



**Dear Councillors David Mack, Neill Mison, Leigh Rixon, Kimberley Shepherd, Oliver Phillips and Mollie Weale.**

You are summoned to attend the next meeting of the Parish Council to be held on Monday 20<sup>th</sup> January, commencing at 7 pm. This meeting will be held in the small hall of Fernwood Village Hall, Rubys Avenue, Fernwood, NG24 3RS.

*Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not, however, include the right to speak on any matter except at the beginning of the meeting.*

**Darryl Flinders – Parish Clerk & RFO, Wednesday 15<sup>th</sup> January 2025**

## **A G E N D A**

- 383.** Declaration of any intentions to record the meeting – Note: **The Clerk will record the meeting for note-taking and minute production accuracy.**
  
- 384.** Apologies for absence
  
- 385.** Declarations of interest
  
- 386.** Public Open Forum (15 minute session) - ***Fernwood Parish Council is committed to community engagement and, therefore, warmly invites members of the public to contribute during this part of the meeting. It should be noted that in accordance with the Parish Council's Standing Orders, the maximum time permitted for contributions is 5 minutes per item. Unless permitted to do so by The Chair, only matters on the agenda can be discussed during this forum.***
  
- 387.** Approval of the minutes of the Parish Council meeting(s) held on November 18th 2024

### **388. Councillors' & Clerk's reports**

### **389. County & District Councillors' reports**

### **390. Finance**

- a. Bank reconciliations up to December 31st 2024, to be noted
- b. Items of income to be noted
- c. Expenditure since the last meeting under delegated powers/previously agreed expenditure to be noted
- d. Approval of invoices due for payment
- e. Approval of expenses
- f. Items of expenditure for consideration
- g. To agree the council's budget for 2025/26
- h. To agree the council's precept requirements for 2025/26

### **391. Planning**

None

**392.** Cllr Mack is asking the council to consider inviting Phil Shaw, National Highways Route Manager, to our next meeting.

**393.** Cllr Shepherd is asking the council to agree to write to Via East Midlands regarding Phoenix Lane, specifically parking concerns, sharing a report from 2024, and gaining clarity on Via East Midlands' strategy for this area.

**394.** Cllr Mison is asking the council to agree to continue the extension of office staff hours by 5hrs per week until 31/03/2025 and to add an addendum to the admin and hall manager's employment contracts to allow up to 5 hours above their standard hours per week so that when we have busy periods at short notice, the staff do not have to wait for a decision by the council.

**395.** Correspondence – A grant application has been received from Fernwood Ladies Choir.