



MINUTES OF THE FERNWOOD PARISH COUNCIL MEETING
held at 7.30pm on 19 September 2017
at the Fernwood Village Hall, Rubys Avenue, Fernwood

Present: Councillors: N. Branston, D. Harrison, M. Hartley, H. Micah, B. Smith (Chair),

Clerk: Marion Fox Goddard

In Attendance: 2 members of the public

116. Public Forum

A Fernwood resident explained concerns regarding anti-social behaviour from a group of youths (aged from 11 to teens, not from Fernwood), congregating on a picnic bench next to the play area. Examples of anti-social behaviour by these youths described included strong swear words being shouted loudly and regularly and violence in front of young children. A request was made to reposition or remove the bench completely. FirstPort have indicated it would cost around £200 to reposition the bench.

Councillor Smith will be meeting with the Newark and Sherwood Local Action Group which includes NSDC's antisocial behaviour officer and the local Police Community Support Officer and will raise this issue. Councillor Smith and the Clerk will also be meeting with FirstPort next week so moving the bench can be discussed. This will hopefully move the issue from near the younger children. The Councillors asked that a log be kept and sent to Fernwood Neighbourhood Watch so this could be reported back to the police so action can be taken to tackle the antisocial behaviour.

117. Declaration of Acceptance of Office for newly elected Councillors

Following the recent co-option to the Parish Council the new members, Nigel Branston and Henry Micah, signed their Declarations of Acceptance.

118. Apologies for absence

Councillor J. Weale, Councillor M. Weale, District Councillor I. Walker

119. Declarations of interest

None

120. Approval of the minutes of the last meeting of 17th July 2017

The minutes were approved as an accurate record of the meeting unanimously and were signed by the Chair with one exception: In item 102 Other matters – the tree is leaning towards the old hall rather than the village hall – *Clerk to amend.*

121. Councillors & Clerk Reports

Councillor Harrison

Expressed concern over a scrapyard which is now dealing with cars – it is believed without a licence. County Councillor K. Walker agreed to bring this to the attention of the Nottinghamshire County Council officer that deal with this.

Councillor Branston

Suggested having bike racks for nearby the village hall. Councillor Branston will look into whether there is demand for this, indicative costings and potential locations.

Councillor Hartley

Raised the issue of cars parking dangerously along Rubys Way when there are football matches at the weekend and asked how we can address this as there is a safety issue. Cllr K. Walker agreed to bring this to the attention of the Nottinghamshire County Council Officer, Jo Horton and discuss whether double yellow lines or another solution can be found.

Has not had a chance to look at the Scoop project but will do before the next meeting.

Councillor Smith

Reported that Gary Cox from FirstPort has requested a meeting with Cllr Smith, the Clerk and the Chairman of Fernwood Residents Association to discuss how the Parish Council, FRA and FirstPort can work together in the future for the good of all the residents. It was agreed that Cllr Smith and the Clerk should attend the meeting and confirm that the Parish Council would like to continue with the Fernwood Central Joint Management Panel.

Clerk

	Agenda Item
David Wilson Homes Signs at the entrance to Fernwood – have been discussed with Nottinghamshire County Council Highways again – This has been passed to NSDC as this is a planning matter – awaiting contact from NSDC. Robert Jenrick has also said he will write to DWH.	21
Proposed Infrastructure Meeting – Cllr K Walker will look into this	27
CCTV – landowner contacted to arrange meeting – meeting held, all agreed, awaiting confirmation in writing	29
Additional litter bins – NSDC contacted, awaiting information on how to progress this matter	41
Speech Dialler – This has been installed. Need to arrange second contact and start using when alarm faults have been resolved.	42b/106
Meeting held with Robert Jenrick, Cllrs Smith and J. Weale	102
Meeting requested with owners of the retail unit – no response so far	102
Fete went well. Fireworks now being organised.	102
Forest school – met on 24/7/17 – agreed for FirstPort to look for alternative sites and consult.	102
Bank signatories updated. Additional councillor may be advisable.	92e
Emergency lighting – 4 batteries failed the 3 hour test – awaiting quotation	93
Referendum – date set 28/9/17	103
Display cabinet is now in the foyer. Notice board still need to be reorganised – clerk	112
Fernwood Foxes have been informed of the Parish Councillors supporting their application.	113

Other items

Free Dog poo bags – awaiting dispensers before putting in grit bins

122. County Councillor and District Councillors Report

Cllr N. Mison

David Wilson Homes were given outline planning permission for residential development for up to 1050 dwellings and associated facilities (Land North & East of Fernwood, West & East of Hollowdyke/Spring Lane, South of A1 and West of Railway Line, Fernwood) on 14/9/17 however a condition was added that construction traffic would not be able to use Hunters Lane and go past the school. 120 dwellings will be affordable homes.

