



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 16th June 2021 at 7.45pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

County Councillor: J. Lee (left after item 94)

Clerk: Marion Fox Goddard

NSDC Officer: Lynne Oxlade (left after item 98)

88. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

89. Public Forum

One person joined the meeting via Zoom but did not raise any issues in the public forum.

90. Apologies for absence

District Councillor Mison.

91. Declarations of Interest

Councillor Cullen's children go to the same school as one of the pop-up providers (item 99), so he knows this person.

92. Approval of the minutes of the Parish Council meeting on 17th May 2021 and the Annual Parish Council meeting held on the same date

The Annual Parish Council minutes were approved as accurate record and Councillor B. Smith signed them. Proposer: M. Weale, Seconder: D. Harrison, RESOLVED unanimously.

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93. Councillors & Clerk Reports

Councillor Harrison – The village hall fence is bowing. The woodland behind the nursery looks messy; the long grass seems to be encouraging littering.

Councillor Micah – The signpost on William Hall Way behind the Tawny Owl needs repair.

Councillor Smith – Concerned with respect to comments on the local Facebook group regarding children using sticks to threaten other children on the village green. Suggested CCTV should be considered for this area. Reported that the next Fernwood Residents' Association meeting has been changed to June 30th at 7pm in the Village Hall. This will be for Committee members only due to Covid 19 restrictions.

Clerk to ask the Village Hall Management Group to look at the fence. Clerk to ask landowner to arrange mowing of the verges. Clerk to contact NCC regarding the sign and arrange a meeting with our local Police officer and NSDC's antisocial behaviour team.

Clerk's report	Agenda Item
Village Hall transfer from NSDC to Fernwood Parish Council – NSDC has responded to some of the queries from our solicitor.	19/287b
Clerk wrote to Barratt David Wilson Homes requesting the transfer of the open spaces in central Fernwood as per the section 106 agreement. BDWH have agreed to move forward this and met with Newark and Sherwood District Council (NSDC). They committed to providing NSDC and the Parish Council with a plan of which spaces are still in their ownership that can be transferred and paperwork regarding the terms that will have to be transferred by the end of May. NSDC aim to take this to their committee in June for a decision (should this meeting date be missed, we will have to wait another 3 months). On receipt of the plans, Clerk will arrange a meeting with Fernwood Parish Council's legal advisors to discuss this. No further movement since the last meeting.	21/46c
Derry's woodland purchase - Still awaiting map of the area that is being sold to Marron Court residents so that we can have the area the Parish Council is purchasing mapped. No further movement since the last meeting. We have now received a report from the Wildlife Trust on how to enhance the area for wildlife. They have also asked if there was a list of species in the meadow and if not, whether a botanical survey could be done. <i>Clerk to investigate.</i>	21/30
Covid 19 Update – Most regular users back using the hall. Party bookings are being taken but we will adhere to Government guidelines should the road map dates change. (There have been some cancellations due to step 4 being delayed).	20/33
Streetlights that are out on the path between Dale Way and Rubys Avenue – This has been raised with the owner of these lights. Once the woodland sale has been completed the Parish Council will be able to arrange repair if the owner has not done so in the meantime. Clerk has met with Via to obtain a more accurate costing. Meeting held with electrician – still awaiting quote. Nottinghamshire County Council have asked for details of what we are purchasing to be able to move their quote/potential adoption forward – awaiting detail from the vendor so we cannot move this forward.	20/114g
Parish Council Meetings – Costing has been requested for fixed microphone/camera/computer solution for conducting hybrid meetings in the small hall	21/45
Bike racks have been installed at the village hall.	21/55

Training for Councillors – List of available courses has been sent to all Councillors – awaiting feedback from all Councillors before booking. Chairman refresher training has been booked.	21/56
Litter picking – still awaiting bin that was been requested from NSDC. The church has offered to do a litter pick. Clerk to promote once the bin has been received. Strawsons confirmed that they did a litter pick/removed the toilet on their land w/c 31/5/21	21/61d
Wildlife corridors – Nottinghamshire Wildlife Trust (NWT) has provided details of correspondence between their organisation and NSDC regarding the Barratt David Wilson Homes application including suggestions for work needed to preserve wildlife and suggested conditions if NSDC voted in favour the application. The decision notice for 14/00465/OUTM covers the conditions NWT requested. Clerk has asked Barratt David Wilson Homes for details of when hedgerows will be replaced and if there are plans for wildlife corridors and contacted NSDC on monitoring of such planning conditions. The need for wildlife corridors was raised with Persimmon Homes during their recent consultation – their response can be read here .	21/61e
Metal dog bin replacements – have been delivered. Awaiting installation date.	85 di
Corner Hollowdyke Lane/Phoenix Lane – still unclear who is responsible for what. Barratt David Wilson Homes (BDWH) have said they will check what their 278 agreement covers. Awaiting land transfer plans from BDWH which may also shed some light on this.	87e
Townhill Square/Cormack Lane adoptions – NCC has said we need to ask the developer for an update. This has been requested from BDWH. Feedback has been received for Cormack Lane but further investigation is required as it is still not clear why one part has not been adopted. No feedback for Townhill Square yet.	
Liaison meeting held with Barratt David Wilson Homes on 8/6/21 with the following updates: <ul style="list-style-type: none"> • Changes to the Goldstraw likely to start end of June (will take 2-3 weeks, traffic control will be in place) • Via East Midlands have written to BDWH regarding changes required to the signage on Hollowdyke Lane including the suggestion for a 30mph limit (20mph should not have been put there). • Footpath from Spring Drive to Thomas Road (along Hollowdyke Lane) – still no date for delivery. (Clerk has emailed Via to ask for help with getting this done) • Sign to make numbering clearer on Phoenix Lane – has been installed but is incorrect – a replacement has been ordered. • Infrastructure work (roads etc) being delivered near Chuter Ede School in preparation for the developer to start the second phase of this development. • More houses are being built in the first phase (towards the pumping station). 	

