



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 18th October 2021 at 7pm
Online meeting due to Covid isolation

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

Clerk: Marion Fox Goddard

District Councillor: K. Walker (lost connection during item 135)

130. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

131. Public Forum

No-one else joined the meeting.

132. Apologies for absence

County Councillor Lee and District Councillor Mison.

133. Declarations of Interest

None.

134. Approval of the minutes of the Parish Council meeting on 20th September 2021

The Parish Council minutes were approved as accurate record. Proposer: J. Newton, Seconder: D. Harrison, RESOLVED unanimously.

Councillor Smith to send a signed copy of the minutes to the Clerk.

135. Councillors & Clerk Reports

Councillor Cullen – Had attended the ‘Highways South of Newark - Stakeholder Forum’ and suggested that when we include Claypole Parish Council when we commence having liaison meetings with Persimmon Homes.

Councillor Newton – Raised concern with respect to how muddy Hollowdyke Lane is becoming. This led to the question being asked if all phases of the development are using the wheel wash on the Barratts side of the Barratt David Wilson Homes development now that they are building on both sides of Hollowdyke Lane. Cllr Cullen reported that Larkfleet are close to finishing their Environmental Impact Statement.

Councillor Micah – Had attended NHS Nottingham and Nottinghamshire CCG’s COVID-19 vaccination briefing session.

Councillor Smith – Encouraged the Parish Councillors to come to the Fernwood Residents' Association open meeting which will be held on October 27th.

Clerk to write to Barratt David Wilson Homes to see if the wheel wash is being used for all their construction vehicles.

OCTOBER Clerk's report	Agenda Item
Village Hall transfer from Newark and Sherwood District Council (NSDC) to Fernwood Parish Council – close to completion. <i>Clerk and Cllr Weale to go to solicitors to do the final sign off.</i>	19/287b
Barratt David Wilson Homes (BDWH) transfer of the open spaces in central Fernwood as per the section 106 agreement to NSDC and then Fernwood Parish Council –NSDC has confirmed the legal work is underway and we should have an update soon.	21/46c
Derry's woodland purchase – Searches have been ordered. Cllr Harrison and the Clerk have met with NSDC to discuss maintenance requirements – awaiting quote. Bin options – see item 137dii. Still need to find companies that can do a botanical survey.	21/30
Streetlamps that are out on the path between Dale Way and Rubys Avenue – At the last meeting the Council approved the NCC quote to inspect the lights (following the Parish Council request to quote for bringing them up to NCC standard) and for a contractor to repair the lamps. This work will be undertaken once the land is owned by the Parish Council.	20/114g 21/125di
Parish Council Meetings – The integrated solution for conducting hybrid meetings in the small hall is on order – we are hoping to have this in place for the November Parish Council meeting.	21/45 21/125 dii
Corner of Hollowdyke Lane/Phoenix Lane – still unclear who is responsible for what. Barratt David Wilson Homes (BDWH) have said they are not responsible for the dyke/area in front of the substation. Still awaiting land transfer plans from BDWH which may also shed light on this. Residents Association Committee Member has said that FirstPort does clear the ditch from the outlet near the Great North Road to the bend on Hollowdyke Lane.	21/87e
Townhill Square/Cormack Lane adoptions –Townhill Square and the small path at the end of Cormack Lane that leads to Dale Way – BDWH are arranging the adoption with NCC.	21/87h
CCTV – New and replacement CCTV cameras have been installed around the village hall	21/125di
Youth Initiative – Service Level Agreement has been signed by the Parish Council. Clerk will apply for Covid-19 Recovery COVID-19 Partnership: Social Recovery Fund to contribute to the costs of this. Target Youth Club start date 28/1/22. <i>Cllr Cullen will join Fernwood Youth Partnership Meetings going forward.</i>	21/127
B6326 Road Safety – Councillor Cullen and the Clerk met with an NCC officer dealing with this. The proposal is to make the central refuge (on the B6326 close to the Tawny Owl) bigger and narrow the carriage way to make it safer for pedestrians/cyclists to cross there. When/if this is done is subject to the committee timetable of NCC and the final decision is with the County Councillors.	21/115e
New lock for the village hall front door has been installed on 20/9/21. <i>Clerk to issue keys to regular users.</i>	21/109di
Speed humps – Cllr Lee has been informed that on the hump on Dale Way outside number 34 the sets are being taken out and replaced with tarmac.	21/124

