



Village Hall Free Usage Policy POLICY

Adopted 19 March 2018

From time to time, Fernwood Parish Council is asked to provide the village hall Free of Charge.

This document sets out how a request for free use of the hall will be considered.

- 1. User groups – The current pricing for the hall includes some free usage as below.**

Open Public Information Meetings
(Including Fernwood Residents Association (FRA), Police, Church Groups and Fernwood Special Community Events - Summer Fete/Christmas Fair etc.)
2 hours per month free of charge, the hours cannot be rolled over to the following month.

Any new Fernwood Community Groups are given 6 hours of free session time, to encourage development of the group.
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- 2. Ad hoc requests for use of the hall**

The decision will be at the discretion of the Village Hall Management Group.

A register of free of charge hall usage requests will be kept in the bookings spreadsheet including a note of why the Village Hall Management Group agreed/disagreed to free of charge hall usage.

The register will be reviewed on an annual basis by the Village Hall Management Group.

- 3. Terms and Conditions**

All free use is subject to the normal terms and conditions for the hall.