



**Dear Councillors David Mack, Neill Mison, Leigh Rixon, Kimberley Shepherd, Oliver Phillips and Mollie Weale.**

You are summoned to attend the next meeting of the Parish Council to be held on Monday, 17<sup>th</sup> March 2025, commencing at 7 pm. This meeting will be held in the **Conference Room at The Hub, Balderton Hall, Rubys Avenue, Fernwood, NG24 3JR**

*Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not, however, include the right to speak on any matter except at the beginning of the meeting.*

Darryl Flinders – Parish Clerk & RFO, Tuesday 11<sup>th</sup> March 2025

## **A G E N D A**

**Declaration of any intentions to record the meeting – Note: The Clerk will record the meeting for note-taking and minute production accuracy.**

**410.** Apologies for absence

**411.** Declarations of interest

**412.** Public Open Forum (15 minute session) - ***Fernwood Parish Council is committed to community engagement and, therefore, warmly invites members of the public to contribute during this part of the meeting. It should be noted that in accordance with the Parish Council's Standing Orders, the maximum time permitted for contributions is 5 minutes per item. Unless permitted to do so by The Chair, only matters on the agenda can be discussed during this forum.***

**413.** Approval of the minutes of the Parish Council meeting(s) held on February 17<sup>th</sup> 2025.

**414.** Councillors' & Clerk's reports

## 415. County & District Councillors' reports

### 416. Finance

- a. Bank reconciliations up to February 28th 2025, to be noted
- b. Items of income to be noted – **VAT £28,857**
- c. Virement of 2024/25 budgeted items – Resolution required
- d. Expenditure since the last meeting under delegated powers/previously agreed expenditure to be noted
- e. Approval of invoices due for payment
- f. Additional signatory required on bank mandates - Resolution required
- g. Approval of expenses
- h. Items of expenditure for consideration

**417.** Cllr Shepherd is asking the council to review the recommendations from the Village Hall Management Group and Resolve to invite the architect who previously provided drawings in 2024 back to the council with further additions.

**418.** Cllr Shepherd is asking the council to agree to the proposed event schedule for 2025/26 and the estimated budget schedule. The 2025/26 budget has already been approved, covering the proposed expenditure for the events below.

**Easter Egg Hunt** – Friday, 18<sup>th</sup> April - Sunday, 20<sup>th</sup> April

**VE Day Coffee Morning** – Thursday 8<sup>th</sup> May

**Party in the Park** – Saturday, 26<sup>th</sup> July, Midday to 5 PM

Supporting items for above: Music (PA & Acts), Stalls & Tombolas, Food & Drink. Required Licensing, TTRO, Infrastructure & Support

**Fernwood Food Huddle** – Saturday, 16<sup>th</sup> August

**Macmillan Coffee Morning** – Friday 26<sup>th</sup> September

**Christmas Craft Market** – Saturday, 29<sup>th</sup> November

**Fernwood Community Christmas** – Sunday, 14<sup>th</sup> December

### 419. Planning

None

### 420. Correspondence

None received