



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held on 17th May 2021 at 7pm
at Fernwood Village Hall

Present: Parish Councillors: R. Cullen, D. Harrison, H. Micah, J. Newton, B. Smith
 (Chair), J. Weale, M. Weale

County Councillor: J. Lee (Arrived at the end of the public forum and left
 after item 84)

Clerk: Marion Fox Goddard

78. Declaration of intent to record, film or photograph the meeting by members, members of the public or the press

79. Public Forum

No-one joined the meeting, but a resident had sent an email for the Clerk to bring to the Council's attention regarding hate crime and an assault in Fernwood.

Clerk to arrange a meeting with this resident, raise this with NSDC's antisocial behaviour officer and add to the agenda of the June meeting so the Parish Council can agree how to help tackle this issue.

80. Apologies for absence

District Councillor Mison.

81. Declarations of Interest

None.

82. Approval of the minutes of the Parish Council meeting on 26th April 2021

The Parish Council minutes were approved as accurate record and Councillor B. Smith signed the them. Proposer: R. Cullen, Seconder: J. Newton, RESOLVED unanimously.

83. Councillors & Clerk Reports

Councillor Micah – Raised concern regarding dogs off leads on Hollowdyke Lane.

Councillor Smith – Suggested looking into getting an honour board for the village hall.

Clerk to bring costing details to a future meeting so the Council can decide whether to have one.

MAY Clerk's report	Agenda Item
Village Hall transfer from NSDC to Fernwood Parish Council – Our solicitor is still awaiting feedback from NSDC. Clerk has raised this will NSDC and there is a commitment to get this moving again.	19/287b
Clerk wrote to Barratt David Wilson Homes requesting the transfer of the open spaces in central Fernwood as per the section 106 agreement. BDWH have agreed to move forward this and met with Newark and Sherwood District Council (NSDC). They committed to providing NSDC and the Parish Council with a plan of which spaces are	21/46c

still in their ownership that can be transferred and paperwork regarding the terms that will have to be transferred by the end of May. NSDC aim to take this to their committee in June for a decision (should this meeting date be missed, we will have to wait another 3 months). On receipt of the plans, Clerk will arrange a meeting with Fernwood Parish Council's legal advisors to discuss this. Matt Lamb has confirmed this is on schedule.	
Derry's woodland purchase - Still awaiting map of the area that is being sold to Marron Court residents so that we can have the area the Parish Council is purchasing mapped. No further movement since the last meeting.	21/30
Covid 19 Update – The village hall reopened on April 12 th to permitted activities. We will continue to follow Government guidance and allow users back in as permitted.	20/33
Signage regarding dogs – new sign is now on the village hall fence.	20/69
Streetlights that are out on the path between Dale Way and Rubys Avenue – This has been raised with the owner of these lights. Once the woodland sale has been completed the Parish Council will be able to arrange repair if the owner has not done so in the meantime. Clerk has met with Via to obtain a more accurate costing. Meeting held with electrician on April 21 st awaiting quote. Nottinghamshire County Council have asked for details of what we are purchasing to be able to move their quote/potential adoption forward – awaiting detail from the vendor so we cannot move this forward.	20/114g
Fernwood Trail – <i>Clerk to set up first meeting</i>	21/36
Parish Council Meetings – Meetings will be in the hall from 17/5/21.	21/45
Bike racks are on order for the village hall. Parish Council insurance has been renewed. Financial reporting has been sent to PKF Littlejohn for auditing and the notice for the period when the public can view the accounts has been issued.	21/55
Training for Councillors – List of available courses has been sent to all Councillors – awaiting feedback from all Councillors before booking.	21/56
Litter picking – bin has been requested from NSDC. The church has offered to do a litter pick. Clerk to promote once the bin has been received. <i>Clerk to remind Strawson's about the rubbish on their land and ask for this to be tidied.</i>	21/61d
Wildlife corridors – awaiting further feedback from Nottinghamshire Wildlife Trust.	21/61e

84. County Councillor and District Councillors Reports

The Clerk read Cllr Mison's report which had been sent prior to the meeting: I have made contact with the new Anti Social Behaviour officer, Lynne Oxlade, and spoke to her at the end of last week. She had promised an increase in community enforcement officers over the weekend, plus when we looked at the number of ASB incidents reported last month it was 17 across Fernwood and Farndon, sorry the police report by ward so I can give the specific number for Fernwood. This is a decrease on the number reported in April 2020 by 19%. This prompted me to make the post on social media, given the comments on Facebook during the preceding days. I want to get the message over regarding the various routes to report inappropriate behaviour.

Councillor Lee introduced himself to the Council and detailed his desire to improve youth services in the area. He has asked for a review at Nottinghamshire County Council and reported this will take 3 months. He has asked for weeds to be addressed on the roads/paths in 'original Fernwood' but needs to co-ordinate this with a road sweep. He is also looking at what can be done to address the flooding towards the end of London Road. He will be doing a walk about Fernwood on May 19th.

85. Finance

a. Bank reconciliation– noted.