Request has been sent to NCC Cllr Lee to see if a sign can be added at the T junction at Plum way/Rubys Avenue to make it clear to lorries not to turn left. Awaiting feedback.	21/129
<p>Liaison Meeting held with Barratt David Wilson Homes, Larkfleet Homes and Via on 7/10/21. Key points to note:</p> <ul style="list-style-type: none"> • Marketing signage at the end of Hollowdyke Lane – has been removed • Improvements to the Goldstraw roundabout will be being completed from 18/10/21 to 19/11/21 • BDWH have removed signage down Hollowdyke Lane (20 mph/children crossing) as incorrect signage had been in place up to now. Via are working on plans for an advisory 20mph limit with yellow and black advisory signs (The Parish Council preference was for a 30mph enforceable limit as the 20mph advisory is not enforceable. However, County Councillor Lee's preference was 20mph advisory, so this is being proceeded with). • Via are working on a more suitable signage schedule to direct construction traffic to Hollowdyke Lane (rather than coming through central Fernwood) and liaising with both developers regarding the cost/implementation of this. Missing signs have been identified and Planning enforcement/Via notified. • Work required along Hollowdyke Lane to bring water to the Larkfleet site. The developers will work together to plan for this and keep the Parish Council informed. 	

136. County Councillor and District Councillors Reports

County Cllr Lee - Had sent an update prior to the meeting: Nothing further to report from my previous meetings all existing works are being followed up. I do have several meetings with the district and county council planners and highways to discuss the development stages of Fernwood and Middlebeck so I can fully understand what is going to be happening over the next 25 years.

District Cllr Mison - I can provide the following information I have received from South Kesteven District council last week regarding the fire at Long Bennington. An article has also appeared on the Grantham Journal website regarding the issue:04 October 2021, Having reviewed the current available information and level of impact the Environment Agency, Lincolnshire Fire Service and South Kesteven District Council today agreed to develop plans to extinguish the waste fire at Fen Lane, Long Bennington. These plans will take into account measures to reduce the impact to the community, the environment, air quality, watercourses, and groundwater. Whilst we are developing plans we will continue to take actions to mitigate the impact of the fire. It is likely that extinguishing the fire will take several weeks, it will need to be done slowly and will be monitored closely. Public health advice will be provided by UK Health Security Agency (formerly Public Health England). Before this work commences the local community will be informed.

I spoke to the environment agency last week and they have requested that residents report health issues to them via a 24 hour help line. For any issues relating to odour or negative impacts on the environment, these include any health issues such as headaches, coughs, chest pains, runny nose please report it to the Environment Agency's Freephone 24-hour incident hotline on 0800 80 70 60. Reporting as many cases as possible will assist the EA to increase the urgency in dealing with this matter and any future legal cases, as I understand it there is a court case

pending. However as this is in an area covered by a different authority I do not have direct access.

137. Finance

a. Bank reconciliation– noted.