The Tour of Britain cycle race finish in Newark was a success. It is hoped there will be an annual children's bike race and that the tour will return to Newark again.

An Extraordinary Full Council Meeting has been held to discuss changes to the Core Strategy; this will not affect Fernwood.

123. Planning

a. Applications

17/01266/OUTM	Land at Fernwood Meadows South Great North Road Fernwood Newark	Outline planning application for the construction of up to 350 dwellings; formal and informal open space, structural green space, surface water drainage infrastructure and access from the B6326. All other matters to be reserved".
<p>Decision: The Council unanimously resolved to object to this application for the following reasons:</p> <p>The current road infrastructure is not adequate to serve 350 extra houses (as well as the 2850 other houses planned for Fernwood - 1800 houses being built by Persimmon and 1050 by BDWH.) – adverse impact on B6326.</p> <p>In line with Fernwood Parish Council's strategy, we do not support this application with a residents' management company.</p> <p>The lack of amenities and retail units for this proposal is also a concern.</p>		
SC/3699	Bantycok Quarry, Near Balderton, Newark	By Allowing the extraction of gypsum from an area of the quarry that lies within the boundary of the planning permission, but for which no phasing of extraction is shown, and to extend the life of the quarry by 3 years until December 2030.
<p>The Council resolved unanimously to report back that they have no concerns on this matter.</p>		

b. Decisions to note

17/01025/FUL	37 Carnell Lane Fernwood Newark On Trent Nottinghamshire NG24 3FS	Householder application for replacement sun room rear extension (demolish conservatory) Permitted
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124. Finance

a. Bank reconciliation for the year end circulated to members previously – noted.

b. Income	Total
Regular Hire (year to date)	£8,410.96
Other Hall Hire (year to date)	£2947.50

c. Expenditure since last meeting under delegated powers/previously agreed expenditure

Payee	Budget Area	Net	VAT	Total	Payment Method
	Salaries (July/ August)			6373.77	BACS
BT	Phone/broadband	136.31	27.26	163.57	BACS
British Gas	Electricity	264.49	13.22	277.71	BACS
Interserve	Water services	128.26	25.65	153.91	BACS
Corona	Gas	111.67	5.58	117.25	BACS
Corona	Gas	499.82	24.99	524.81	BACS
Public Works Loan	Loan repayment			1172.39	BACS
BNP Paribas	Photocopier lease	225.70	45.14	270.84	BACS
Securetec	Emergency lighting			120.00	BACS
RB Wholesale	Cleaning supplies	21.95	4.39	26.34	BACS
Trophies Plus	Medals for fete			169.20	BACS
RB Wholesale	Cleaning supplies	9.00	1.80	10.80	BACS
DCR Electrical	PAT testing	90.89	18.18	109.07	BACS
Furniture at work	Notice board	115.00	23.00	138.00	BACS
Classic print	Banners for fete	122.50	24.50	147.00	BACS
Blue Castle	Waste collection	117.92	23.58	141.50	BACS
Barry Smith	Fete expenses			75.61	BACS
Dustbusters	Cleaning			204.00	BACS
Tony Butlers Exotic animals	Fete expenses			50.00	BACS
Newark Advertiser	Assistant Clerk Advert	58.39	291.96	350.35	BACS
Jubilate Communications	Fanfare printing			387.00	BACS
Fernwood Residents Assoc	Fete expenses			121.35	BACS
GEB	Hi vis vests fete			49.75	BACS
Information Commissioners Office	Annual registration			35.00	BACS
1 & 1	Internet	1.99	0.40	2.39	BACS
RB Wholesale	Cleaning Supplies	17.67	88.35	106.02	BACS
phs Group	Annual duty of care – controlled waste	14.68	73.40	88.08	BACS
Security 2	Door men	36.40	182.00	218.40	BACS