94. County Councillor and District Councillors Reports

Cllr Lee - B6326 Bridge just over the A1 towards Balderton has been reported for grass cutting and maintenance due to visibility -now with the maintenance team for action. Cross Lane reported waiting for inspection. Received complaints regarding County Council grass cutting. Scheduled as follows: Balderton - last cut 17/05/2021, next cut 03/08/202, Balderton visibility cuts A/B roads classified roads - last cut 20/04/2021, next cut 20/07/2021

Speed bumps in Fernwood have been reported and waiting for inspections. Request for speed signs heading towards the new school. Speed enforcement request heading towards new school requested. Ongoing conversations with the YMCA about youth activities in the area. Members of the Transport and Environment Committee voted unanimously to approve the development of an enhanced partnership with local bus operators and to sign up to a statement of intent from 1 July 2021. The County Council is already investing in electric buses and has six in total. The Council has also successfully bid for government funding on behalf of local bus companies for a total of 72 buses to be retrofitted with 'clean bus technology' by the end of the summer 2021. A total of £48m will be invested into the highways and transport network throughout Nottinghamshire for 2021/2022. Residents urged to have their say on Nottinghamshire's future: Residents will be at the centre of Nottinghamshire County Council's Plan which will set out its priorities for the next four years. This summer, all Nottinghamshire residents will be invited to have their say on how council services should be prioritised and delivered – both in the short term as we recover from the pandemic, and longer term, to build a more healthy, prosperous and greener county. Every householder will be able to take part through a survey that will be available online or by collecting a printed copy from any of the county's libraries.

The Council resolved to move item 98 before item 95 on the agenda.

98. Discussion regarding recent hate crimes and decision on how the Council can help tackle this

Prior to the meeting Councillor Micah, Councillor Newton and the Clerk had met with the residents who had raised this issue due to the importance of understanding and tackling the problem. Lynne Oxlade, Newark and Sherwood District Council's Antisocial Behaviour Officer discussed this issue with the Council and everyone was in agreement that Fernwood Parish Council needs to work with NSDC, NCC, local schools to help tackle this issue. The following actions were agreed:

- Newsletter to be issued to all households - to be drawn up to raise awareness of the antisocial behaviour issues in the village, requesting residents' help to tackle this – *Clerk to work with NSDC/Police to ensure suitable wording/advice is used*
- Schools – Meeting to ensure they are aware/discuss suggestion of a signage competition/education around this area *Clerk to contact the school to arrange a meeting*
- Diversity and Respect Event in the summer holidays – The Council can help with this but will not be able to lead the co-ordination – *Clerk and Lynne to liaise with the resident who made the suggestion to move this forward with the help of NSDC/NCC.*
- CCTV – *Lynne to see if the mobile camera can be used over the park.*

95. Finance


a. Bank reconciliation– noted.

Bank Reconciliation

Period Ending 31-May-21

Fernwood Parish CouncilPrepared by: *Marion Fox Goddard, Clerk*

Date: 07 June 2021

Approved by: Date: **Balance per bank statement as at 31-May-2021**

	£	Total £
TSB Current Account - Parish Council	£18,129.03	
TSB Reserve Account - Parish Council	£125,384.76	
Unity Trust - Parish Council	£68,997.15	
TSB Current Account - Village Hall	£6,236.59	
TSB Reserve Account - Village Hall	£7,165.94	
Unity Trust - Village Hall	£14,506.85	
Nationwide	£83,573.71	
Clydesdale and Yorkshire	£85,000.00	
Petty Cash	None held	
		408,994.03
Less: any unrepresented cheques/BACS payments at 31-May-2021		£0.00
Add: any unbanked cash / cleared cheques at 31-May-2021		£0.00
Net bank balances as at 31-May-2021		<u>£408,994.03</u>

The net balances reconcile to the Cash book (receipts and payments)**CASH BOOK**

Opening Balance	£324,564.58
Add: Receipts in the year	£99,117.07
Less: Receipts from 2020/21*	-£58.50
Less: Payments in the year	£14,629.12
Closing balance per cash book as at 31-May-2021	<u>£408,994.03</u>

