



**Minutes of the Parish Council meeting held on 20th October 2025 held at
The Village Hall, Rubys Avenue, Fernwood.**

Present: Parish Councillors: Cllr Shepherd, Cllr Mack, Cllr Wood, Cllr Mison and Cllr Phillips
District: 3
County: 0
Public: 3

MINUTES

514. Declaration of any intentions to record the meeting

515. Apologies for absence. – Cllr Armstrong and Cllr Rixon

516. Declarations of interest. - None

517. Public Open Forum (15 minute session) - *Fernwood Parish Council is committed to community engagement and, therefore, warmly invites members of the public to contribute during this part of the meeting. It should be noted that in accordance with the Parish Council's Standing Orders, the maximum time permitted for contributions is 5 minutes per item. Unless permitted to do so by the Chair, only matters on the agenda can be discussed during this forum.*

518. Approval of the minutes of the Parish Council meeting held on September 15th 2025 – The minutes were accepted by all councillors as presented.

519. Councillors' & Clerk's reports

Councillors provided updates on their activities. The Clerk provided an update on the play park.

520. County & District Councillors' reports – County Cllr sent apologies. District Councillors provided their reports.

521. Finance

- a. Bank reconciliations up to September 30th 2025. **Noted**
- b. Items of income to be noted – Precept £53,705. **Noted**
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure to be noted - **Noted**
- d. Approval of invoices due for payment - **Approved**
- e. Approval of expenses - **None**

- f. Items of expenditure for consideration – Interim audit (approx. £200) set for November 7th - **Noted**
- g. To receive and note Section 3 of AGAR and the External Auditor's LA opinion 2024/25. **Noted** with Section 3 display period agreed 28 days

522. Planning

To consider the following applications: **None**.

523. Correspondence – Chuter Ede announcement (County Council) – No increase in Pupil Admission Numbers (PAN) which is currently 90, rather than increasing to 120. - **Noted**

524. Cllr Mack is asking the council to consider replacing the four planters in Ruby's Walk. **Resolved** to get quotes

525. Cllr Rixon is asking the council to agree to an initial project budget and elect the Working Group members to progress and manage the feasibility project for the redevelopment of the existing Fernwood Football Pitch. It was **Resolved** that the Clerk would create Terms of Reference for the group. Initial members of the group include: Cllr's Wood, Rixon, Shepherd & Mack. Budget to be suggested by the group to the council once established.

The meeting closed at 8:05PM

Approved at the meeting dated: 17/11/2025

Approved by:

Cllr N. Mison (Chair)