**Bank Reconciliation
Fernwood Parish Council**

Period Ending 30-Apr-21

Prepared by: *Marion Fox Goddard, Clerk*

Date: 05 May 2021

Approved by:

Date:

Balance per bank statement as at 30-April-2021

	£	Total £
TSB Current Account - Parish Council	£112,700.11	
TSB Reserve Account - Parish Council	£60,368.29	
Unity Trust - Parish Council	£50,188.18	
TSB Current Account - Village Hall	£1,166.68	
TSB Reserve Account - Village Hall	£7,164.17	
Unity Trust - Village Hall	£14,027.29	
Nationwide	£83,573.71	
Clydesdale and Yorkshire	£85,000.00	
Petty Cash	None held	
		414,188.43
Less: any unpresented cheques/BACS payments at 30-April-2021		£0.00
Add: any unbanked cash / cleared cheques at 30-April-2021		£258.50
Net bank balances as at 30-April-2021		<u>£414,446.93</u>

The net balances reconcile to the Cash book (receipts and payments)**CASH BOOK**

Opening Balance	£324,564.58
Add: Receipts in the year	£96,648.29
Less: Payments in the year	£6,765.94
Closing balance per cash book as at 30-April-2021	<u>£414,446.93</u>

Ringfenced Amounts in the Parish Council Reserve Account/Nationwide

CIL	£139,688.95
	<u>£139,688.95</u>

b. Income 2021/22		£
Regular Hire		586.01
Other Hall Hire		510.00
CIL		59,615.59
Precept		35,809.50
Interest		17.19
Advertising income		110.00
Total		96,648.49

c. Expenditure since last meeting under delegated powers/previously agreed expenditure

Payee	Budget Area	Net £	VAT £	Total £	Payment Method
	Salaries (May)			4597.68	BACS
Parish Council					
Amazon	Stationery	14.80	2.96	17.76	CARD
Amazon	Individual Item – microphone	99.17	19.83	119.00	CARAD
B. Boyer	Audit	62.50		62.50	BACS
Community Heartbeat Trust	Defibrillator Supplies	87.00	17.40	94.40	BACS
Kirk & Bills	Individual Item – Loft insulation				
Land Registry	Individual Item – search	9.00		9.00	CARD
Shen Zhen shi Chen xin ke ji you xian gong si	Stationery	7.49	1.50	8.99	CARD
Shan Zhen Shi Fu tian qu sai ge	Individual Item – webcam	26.15	5.23	31.38	CARD
Shenzhenshikaiten ...	Individual Item – USB cables	18.29	3.66	21.95	CARD
Staple Office	Individual Item – Whiteboard	26.66	5.33	17.76	CARD
Zoom	Online meeting platform	14.39		14.39	CARD
Village Hall					
1&1	Email provider & domain	7.98	1.60	9.58	BACS
Brighter Bills	Mobile Phones	27.98	5.60	33.58	BACS
BT	Broadband/phone	142.62	28.52	171.14	BACS
NSDC	Trade Waste	55.20	11.04	66.24	BACS
RB Wholesale	Cleaning Supplies	58.49	11.70	70.19	BACS
Waterplus	Water	70.65		70.65	BACS

d. Items of Expenditure considered

Expenditure	Budget Area	Total £	Decision
i. Dog Poo bin x 2	Dog Poo Bins	573.32	Unanimously agreed. Prop.: J. Newton, Sec.: J. Weale
ii. Dog Poo bin installation	Dog Poo Bins	235.20	Unanimously agreed. Prop.: J. Newton, Sec.: D. Harrison
iii. Village Hall Insurance	Insurance	1335.14	Unanimously agreed. Prop.: M. Weale, Sec.: J. Newton

Clerk to organise purchase of these items.

e. Discussion and Approval on opening a Redwood Bank 95 days savings bank account

The Council unanimously agreed to open this account with Councillors Cullen, Newton, Smith, and J. Weale as signatories. Prop.: R. Cullen, Sec.: H. Micah.

Clerk to arrange to spread risk between financial institutions.

86. Policy Review

- a. New [Risk Assessment for moving back to physical meetings in the village hall](#)

The Councillors unanimously agreed with this risk assessment. Prop.: R. Cullen, Sec.: H. Micah.

Clerk to publish this on the Council website.

87. Correspondence

- a. Email from NALC about Open Spaces Society is launching its grant a green campaign – noted.
- b. Email from NALC regarding the Royal British Legion Centenary Year – noted.
- c. Email from a member of the Fernwood Petanque & Boccia Club requesting help with maintenance of the piste – *Clerk to write to the resident to suggest they arrange someone to maintain these and apply for a Parish Council grant to help towards the costs.*
- d. NALC consultation on the Government's Electronic Communications Infrastructure consultation – noted.
- e. Email regarding the grass/ditch on the corner of Phoenix Lane/Hollowdyke Lane – requesting assistance in finding out who is responsible for the upkeep of it – the Councillors believe the verge shown along Hollowdyke Lane is Barratt David Wilson Homes responsibility and the area in front of substation is FirstPort's responsibility- *Clerk to respond to the resident to let them know.*
- f. Request for better signage for the shops on the Plum Way, Ruby's Avenue junction – The Parish Council has requested these signs from NCC (Spring 2020), and the feedback received was negative as such signage is regarded as 'clutter'. – *Clerk to write to the resident to ask for a diary to be kept of lorries turning the wrong way and photos so evidence can be sent to NCC to show the need for a sign.*
- g. Email from NSDC regarding their Amended Planning Scheme of Delegation – noted.
- h. Feedback from NCC on which streets are adopted in Fernwood – *Clerk to ask for an update on Townhill Square and the footpath from Cormack Lane to Dale Way.*

Meeting closed at 8.26pm

Next Meeting: Wednesday 16th June 2021, 7.45pm Meetings temporarily moved to Wednesdays so they can be held in a socially distanced manner.