Bank Reconciliation		Period Ending 30-Sep-21
Fernwood Parish Council		
Prepared by:	<i>Marion Fox Goddard, Clerk</i>	
Date:	04 October 2021	
Approved by:		
Date:		
Balance per bank statement as at 30-September-2021		
	£	Total £
TSB Current Account - Parish Council	£39,297.51	
TSB Reserve Account - Parish Council	£40,446.81	
Unity Trust - Parish Council	£64,354.96	
TSB Current Account - Village Hall	£3,082.62	
TSB Reserve Account - Village Hall	£7,173.20	
Unity Trust - Village Hall	£16,361.17	
Nationwide	£83,573.71	
Redwood	£85,000.00	
Virgin Money	£85,000.00	
Petty Cash	None held	
		424,289.98
Less: any unpresented cheques/BACS payments at 30-September-2021		£0.00
Add: any unbanked cash / cleared cheques at 30-September-2021		£0.00
Net bank balances as at 30-September-2021		<u>£424,289.98</u>
The net balances reconcile to the Cash book (receipts and payments)		
CASH BOOK		
Opening Balance	£324,564.58	
Add: Receipts in the year	£144,421.57	
Less: Receipts from 2020/21*	-£58.50	
Less: Payments in the year	£44,637.67	
Closing balance per cash book as at 30-September-2021	<u>£424,289.98</u>	
Ringfenced Amounts in the Parish Council Reserve Account/Nationwide		
CIL	£139,688.95	
	<u>£139,688.95</u>	

*£58.50 cheque received in 2020/21 but paid in in 2021/22

137 b. Income 2021/22	£
Regular Hire	7724.04
Other Hall Hire	3620.91
CIL	59,615.59
Precept	71619.00
Interest	241.21
Advertising income	430.00
Feed in tariff	768.86
VAT reimbursement	361.96
Total	144,381.57

c. Expenditure since last meeting under delegated powers/previously agreed expenditure					
Payee	Budget Area	Net £	VAT £	Total £	Payment Method
Parish Council					
Apogee	Printing/copies	2.14	0.43	2.57	BACS
Boston Bulbs	Individual items – bulbs	57.78	11.56	69.34	CARD
Hopkins Solicitors	Legal Costs – Woodland purchase	1600.00		1600.00	BACS
J&M Weale (expenses)	Legal – proof of identity charge reimbursement	20.00		20.00	BACS
Liz's Garden Centre	Individual items – Plants				CARD
M. Fox Goddard	Expenses - Mileage	63.68		63.68	BACS
Post Office	Postage stamps	13.20		13.20	CARD
Primeprint	Printing: Gazette	425.00		425.00	BACS
Unity	Bank Charges	18.00		18.00	BACS
Zoom	Online meeting platform	11.99	2.40	14.39	BACS
Village Hall					
1&1	Email provider & domain	7.98	1.60	9.58	BACS
Crown	Utilities: Gas	197.39	9.88	207.27	BACS
H. Micah (expenses)	Legal – proof of identity charge reimbursement	10.00		10.00	BACS
J. Newton (expenses)	Legal – proof of identity charge reimbursement	10.00		10.00	BACS
JP Fire	Individual Items – fire extinguisher refill	27.50	5.50	33.00	BACS
M. Dickinson (expenses)	Individual Items – gutter guard/repairs	35.82	7.16	42.98	BACS
NSDC	Waste Collection	110.36	22.08	132.44	BACS
Ossian Online	Individual items – Cigarette bins	34.88	6.97	41.85	CARD
PK Pest Control	Individual items – Wasp nest removal	75.00		75.00	BACS
RB Wholesale	Cleaning suppliers	56.10	11.22	67.32	BACS
SSE	Utilities: Electricity	262.50	13.12	275.62	BACS
Unity	Bank Charges	18.00		18.00	BACS
Viking Electrical	5-year fixed testing and required repairs	1840.00	368.00	2208.00	BACS
Waterplus	Water	70.65		70.65	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Electrical work recommended in the 5 year Fixed Electrical Test	Electrical Maintenance	600.00	Unanimously agreed. Prop.: R. Cullen, Sec.: H. Micah
ii. 2 Bins and dog poo bin for woodland behind the nursery	Woodland: CIL ¹	2 x Sherwood™ Litter Bin with Hooded Top: 1151.78 Retriever 60™ Dog Waste Bin: 386.21	Unanimously agreed. Prop.: M. Weale, Sec.: D. Harrison Unanimously agreed. Prop.: R. Cullen, Sec.: J. Weale
iii. Design for village hall changing rooms adaptations/extension	Hall development: CIL ²	2700.00 (Substantial extension to the existing building into the car park area, including options for internal reconfigurations of existing building as required)	Unanimously agreed. Prop.: H. Micah, Sec.: D. Harrison

Clerk to organise purchase of these items/arrange item ii when the woodland has been purchased.

