



Dear Councillors David Mack, Neill Mison, Leigh Rixon, Kimberley Shepherd and Oliver Phillips.

You are summoned to attend the next meeting of the Parish Council to be held on Monday 15th September 2025, commencing at 7 pm in The Village, Rubys Avenue, Fernwood, Newark.

Members of the public and press are entitled to be at the following meeting, Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100, unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not, however, include the right to speak on any matter except at the beginning of the meeting and on only on matters published on the agenda.

Darryl Flinders – Parish Clerk & RFO, Wednesday 10th September 2025.

A G E N D A

- 494. Declaration of any intentions to record the meeting** – Note The Clerk may record the meeting for notetaking and minute production accuracy.
- 495.** Apologies for absence
- 496.** Declarations of interest
- 497. Public Open Forum (15 minute session)** - *Fernwood Parish Council is committed to community engagement and, therefore, warmly invites members of the public to contribute during this part of the meeting. It should be noted that in accordance with the Parish Council's Standing Orders, the maximum time permitted for contributions is 5 minutes per item. Unless permitted to do so by the Chair, only matters on the agenda can be discussed during this forum.*
- 498. Approval of the minutes** of the Parish Council meetings held on July 21st 2025

499. Councillors' & Clerk's reports

500. County & District Councillors' reports

501. Finance

- a. Bank reconciliations up to August 31st 2025, to be noted
- b. Items of income to be noted
- c. Expenditure since last meeting under delegated powers/previously agreed expenditure to be noted
- d. Approval of invoices due for payment
- e. Approval of expenses
- f. Items of expenditure for consideration – Playpark/Kompan
- g. Note NJC pay award (back pay) for all staff

502. Planning

To consider the following applications: None, but note the public consultation for a Tesco store, a drive-through Costa and a fast food restaurant.

503. Cllr Shepherd is asking the council to consider both quotes received from CCTV contractors for monitoring of the MUGA and Playpark. Select the supplier/equipment and agree to order everything for installation as soon as available.

504. Cllr Shepherd is asking the council to agree to quotes for new community planters to be added to the village hall, along with approval of up to £5000 to also allow for new gardening equipment.

505. CO-OPTION

Cllr Shepherd is asking the council to consider the councillor co-option applications received from interested parties to fill the two open councillor vacancies during the September meeting and vote accordingly. Applicants are to tell councillors the reasons for wanting to become a Parish Councillor at Fernwood in advance of voting.

506. Cllr Shepherd is asking the council to agree to fund new rubbish bins near the Central Fernwood playpark and the wider village green using CIL funds (NB: No purchase cost to residents).

507. Cllr Mison is asking the council to consider options for reviewing the current Fernwood parish boundaries and agree to request that NSDC have a boundary review of the current boundaries of the Parish of Fernwood, with any proposals agreed.

508. Cllr Mack is asking the council to discuss further information from Suthers School, following a recent meeting regarding their 3G application.

509. Cllr Rixon is asking the council to discuss and agree on the redevelopment of the existing football pitch with Fernwood Central.

510. Correspondence – Letter received from FCRA requesting an update on their FOI request.

511. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider if any of the following items should be considered in a confidential session and, if required, to pass a resolution stating the reasons for exclusion in the following terms:

It is recommended that the council consider to **RESOLVE** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of specified item(s) **ITEM 512 & 513** as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

512. Staffing Matter

To appoint Assistant Clerk and agree payscale.

513. Clerk to update the council on contractual matters relating to Play Park and progress.