



Dear Councillors Neill Mison, David Mack, Leigh Rixon, Kimberley Shepherd, Oliver Phillips, Andrew Armstrong and Jules Wood

You are summoned to attend the Annual Parish Council meeting on Monday 18th May 2026, commencing at 7 pm. This meeting will be held in The Village Hall, Rubys Avenue, Fernwood

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not, however, include the right to speak on any matter except at the beginning of the meeting.

Darryl Flinders – Clerk 13th May 2026

AGENDA

593. To elect the Chair of the Council and to receive the Declaration of Acceptance of Office
594. To elect the Vice Chair of the Council
595. Declaration of any intentions to record the meeting – **The Clerk will record the meeting**
596. To receive apologies for absence
597. To receive declarations of interest
598. Public Open Forum (15 minute session) - ***Fernwood Parish Council is committed to community engagement and, therefore, warmly invites members of the public to contribute during this part of the meeting. It should be noted that in accordance with the Parish Council's Standing Orders, the maximum time permitted for contributions is 5 minutes per item. Unless permitted to do so by The Chair, only matters on the agenda can be discussed during this forum.***
599. Approval of the minutes of the Parish Council meeting held on 20th April 2026
600. Appointment of Councillors
 - a. Personnel Committee
 - b. Appeals Panel (in case of grievance)
 - c. Planning and Strategy Committee
 - d. Village Hall Management Group
 - e. Re-establish current and create additional working groups
601. Review and adopt the updated (2025 model) Standing Orders of Fernwood Parish Council
602. Review and adopt the Financial Regulations of Fernwood Parish Council
603. Review the Civility and Respect Pledge
604. Review and adopt all other policies
605. Review existing bank arrangements and agree to changes as required
606. Review and adopt the Policy Review Schedule
607. Review the Asset Register
608. Review the Parish Council Insurance Policies

- 609.** Review the council subscriptions to other bodies
- 610.** To agree to pay the clerk's professional SLCC membership £331pa
- 611.** Confirm the time and place of ordinary meetings of the council up to and including the next annual meeting of the council.
- 612.** Review of the council's expenditure under s.137 of the Local Government Act 1972
- 613.** Review of Bank Standing Orders and Direct Debits
- 614.** Finance
 - a. Bank reconciliations up to 30th April 2026, to be noted
 - b. Items of income to be noted
 - c. Annual insurance renewal due 01/06/2025 (LTA with Zurich)
 - d. Expenditure since last meeting under delegated powers/previously agreed expenditure to be noted
 - e. Approval of invoices due for payment
 - f. Approval of expenses
- 615.** Planning
To consider the following applications - None
- 616.** Correspondence
None received