138. Planning

a. Planning applications considered:

21/02156/TEL24	Grass Verge at Cross Lane Fernwood	Mast and associated supporting apparatus.	The Council had no objections to the changes in this application.
21/01256/RMAM	Phase 3B - Greater Fernwood Development Land North and East of Existing Fernwood Development Fernwood Newark South of A1 & West of Railway Line Fernwood	Reserved Matters Application for 242 Dwellings (Partial Re-Plan of 20/01306/RMAM and 18/00526/RMAM), Phase 3B Greater Fernwood	The Council had no objections to this application.

- b. Request for pre-application feedback for – Removal of 15m existing lattice tower at the end of Cross Lane, Newark, NG24 3JP (LIN0055) for proposed 20m EE slim street works street pole and associated supporting apparatus on the grass verge off Cross Lane, Newark, NG24 3JP - (as 21/02156/TEL24 above).

¹ Community Infrastructure Levy

² Community Infrastructure Levy

139. Village Hall Management

- a. The Council noted the Village Hall Management Group Minutes.
- b. The Council Unanimously agreed to close the Parish Council office and village hall from 24th December 2021 to 3rd January 2022 inclusive. Prop.: D. Harrison, Sec.: M. Weale

140. Personnel Committee

- a. The Council noted the Personnel Committee Minutes.
- b. The Council unanimously agreed to accept the Personnel Committee's recommendation to make no changes to the following policies/documents (Prop.: H. Micah, Sec.: R. Cullen):
 - i. [Sickness Absence Policy](#)
 - ii. [Grievance and Disciplinary Policy](#)
 - iii. [Antibullying and Antiharassment Policy](#)
 - iv. [Working Relationships between Councillors and Council Employees](#)
 - v. [Flexible working policy](#)
 - vi. [Management of stress in the workplace policy](#)
 - vii. [Capability procedure](#)

141. Discussion with respect to the road infrastructure around Fernwood

Cllr Weale reiterated his ongoing concerns with respect to the road infrastructure around Fernwood saying it will not be sufficient to serve all the new developments planned for the Parish; also, that the long-term closure of Hollowdyke Lane is the wrong decision (The Parish Council were against this when NSDC agreed this in 2017). The other Parish Councillors shared his concern but noted that the planning authorities had done calculations which indicate the roads will be sufficient (if the Southern Relief Road proceeds). The Council agreed to review this in 6 months time.

Cllr Harrison to keep a log of when Fernwood becomes gridlocked.

142. Correspondence

- a. Email regarding concerns regarding the Fernwood South Development – noted. Whilst the Council share some of the writer's concerns, the planning permission has already been granted so there is little the Parish Council can do at this stage. *Clerk to respond.*
- b. Email regarding Community Speed watch – Cllr Smith detailed that this is relatively easy to set up but does require several volunteers. *Clerk to contact NSDC again for full details.*
- c. Email asking the Council to look into the smell that Fernwood sometimes endures³ – the Council believe this is normal farming smells and advised that NSDC be contacted if the person believes otherwise. *Clerk to respond.*
- d. Newark and Sherwood District Council's street naming Policy – noted.
- e. Email from Cllr Lee regarding parking on Goldstraw Lane – noted.

³ The Parish Council understands this enquiry is not related to the fire at Long Bennington (see item 136)

- f. Nottinghamshire Historic Environment Record (HER) 2021 Questionnaire – *Cllr Harrison to respond.*
- g. Nottinghamshire County Council Consultation on Local Flood Risk Management Strategy 2021-2027 - no response required.
- h. Nottinghamshire Association of Local Councils AGM Invite – *Cllr Newton and the Clerk to attend.*

143. Review pay scale for the Parish Clerk and Responsible Financial Officer

Confidential Item

Meeting closed at 21:09.

Next Meeting Monday 15th November, 7pm Fernwood Village Hall

DRAFT