved by the Authority in 2016 and welcome your comments on the revised version.

Our revised strategy builds on the knowledge and experience we have gained in our role as Lead Local Flood Authority since the adoption of our initial strategy. It has been designed and structured acknowledging the need for clarity to all who may use it, from Partners and Public, to Members and colleagues.

Our consultation closes on 9 November 2021 after which we will seek formal approval of the document before it is published.

[Read the strategy and action plan and have your say](#)

I would like to thank you for taking the time to engage with our consultation and look forward to receiving your comments.

Councillor Neil Clarke MBE
Chairman – Transport and Environment Committee



Nottinghamshire Association of Local Councils

(Affiliated to the National Association of Local Councils)

The Minster Chambers, Southwell, Notts. NG25 0HD

www.nottsalc.co.uk

County Secretary: Tanya Grimes Email: office@nottsalc.org.uk Tel: 01636816890

August 2021

76th AGM

Sponsored by

CCLA

GOOD INVESTMENT

TO ALL MEMBER COUNCILS AND MEETINGS

Dear Colleague

ANNUAL GENERAL MEETING 2021

This is to notify you that the 76th Annual General Meeting of the Nottinghamshire Association of Local Councils will be held on **Wednesday 17 November** at Epperstone Village Hall, Gonalston Lane, Epperstone, Nottinghamshire, NG14 6AY commencing at 7.30pm. Once again we plan to have a light buffet for members to enjoy before the meeting starts. This will be available from 6.30pm and will provide an opportunity for members to meet and get to know each other and to view the trade stands from companies of interest to parish councils.

Our speaker this year will be Cllr John Cottee from Nottinghamshire County Council who will talk about the county's bus services.

This notice is accompanied by **5 forms** to be used by each council.

Form A - Appointment of Voting Delegates

In accordance with the constitution of the Association every member council is entitled to appoint **ONE** voting delegate to vote at the Annual General Meeting. That does not mean only one person from any council can attend the AGM, indeed we welcome the interest of all councillors and clerks, but to ensure fairness only those nominated can vote.

Form B - Nominations for the Election of Officers

President: Robert Jenrick MP
Vice-Chairman: Mr J G Smith FCCA

Chairman: Cllr M.Baker
Hon. Treasurer: Mr J G Smith FCCA

This form can be used to make nominations for a position of office within the committee.

Form C - Nominations for the election of the Executive Committee

As per the constitution, any member council can nominate **ONE** person from within their council for election to sit on the executive committee.

Form D - Submission of Motions for Debate

Member councils are also entitled to submit motions to be debated at the AGM. A maximum of two motions will be debated and they must be of relevance to all or a majority of member councils. Please note the earlier submission date for this form.

Form E - Long Service Certificate Nominations

Certificates for long service are awarded at the AGM or posted out to member councils after the event but only if details are sent to the office prior to the AGM.

Will all parish clerks please ensure that these papers are brought to the early attention of their council so that they can be acted upon within the required time limits. We urge all councils to ensure they are represented at this, the 76th Annual General Meeting of the Nottinghamshire Association of Local Councils.

Yours sincerely



Tanya Grimes
County Secretary