Ringfenced Amounts in the Parish Council Reserve Account/Nationwide

CIL	£139,688.95
	<u>£139,688.95</u>

*£58.50 cheque received in 2020/21 but paid in in 2021/22

b. Income 2021/22	£
Regular Hire	£2,260.80
Other Hall Hire	£1227.25
CIL	£59,615.59
Precept	£35,809.50
Interest	£35.43
Advertising income	£110.00
Total	£99,058.57

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (June)			4597.68	BACS
Parish Council					
Apogee	Copies	8.22	1.64	9.86	BACS
BNP Paribas	Copier/printer hire	334.24	66.85	401.09	BACS
G & S Signs	Sign	45.00	9.00	54.00	BACS
Rural Community Action Nottinghamshire	Membership	95.00	19.00	114.00	CARD
Nottinghamshire ALC	Training Course	6.80		6.80	BACS
SLCC	Training Course	50.00	10.00	60.00	BACS
Zoom	Online meeting platform	11.99	2.40	14.39	CARD
Village Hall					
1&1	Email provider & domain	25.95	5.19	31.14	BACS
Buildbase	Paint	94.65	18.93	113.58	CARD
Brighter Bills	Mobile Phones	27.98	5.60	33.58	BACS
DCR	Heating repair	120.00	24.00	144.00	BACS
Lemonfresh Household Services	Relief Cleaning	25.00		25.00	BACS
NSDC	Waste Collection	110.36	22.08	132.44	BACS
Parrs	Bike Rack	73.00	14.60	87.60	BACS
Waterplus	Water	70.65		70.65	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Washroom Service Contract	Waste and Hygiene Services	447.94 per annum	Unanimously agreed to award a 3-year contract to Initial Hygiene. Prop.: M. Weale, Sec.: J. Newton
ii. 5 Year Fixed Wire Testing	Maintenance	1032.00	Unanimously agreed to choose Viking Electrical. Prop.: J. Newton, Sec.: D. Harrison

Expenditure	Budget Area	Total £	Decision
iii. Legionella Contract Extension	Legionella Management	894.00 per annum	Unanimously agreed. Prop.: H. Micah Weale, Sec.: R. Cullen
iv. CCTV Camera Replacements	CCTV	135.00	Unanimously agreed to just replace the camera in the foyer and only have one camera in the small hall rather than two. Prop.: J. Newton, Sec.: D. Harrison
v. EPC assessment	Hall – individual items	195.00	Unanimously agreed. Prop.: H. Micah, Sec.: J. Weale
vi. Honour Board	Parish Council – Individual items		Decision deferred.

Clerk to organise purchase of these items/arrange contracts and obtain quotes for honour boards based on Councillor suggestions.

96. Planning

a. Planning applications considered:

21/01045/HOUSE	16 Oakfield Road Fernwood	Retrospective application for timber framed undercover alfresco area in rear garden	The Council noted the application but agreed no feedback required with this being retrospective.
21/01256/RMAM	Phase 3B - Greater Fernwood Development Land North and East of Existing Fernwood Development Fernwood Newark South of A1 & West of Railway Line	Reserved Matters Application for 242 Dwellings (Partial Re-Plan of 20/01306/RMAM and 18/00526/RMAM), Phase 3B Greater Fernwood	All Councillors abstained but agreed that the Council should ask NSDC's planning committee to take into account feedback that they receive from Fernwood residents regarding this application.

Clerk to send feedback to NSDC.

b. The Council noted the following decisions made by Newark and Sherwood District Council

21/00597/FUL	Unit 5, Rubys Avenue Fernwood	Change of use from cafe/bistro to hot food takeaway and installation of extraction duct	Grant Full Planning Permission
21/00746/HOUSE	44 Youngs Avenue, Fernwood	Remove 1m fence, erect 1.8 metre fence.	Grant Householder Application

97. Policy Review

- a. New LGA Model Code of Conduct – NSDC and NALC have yet to give formal feedback on this so the Clerk suggested we should continue with the current Code of Conduct and consider how to proceed once NSDC and NALC have given feedback.

Items reviewed

- b. Publication scheme
- c. Village Hall Fire Safety Policy
- d. Village Hall Fire Emergency Plan

The Councillors unanimously agreed that no changes were required to items b to d. Prop.: H. Micah, Sec.: R. Cullen

Clerk to publish these on the Council website.

99. Proposal for Pop up Coffee Shop/Café at Fernwood Village Hall and other ‘pop ups’ at the hall

The Councillors unanimously agreed that pop-up would be a good idea for the village hall and Fernwood.

Clerk to arrange contract should the proposer choose to proceed.

100. Grant Application – Fernwood Association of Chuter Ede

The Council unanimously agreed to give £375 to Chuter Ede under LGA 1972, S 137.

Clerk to arrange payment.

101. Correspondence

- a. Email regarding bird scarer going off very early each morning – Clerk to advise the resident to seek advice from NSDC as their website has guidance on this issue.
- b. Email regarding Newark and Sherwood District Council’s Health and Community Engagement Team and their plans – noted.
- c. Government call for evidence: Improving broadband for Very Hard to Reach premises - noted

Meeting closed at 21:33

Next Meeting: Monday 19th July 2021, 7pm