



Minutes of the Parish Council meeting held on 21st July 2025 held at The Hub, Balderton Hall, Fernwood.

Present: Parish Councillors: Cllr Shepherd, Cllr Mack & Cllr Mison
District: 3
County: 1
Public: 8

MINUTES

- 479. Declaration of any intentions to record the meeting** – The Clerk recorded the meeting for notetaking and minute production accuracy.
- 480.** Apologies for absence. Cllr Rixon & Cllr Phillips
- 481.** Declarations of interest
- 482. Public Open Forum (15 minute session)** - *Fernwood Parish Council is committed to community engagement and, therefore, warmly invites members of the public to contribute during this part of the meeting. It should be noted that in accordance with the Parish Council's Standing Orders, the maximum time permitted for contributions is 5 minutes per item. Unless permitted to do so by the Chair, only matters on the agenda can be discussed during this forum.*
- 483. Approval of the minutes** of the Parish Council meetings held on June 16th and June 23rd 2025
- 484. Councillors' & Clerk's reports**
Update received from Cllr Shepherd on woodland project. Cllr Shepherd also expressed, on behalf of the council, an acknowledgement to the Village Hall Caretaker (Malcolm) and thanked him for his work over the years as he is leaving the council to take retirement.
The Clerk provided an update on the playpark progress
- 485. County & District Councillors' reports - Received**
- 486. Finance**
- Bank reconciliations up to June 30th 2025. **Agreed**
 - Items of income to be noted - **Noted**
 - Expenditure since last meeting under delegated powers/previously agreed expenditure to be noted - **Noted**

- d. Approval of invoices due for payment - **Approved**
- e. Approval of expenses - **Approved**
- f. Items of expenditure for consideration - **None**

487. Planning

To consider the following applications: **NONE**

488. Cllr Rixon is asking the council to consider installing a CCTV system to monitor the new play area. **Resolved** to ask two suppliers to quote for a new CCTV system with additional cameras to cover the MUGA & Playpark. Existing VH cameras and systems to be upgraded to a higher specification. Quotes to be presented at the September meeting.

489. Cllr Shepherd is asking the council to agree to proceed with filling the two councillor vacancies and to post a “Casual Vacancy” notice accordingly. **Resolved** to ask The Clerk to post a Casual Vacancy notice and notify NSDC accordingly.

490. Cllr Shepherd is asking the council to agree to obtain quotes for the modifications to the shower block based on the plans provided by the architect. **Resolved** to accept the proposed plans/designs by the architect and seek quotes for consideration at a future meeting.

491. Correspondence – Funding request letter from Suthers School, Fernwood, relating to part funding of a 3G sports pitch. It was **agreed** that councillors would attend a presentation at Suthers School for a project update and report back to the council with further information.

492. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider if any of the following items should be considered in a confidential session and, if required, to pass a resolution stating the reasons for exclusion in the following terms:

It is recommended that the council consider to **RESOLVE** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of specified item(s) **ITEM 493** as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. **Resolved**

493. Staffing Matter

To set interview dates for the caretaker role, discuss the role and agree on hours.