Malcolm Dickinson	Hard drive for CCTV			21.95	BACS
NALC	Councillor training			60.00	BACS
DCR Electrical	Electrician call out	60.00	12.00	72.00	BACS
Blue Castle	Waste collection	73.70	14.74	88.44	BACS
Plumbers Mate Ltd	Toilet seat bolts	24.70	4.34	29.04	BACS
British Gas	Electricity	242.39	12.11	254.50	BACS
Apogee	Photocopier meterage	159.68	31.94	191.62	BACS
Currys	Antivirus software	14.99	3.00	17.99	BACS

Noted.

d. Items of Expenditure to be approved (to be paid by BACS)

Expenditure	Budget Area	Net	VAT	Total	Payment Method
Fire extinguisher and Cabinet	Miscellaneous items	£99.93	£19.99	£119.92	BACS
Data Protection Course	Staff training			£30	BACS
Parish Council Internal and Information Screens	Signage and maps	£232.36	£46.47	£278.83	BACS

Resolved that these were approved

125. Fernwood Central Joint Maintenance Panel

This group has not met over the summer.

126. Assistant Clerk Recruitment

The vacancy was advertised over the summer. Only one applicant met the essential requirements therefore the staffing panel agreed to re-advertise the position. The new deadline for applications is September 25th. It was agreed the essential requirements will be reviewed if no suitable applicants apply.

127. SLCC Membership for the Parish Clerk

It was unanimously agreed that the Parish Council will pay for the Clerk to subscribe to the SLCC.

128. Newark Sports Association

The Councillors decided to not subscribe at this stage but will keep a note of the recommendations made by NSA.

129. New bank signatories

It was unanimously agreed to add Councillors Branston and Micah to the bank signatories for approval of electronic bank payments.

130. Village Hall

a) Speech dialler – Cllr Micah agreed to be the second call out person for the alarm call out system. Clerk to get contractor to set the numbers up and arrange for the Caretaker to show Cllrs Weale and Micah actions to take when called out.

b) Damage after party – There was a fire alarm call out due to a smoke machine being used during a booking, contravening the terms of use and a door mechanism was broken. The cost has been recouped from the damages bond. Cllr Weale had suggested reviewing whether we take bookings for 18th/21st parties going forward. This will be monitored and discussed at Village Hall Management Committee.

c) Alarms – the remedial work has now been completed and the alarm system is working well.

d) Another local hall has been broken into. All regular users have been asked to use the alarm.

131. Parish Council Internal and External Screens

Councillor Smith suggested having a screen in the foyer in addition to a larger one in the office window to advertise Parish Council and local information. The Councillors unanimously agreed to purchase the equipment to do this. Clerk to action.

132. Dog Waste bin on the A1 slip road

The Parish Council has a new bin to replace the old one but the fittings are different. The Caretaker could attach the new post to the old one. Clerk to investigate drill costs and new bin with same fittings and decide which option to choose.

133. Bonfire Night Plans

The Residents Association are leading on this. The Clerk is organising First Aid cover. Cllr Smith will attend a meeting on 21/9/17 to support this event.

134. Christmas Lights

Cllr Smith will investigate this and bring costings to the October meeting.

135. Change of October meeting date

It was unanimously agreed to bring forward the October meeting to 9/10/17.

136. Correspondence

a. NALC AGM invite 15/11/17 – carry forward to next meeting

b. County's Unclassified Road Networks – noted.

c. Mental Health 2017 - noted.

d. Tackling unfair practices in the leasehold market – Councillors to reply for 19/9/17
<https://www.gov.uk/government/consultations/tackling-unfair-practices-in-the-leasehold-market>

e. Rural Round Up – July 2017 – Police Commissioner – noted.

f. What's Special To You: Landscape Issues In Your Neighbourhood Plan – noted.

g. Creating Active Communities 2017 – noted.

- h. The Beat – August 2017 – noted.
- i. Invite to Parish Council Event 16/10/17 – Clerk to let NSDC attendees
- j. Public Space Protection Order consultation – dogs – Cllr Hartley to consider and feedback to Clerk
- k. Govt Consultation on Broadband - NALC seeks your views – Councillors to feedback to clerk by 25/9 if they have a view
- l. Free community first aid – It was unanimously agreed to let Newark Community First Aid have the hall free of charge to give free First Aid training to the public. Clerk to arrange.
- m. Community Funding for Parish Councils -noted.
- n. Poppy Appeal request – It was unanimously agreed to buy 10 lamppost poppies. Clerk to arrange.

At 10pm the Council resolved to continue the meeting until the business was completed.

Meeting closed at 10.15pm